



CHECKLIST & SUPPLEMENTAL APPLICATION VACATION OF PLATS

Kitsap County Code is available online at <http://www.codepublishing.com/wa/kitsapcounty/>
Please see Title 16, Land Division and Development, Chapter 16.60

NOTE: This application requires a Submittal Appointment. When you have assembled all required submittal items, please call (360) 337-5777 to schedule your Submittal Appointment.

Applicant's Name: _____

Assessor Tax Parcel's #s (continue on separate sheet if needed): _____

Phone: _____ E-mail address: _____

Section 1 – Required Submittal Items

✓ Use the Column to the left to check off items included with your application	Number
<input type="checkbox"/> Fees are due at the time of submittal. See Current Fee Schedule to estimate fee. Accepted forms of payment: <ul style="list-style-type: none"> • Cash • Check/Cashier's Check- Checks payable to Kitsap County Department of Community Development • Electronic Checks - \$1.00 flat fee per electronic check • All Major credit cards- a Third Party convenience fee will apply 	-
<input type="checkbox"/> 1. Checklist and Supplemental Application for Vacation of Plats (This Document)	1 Paper Copy
<input type="checkbox"/> 2. Project Application	1 Paper and 1 Electronic Copy
<input type="checkbox"/> 3. Notice of Decision	1 Paper and 1 Electronic Copy
<input type="checkbox"/> 4. Recorded Plat- 8.5" x 11"	1 Paper and 1 Electronic Copy



Section 2 – General Information

Project Name: Vacation of the Plat of _____ (Type III Hearing Examiner Decision)
(Requires Public Hearing and Board’s signature of recordation document)

Vacation of Short Plat # _____ (Type II, Administrative Decision)

Vacation of Large Lot # _____ (Type II, Administrative Decision)

Vacation of Binding Site Plan # or name _____ (Type II, Administrative Decision)

Reason for vacating recorded Plat or Binding Site Plan:

Description of Proposed Use: Discuss proposed use, associated activities, and traffic associated with proposed use (attach additional information if necessary, using header “Proposed Use – Continued”):

Section 3 – Project Details

Recording number of: Plat _____ Covenants _____

Road Maintenance Agreement _____

As the owners of land subject to this plat vacation application, we agree, by our signatures on the associated project application, to terminate or alter the relevant covenants (if any) to accomplish the purpose of the vacation of the subdivision or portion thereof.

