



## Permit Process for a Bulkhead Removal Project

Steps	Action	Details	Agency Contact
1	Restoration Site Consultation	County, WDFW, and ACOE will visit the property for up to one hour (after reviewing project background information). This will serve as the “staff consult” to provide the homeowner with a clear path forward on feasibility and permits required.	Apply for this through Kitsap County’s Online Permit Center
2	Apply for Shoreline Exemption Permit	<input type="checkbox"/> Complete <a href="#">Submittal Checklist</a> <input type="checkbox"/> Complete <a href="#">Project Application</a> <input type="checkbox"/> Complete <a href="#">Supplemental Application (JARPA)</a> <input type="checkbox"/> Complete <a href="#">SEPA Checklist</a> <input type="checkbox"/> If applicable, submit geologic or geotechnical report	Submit permit documents in person to Kitsap County, Department of Community Development 614 Division Street, MS-36 Port Orchard, WA 98366
3	Use JARPA to Apply for State and Federal Permits	<input type="checkbox"/> Submit <a href="#">JARPA</a> to Washington Department of Fish and Wildlife for <a href="#">Hydraulic Project Approval (HPA)</a> <input type="checkbox"/> If project is on state shorelands, submit JARPA and <a href="#">Attachment E: Aquatic Use Authorization</a> to Washington Department of Natural Resources (DNR) <input type="checkbox"/> If applicable, submit JARPA to Washington Department of Ecology for <a href="#">Section 401 Water Quality Certification</a> <input type="checkbox"/> If applicable, submit JARPA to US Army Corps of Engineers for <a href="#">Section 10</a> and <a href="#">Section 404</a> permits	Send the JARPA form to the appropriate State and Federal agencies listed under <a href="#">JARPA contacts</a>
4	Apply for other Local Permits (If applicable)	<input type="checkbox"/> Apply for a <a href="#">Site Development Activity Permit</a> <ul style="list-style-type: none"> <li><input type="checkbox"/> Complete <a href="#">Submittal Checklist</a></li> <li><input type="checkbox"/> Complete <a href="#">Project Application</a></li> <li><input type="checkbox"/> Complete <a href="#">Supplemental Application</a></li> </ul> <input type="checkbox"/> Complete <a href="#">Kitsap Health District</a> Site Plan Review	Submit permit documents in person to Kitsap County, Department of Community Development 614 Division Street, MS-36 Port Orchard, WA 98366
5	Procure all required Local, State, and Federal Permits	Move forward with the project	

NOTE 1: STEPS 2-4 MAY BE COMPLETED CONCURRENTLY.  
NOTE 2: PROCESS AND FEES ARE SUBJECT TO CHANGE.

REVISION DATE: JUNE 2, 2016