



## Kitsap County Department of Community Development

### Acceptance Letter and/Administrative Decision

December 1, 2016

Walter R Viereck  
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#### Interested Parties and Parties of Record

**RE: Moses Lane Extension, Site Development Activity Permit (SDAP) 16 04180**

This project does not require a land use action. Because a Site Development Activity Permit is a Type II decision, a two-week appeal period is required after approval, per Kitsap County Code 21.04.070. Due to this procedural requirement, after the Site Development Activity Permit is approved, we will notify the interested parties. The pre-construction meeting can be scheduled after the two-week appeal period has ended.

We have reviewed and accept for construction the site plans for the above referenced project. This permit must be issued within one year of approval per Kitsap County Code 12.10.055, and will expire six months from the date of issuance per Kitsap County Code 12.16.110. The owner or agent and contractor must meet with our inspection team at an on-site pre-construction meeting. At this meeting you will receive the permit and a copy of the approved plans. Please contact Kitsap One at (360) 337-5777 to schedule a time to meet.

The application fee deposit for this Site Development Activity Permit includes 16 hours of permit processing, review and inspection. Hours in excess of the deposit will be charged at the current hourly rate. Any unused portion of the deposit will be refunded upon project completion. All fees must be paid prior to scheduling the final inspection.

#### **A. The following items are required prior to scheduling a preconstruction meeting:**

1. Provide a performance covenant for the erosion and sedimentation control facilities referencing **Moses Lane Extension, Site Development Activity Permit 16 04180** on the covenant (previously enclosed). Please note that this covenant must be recorded with the Kitsap County Auditor's office after county review. Recording fees are \$73.00 for the first page, and \$1.00 a page for subsequent pages, and are the responsibility of the property owner.

**B. Development Services and Engineering will schedule a final inspection once all of the following conditions are completed:**

1. Submittal of two blackline copies of as-built plans, and a scalable electronic PDF (once as-built copies have been approved). All sheets containing road and drainage plans, profiles and associated details shall be included in the as-built set. It is not necessary to include grading and erosion control plans and details. The as-built plan set shall be stamped "**RECORD DRAWING**" and shall be signed and stamped by a professional engineer or land surveyor.
2. Permanent stabilization and restoration of the project site. Final replanting may be delayed to the appropriate season, provided temporary soil stabilization measures are in place and financial security is provided to assure the completion of work.
3. The engineer shall provide certification to Kitsap County that the soils under all pollution generating pervious surfaces have been amended.
4. The engineer shall provide certification to Kitsap County that the project was constructed, and is in compliance with the accepted plans.
5. Payment of all outstanding fees.
6. Fulfillment of all conditions of approval.

**C. Please be aware of the following requirements by other agencies associated with the proposed construction:**

1. Any work within the County right-of-way will require a permit to perform work in the County right-of-way and possibly a maintenance or performance bond.

**THE DECISION OF THE DEPARTMENT IS FINAL, UNLESS APPEALED ON OR BEFORE 14 DAYS FROM THE DATE OF DECISION PER KITSAP COUNTY CODE 21.04.290.**

The written appeal shall be made on, or attached to, an appeal form found on the Department Community Development website:

<http://www.kitsapgov.com/dcd/forms/DocumentLibrary/applications/Appeals.pdf>.

Please note affected property owners may request a change in valuation for property tax purposes, notwithstanding any program of revaluation. Please contact the Assessor's Office at 360-337-5777 to determine if a change in valuation is applicable due to the issued Decision.

The complete case file including findings, conclusions and any conditions of approvals available for review at the Department of Community Development; if you wish to view the case file or have other questions, please contact [Help@Kitsap1.com](mailto:Help@Kitsap1.com) or (360) 337-5777.

Please note the Department of Community Development is open Monday to Thursday from 8:00am to 4:00pm, and Friday from 9:00am to 1:00pm except holidays.

16 04180 Moses Lane Extension  
December 2, 2016

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If we can be of further assistance, please contact **Bill Bumbalough** at (360) 337-5777.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Diener". The signature is fluid and cursive, with the first name "Scott" and last name "Diener" clearly distinguishable.

Scott Diener  
Manager, Development Services and Engineering  
Department of Community Development

Cc: Pat Fuhrer, P.E., [patf@map-limited.com](mailto:patf@map-limited.com)

Cc Interested Parties: