



## What is Risk Check?

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Risk Check is Kitsap County's Commercial Occupancy Inspection Program developed by the Kitsap County Fire Marshal's Office. Risk Check is designed to schedule fire inspections based on the known risks in a specific business or occupancy. Businesses with a higher fire risk are scheduled for inspection more frequently than those with lower risk.

Each occupancy is assigned a Risk Check Score based on factors that include ignitibility, danger to occupants or emergency responders and considers mitigating factors such as fire-rated construction, whether or not there are fire protection systems as well as Fire Department rating.

Inspections are performed based on the International Fire Code in accordance with state law (RCW 19.27.110) and the Kitsap County Code (Chapter 14). County fire marshal staff inspects businesses in coordination with business owners and occupants to help maintain a safe community.

## Preparing for Inspection

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Prepare for your Risk Check Inspection by keeping an eye out for these common corrections:

- Use of extension cords (replace with power strip)
- Accumulation of waste or other combustible materials or poor housekeeping that may create a fire hazard
- Improper storage of combustible or flammable liquids or gasses
- Exit/Emergency lighting burnt out
- Lack of proper exiting or exiting obstructed
- Fire extinguishers out of service or missing
- Fire protection systems not maintained or serviced
- Blocked or obstructed access to electrical panels

## Fire Protection Test Reporting

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The International Fire Code requires that fire protection systems be inspected, tested and maintained based on referenced standards (IFC 901.6.1) and that records from such be maintained on the premises and copied to the Fire Code Official as requested.

The Kitsap County Fire Marshal has

requested that all regular annual and semi-annual fire protection system testing reports be submitted online at

<http://www.kitsapgov.com/dcd/fire/fire.htm>

By regularly submitting system testing reports you can ensure that your business keeps a lower Risk Check score.

## Risk Check Fees

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There are currently no fees for Risk Check Inspections, however, should permits be required DCD permit fees will apply.

All permit fee prices can be calculated based on the DCD Fee Schedule available at [www.kitsapgov.com/dcd/permit\\_center/permitfees.htm](http://www.kitsapgov.com/dcd/permit_center/permitfees.htm)

## How Can I Keep My Business Safe?

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There are several ways to keep your business safe, most of which are easy to do!

- Train employees on emergency evacuation procedures and perform drills on a regular basis
- Make sure you and your employees know how to PASS! PASS is an acronym for using a fire extinguisher:
  - **Point**
  - **Aim**
  - **Squeeze**
  - **Sweep**
- Perform thirty-day in-house inspections of all fire extinguishers
- Schedule maintenance and testing for all fire protection systems annually (or bi-annually when required)
- Practice good housekeeping

- Apply for the proper permits when doing construction, making system modifications, changing business names or owners
- **Ask questions**—If something doesn't look right, ASK!! Our goal is to work with you in creating a safer community!

## IT'S ALL ABOUT A SAFER COMMUNITY!!

*Risk Check was created to ensure that Kitsap County's critical infrastructures and targeted occupancies (hospitals, nursing homes, schools, daycares, etc.) are inspected at a frequency that makes sense. With Risk Check, occupancies that have the greatest impact on our community will now be given the priority they deserve.*

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