



# SUPPLEMENTAL APPLICATION EXPEDITED REVIEW REQUEST AND AGREEMENT

Applicant Name: \_\_\_\_\_ Email: \_\_\_\_\_

Assessor Tax Parcel #: \_\_\_\_\_ Project Name: \_\_\_\_\_

Permit # for Expedited Review: \_\_\_\_\_ Date of Request: \_\_\_\_\_

I request that my permit application be reviewed to determine eligibility for Expedited Review. I understand that my application must be deemed **complete** in order to qualify for the Expedited Review program.

Select Expedited Review Type:

- Building: \$350.00
- Residential Express: \$260.00
- Land Development (Title 21): 150% of the regular application fee deposit for the permit type \$\_\_\_\_\_

If expedited review is accepted, I agree to pay the above amount, which covers the cost of staff working outside of normal work hours, **in addition to the published fees** for review of this application type. Fees are due prior to the permit being issued.

In addition to the expedited review cost, the applicant and Department agree that review comments will be prepared within the designated review time (see page 2) for the permit type which begins the day of acceptance of the Expedited Review. Once reviewed the applicant will be notified that either the permit is ready to be issued or an information request will be sent identifying additional information needed to complete review.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner/Agent



## Customer Requested Expedited Permit Review

Expedited Review is offered to applicants who wish to have review completed on their application faster than the current, normal permit processing times. Applications considered for Expedited Review must be submitted to DCD and deemed counter **complete** in order to qualify for the program; in other words all items on the submittal checklist must be complete and present at submittal. Applications with concurrent review from Kitsap Public Health district are not eligible. These applications are outside of normal work hours and the fees cover staff working these hours.

Requestors are notified of acceptance or denial of expedited review via e-mail within 2 business days of submitting a request.

### Fees

Expedited Review fees cover the cost of staff working outside of normal work hours, and are for the application are **in addition to the published fees** for review of this application type.

### Building Permit Expedited Review

Qualifications:

- Complete application submittal
- Approval from Kitsap County Public Health (concurrent review does not qualify)

Review Time: Approval or Correction Comments provided within 8 business days for each review cycle (each resubmittal).

Fee: \$350

Fee Due: prior to issuance of the permit

### Express Expedited Review

Qualifications:

- Single Family Residence (SFR) within a Recorded Plat, and
- SFR will be on Public Sewer & Water

Review Time: Approval or Correction Comments provided within 8 business days for each review cycle (each resubmittal).

Fee: \$260.00

Fee Due: prior to issuance of the permit

### Land Development/Title 21 Permit Expedited Review

Qualifications:

- Complete application submittal
- Approval from Kitsap County Public Health (concurrent review does not qualify)

Review Time: Approval or correction comments provided within 28 business days and 21 days for each subsequent review cycle.

Fee: 150% of the Application Fee Deposit for the permit type

#### Example

SDAP Commercial Application Fee Deposit: \$6240.00

Expedited Review Fee: \$3120.00

Fee Due: prior to issuance of the permit and invoiced monthly

Expedited review costs for Land Development/Title 21 permits (Conditional Use permits, SDAP, Shoreline permits, etc.) are 150% of the current hourly rate application fee deposit for the permit type applied for. This includes the additional cost of staff overtime to review your project out of order and outside normal work hours. In accordance with DCD Fee Policy 2, Application Fee Deposits are collected on all land use and development applications at the time of submittal. Review and inspection hours are charged at the approved hourly rate and deducted from the application fee deposit. If the deposit is depleted, additional hours will be charged monthly. If a credit remains at the completion of your project, a refund may be issued in accordance with DCD Fee Policies.

For all Expedited Review Applications submitted after 12:00 (Noon), the first calendar day will begin on the next business day from date of submittal.