



	<b>Use the Column to the left to check off items included with your Application</b>	<b>Number</b>						
<input type="checkbox"/>	<p>3. This section is to assist us in assigning an address for you.</p> <p><b>Does the driveway use an easement to get onto the County Road?</b></p> <p><input type="checkbox"/> YES <span style="margin-left: 200px;"><input type="checkbox"/> NO</span></p> <p style="text-align: center;">↓</p> <p>Please submit printed copy of your <a href="#">Parcel Map</a> with the following: <span style="float: right;">No further information needed</span></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Draw in and label the easement and where it connects to county road</li> <li><input type="checkbox"/> Draw the proposed driveway connecting to the easement</li> <li><input type="checkbox"/> Draw neighboring driveways that use the easement</li> </ul>	1 paper						
<input checked="" type="checkbox"/>	<b>Required Submittal Items</b>							
<input type="checkbox"/>	<p>4. Sewage Disposal and Water Supply Documentation</p> <p>All residential accessory buildings are required to have review of sewage disposal and water supply. The documentation to submit to DCD will be one of the following:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: center; vertical-align: middle;">Onsite Septic</td> <td style="padding: 5px;"> <input type="checkbox"/> Accepted or Concurrent Review BSA (Building Site Application), including septic design (Site Plan) - from Kitsap Public Health District (360-337-5285)  <input type="checkbox"/> Accepted or Concurrent Review BC (Building Clearance) including Site Plan - from Kitsap Public Health District (360-337-5285)  <input type="checkbox"/> Accepted Building Clearance Exemption including Site Plan - from Kitsap Public Health District (360-337-5285) </td> </tr> <tr> <td style="text-align: center; vertical-align: middle;">Existing Sewer</td> <td style="padding: 5px;"> <input type="checkbox"/> Current Sewer bill that shows the site address  <input type="checkbox"/> Current Water bill that shows the site address  <input type="checkbox"/> Site plan (see <a href="#">Brochure #45</a> for instructions/requirements), with date prepared and/or revised </td> </tr> <tr> <td style="text-align: center; vertical-align: middle;">New Sewer</td> <td style="padding: 5px;"> <input type="checkbox"/> Building Clearance for Sewered Properties - from Kitsap Public Health District (360-337-5285)  <input type="checkbox"/> Site plan (see <a href="#">Brochure #45</a> for instructions/requirements), with date prepared and/or revised </td> </tr> </table>	Onsite Septic	<input type="checkbox"/> Accepted or Concurrent Review BSA (Building Site Application), including septic design (Site Plan) - from Kitsap Public Health District (360-337-5285) <input type="checkbox"/> Accepted or Concurrent Review BC (Building Clearance) including Site Plan - from Kitsap Public Health District (360-337-5285) <input type="checkbox"/> Accepted Building Clearance Exemption including Site Plan - from Kitsap Public Health District (360-337-5285)	Existing Sewer	<input type="checkbox"/> Current Sewer bill that shows the site address <input type="checkbox"/> Current Water bill that shows the site address <input type="checkbox"/> Site plan (see <a href="#">Brochure #45</a> for instructions/requirements), with date prepared and/or revised	New Sewer	<input type="checkbox"/> Building Clearance for Sewered Properties - from Kitsap Public Health District (360-337-5285) <input type="checkbox"/> Site plan (see <a href="#">Brochure #45</a> for instructions/requirements), with date prepared and/or revised	<b>2 Paper</b> (1 Original and 1 Copy)
Onsite Septic	<input type="checkbox"/> Accepted or Concurrent Review BSA (Building Site Application), including septic design (Site Plan) - from Kitsap Public Health District (360-337-5285) <input type="checkbox"/> Accepted or Concurrent Review BC (Building Clearance) including Site Plan - from Kitsap Public Health District (360-337-5285) <input type="checkbox"/> Accepted Building Clearance Exemption including Site Plan - from Kitsap Public Health District (360-337-5285)							
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<input checked="" type="checkbox"/>	<b>For Conversion of an Existing Residence</b>							
<input type="checkbox"/>	5. Floor Plans of entire structure	2 Paper						
<input checked="" type="checkbox"/>	<b>For New Construction/Additions/Expansions of Footprint Only</b>							
<input type="checkbox"/>	<p>6. Residential Stormwater Worksheet. Completing the worksheet will direct you to complete the following if necessary:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Soil Analysis</li> <li><input type="checkbox"/> SWPPP Narrative</li> <li><input type="checkbox"/> SWPPP Drawings (on minimum 11" x 17" paper; drawn to scale)</li> <li><input type="checkbox"/> Soil Management Plan</li> </ul> <p>If a Site Development Activity Permit (SDAP) has been submitted for this project complete this worksheet and provide the SDAP Application # _____</p>	<b>2 Paper</b> (1 Original and 1 Copy)						



✓	Use the Column to the left to check off items included with your Application	Number
<input type="checkbox"/>	7. Energy Code Worksheet -	<b>2 Paper</b> (1 Original and 1 Copy)
<input type="checkbox"/>	<b>8. Construction plans</b> <input type="checkbox"/> Plans must have industry standard scale of a clearly legible size For example: a 24"x36" or 18"x24" with floor plans, elevations, and sections at not less than 1/8" = 1' scale  <input type="checkbox"/> Original Plan Set should contain the original Architect's or Engineer's professional seal(s) and should have signature or "wet stamp"	<b>2 Paper sets</b> (Both to Scale)
<input type="checkbox"/>	9. An owner's signature is required to Issue a permit for this type of work. The signature must be on the Project Application or a separate letter or email from the owner authorizing someone else to represent them on the project.	2 Paper sets See details to the left for exceptions to architect original signatures.

\*Electronic means documents are submitted on either USB drive or disc. Electronic documents must be in a searchable PDF format (saved as PDF, not scanned) and no more than 150MB per file. If not submitting a copy electronically, additional paper copies, as indicated above, must be included.

## Part 2 – Building Code Design Data

### Climatic and Geographic Design Criteria - IRC Table R301.2 (1)

Ground Snow Load	Wind speed	Seismic Design Category	Weathering	Frost Line Depth	Termite	Decay	Winter Design Temp	Ice Shield Underlayment Req'd	Flood Hazard	Air Freezing Index	Mean Annual Temp
*30 lbs	Ult. design speed 110 mph	D2	Moderate	12"	Slight to Moderate	Moderate to Severe	26° F	No	(a) 1980, (b) 1980)	148	51.4 °F

\*Minimum allowable uniform roof snow load not less than 25 psf.

- 2015 International Residential Code (IRC), WAC 51-51
- 2015 Washington State Energy Code (WSEC), WAC 51-11
- 2015 Uniform Plumbing Code (UPC), WAC 51-56 and 51-57v
- 2015 International Mechanical Code (IMC) and 2009 International Fuel Gas Code (IFGC), WAC 51-52

