



**ADDENDUM #2**  
**REQUEST FOR PROPOSALS 2016-105**  
**KITSAP COUNTY JANITORIAL SERVICES**

**TO:** All Respondents  
**FROM:** Colby Wattling, Buyer  
**CLOSING DATE:** **March 3, 2016 at 3:00PM (CHANGED)**  
**REF NO.:** 2016-105 KITSAP COUNTY JANITORIAL SERVICES  
**DATE:** February 18, 2016

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The following are responses to the questions asked during the site visit on February 11, 2016. Mentioned in the answers are Exhibits B, C, and D those documents can be found online at:  
<http://kitsapgov.com/purchasing/bids.htm>

- Q1. When will the Work Release Office at the Givens Community Center be added to the contract?**  
**A1. We anticipate the office space to be operable sometime in September or October. We will revise the contract to include those services when we have more specific dates, please do not include those services in the contract.**
- Q2. Can you provide the “DAY PORTER” hours and locations?**  
**A2. See Exhibit B**
- Q3. Does the Juvenile Detention Center require 7 days a week Services?**  
**A3. Yes**
- Q4. Can you provide the square footage of each building?**  
**A4. See Exhibit B**
- Q5. What is the breakdown of hard surfaces verses carpet, vinyl etc.?**  
**A5. See Exhibit B**
- Q6. What is the year-to-date cost of consumables? (Soap, toilet paper, paper towels and garbage bags)**  
**A6. \$ 37,200.00 See Exhibit C for Products**
- Q7. Can you clarify what days and buildings require a “day porter”? AND which days and buildings required “day cleaners”?**  
**A7. See Exhibit B**
- Q8. The proposal sheet contained an error, it noted Silverdale Sheriff’s Office twice. Will we be receiving a revised bid sheet?**  
**A8. Yes, the bid form has been revised and will be posted on the website as Exhibit D.**

**Q9. How many night crewmen currently work to support the services requested?**

**A9. Twelve night staff spread out to all the locations.**

**Q10. How many buildings, windows and glass doors are there? What is the elevation of the windows?**

**A10. Please remove windows and glass doors from the scope of work. This will be priced separately on a need basis.**

**Q11. Will the “night cleaners” require an escort?**

**A11. No.**

**Q12. What is in the current contract and can I get a copy of it?**

**A12. This can be obtained by submitting a Public Records Request.**

**Q13. What is the current cost of consumables per month?**

**A13. \$ 2,725.00 See Exhibit C for Products**

**Q14. Who is responsible for emptying individual trash cans from desks and offices AND who will be replacing the trash liners?**

**A14. County employees are responsible for taking their trash from their desk to a central dumping location within their department. The janitorial staff will then take the central location trash and dump it in the outside dumpsters of each building site.**

There are no other changes to the original specifications other than what is changed by Addendum 2 and Acknowledgement of receipt of this and all ADDENDA are required.

END OF ADDENDUM #2