



Notice of Administrative Decision

Date: 10/26/18

To: Evert Sutphin, tracy@westsidecabinets.com
Tim Cartwright, tim@dcsurveyors.com
Interested Parties and Parties of Record

RE: **Permit Number:** 18-02892
Project Name: Sutphin Large Lot Subdivision #399
Type of Application: Final Large Lot

THE DECISION OF THE DEPARTMENT IS FINAL, UNLESS APPEALED TO THE KITSAP COUNTY HEARING EXAMINER ON OR BEFORE 14 DAYS FROM THE DATE OF DECISION PER KITSAP COUNTY CODE 21.04.290.

The written appeal shall be made on, or attached to, an appeal form found on DCD's website: <https://www.cognitofirms.com/KitsapCounty1/AppealObjectionOfAnAdministrativeDecision>.

Please note affected property owners may request a change in valuation for property tax purposes, notwithstanding any program of revaluation. Please contact the Assessor's Office at 360-337-5777 to determine if a change in valuation is applicable due to the issued Decision.

The complete case file is available for review at the Department of Community Development; if you wish to view the case file or have other questions, please contact help@kitsap1.com or (360) 337-5777. Please note DCD is open Monday to Thursday from 8:00am to 4:00pm and on Friday from 9:00am to 1:00pm except holidays.

CC: Interested Parties: None
Kitsap County Health District, MS-30
Kitsap County Public Works Dept., MS-26
DCD Staff Planner: Peggy Bakalarski
DCD File # 18-02892



Kitsap County Department of Community Development

October 25, 2018

Evert Sutphin
16810 Hallman Rd NW
Poulsbo, WA 98370

Tracy@westsidecabinets.com

RE: Large Lot Subdivision # 399
Permit No. 18-02892

Dear Tracy:

This is to inform you that the above-referenced Large Lot Subdivision has been granted final approval. Prior to recording the Large Lot Plat all property taxes must be paid in full through the current year.

The recording fees are as follows:

Large Lot Plat: **\$189.00**

Checks for recording fees should be made payable to Kitsap County Auditor.

The final large lot plat and any documents to be recorded concurrently with the large lot plat must be brought to the Department of Community Development located on the 2nd floor of the Kitsap County Administration Building, Port Orchard. You may submit the large lot plat, signed by the County Treasurer certifying payment of property taxes, along with any additional documents to be recorded and the check for recording fees. Your large lot plat will be recorded for you within one (1) business day and a copy of the recorded documents promptly mailed to you.

Alternatively, if you wish to be present at the time of recording, an appointment must be made in advance. At the time of the appointment, bring the final large lot plat and any additional documents to be recorded to the Department of Community Development and we will assist with the recording process. If you wish to make an appointment for recording, please contact **Peggy Bakalarski** at (360) 337-5777.

Please note that this Final large lot subdivision approval shall automatically expire if the final large lot plat is not recorded within **one** year of the written approval date.

18-02892 Sutphin Final Large Lot Approval
October 25, 2018

Sincerely,



Peggy Bakalarski, Project Lead

10/25/18

Date

Cc : Tim@dcsurveyors.com
File