

**Department of Community Development  
Fees - Effective February 1, 2008**



**KITSAP COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT**

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Kitsap County Ordinance 406-2008, enacted 28 January 2008, amends the fees for the Kitsap County Department of Community Development Services. The following sheets are a comprehensive list of the new Title 14 and Title 21 fees, effective 1 February 2008. Also included are the Kitsap County Health District Fees, currently in effect as of 15 January 2008.

**VALUATION-BASED FEES (includes Permit Fees + Plan Review Fees) (TITLE 14):**

The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment. One and two family dwellings and their accessory structures built in accordance with the International Residential Code (IRC) shall have a minimum valuation as determined from Table 1 of the most current Building Valuation Data table compiled by the International Code Council (ICC), with a local cost modifier of .90. All other projects shall have a minimum valuation as determined from Table 1 of the most current Building Valuation Data table compiled by the International Code Council (ICC), with a local cost modifier of .90. Copies of the valuation criteria are available, upon request, at the Department of Community Development.

**Permit Fees (are based on the projects valuation)**

<b>TOTAL VALUATION*</b>	<b>FEE</b>
\$1.00 to \$500.00	\$25.15
\$500.01 to \$2,000.00	\$25.15 for the first \$500.00 plus \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,000.01 to \$25,000.00	\$74.10 for the first \$2000.00 plus \$15.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,000.01 to \$50,000.00	\$418.64 for the first \$25,000.00 plus \$10.80 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$688.80 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$1,063.30 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,000.01 to \$1,000,000.00	\$3,459.40 for the first \$500,000.00 plus \$5.10 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$6,001.35 for the first \$1,000,000.00 plus \$3.90 for each additional \$1,000.00, or fraction thereof

\* Valuation is based on a standard cost per square foot

**Plan Review Fees**

When submittal documents are required in accordance with International Building Code (IBC) Section 106 or IRC Section R106, a plan review fee shall be paid at the time of submitting the documents for plan review. The Plan Review Fee is separate from, and in addition to, the Permit Fee as set forth above. The Plan Review Fee shall be equal to 65% of the Permit Fee.

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<b>RESIDENTIAL FLAT FEE PERMIT FEES (TITLE 14)</b>	
<b>TYPE</b>	<b>DCD Fee</b>
Manufactured Home installed on land parcel	\$330.00 each building
Manufactured Home installed in a mobile home park	\$110.00 each building
Adult Family Homes (per IRC R324)	\$110.00 each
Re-Roofing	\$99.00 each building
Spa or Hot Tub	\$55.00 each
Demolition	\$55.00 each building
Re-Inspection fee	Hourly Rate* beginning with the 3 <sup>rd</sup> inspection on the same issue
<b>COMMERCIAL FLAT FEE PERMIT FEES (TITLE 14)</b>	
<b>TYPE</b>	<b>DCD Fee</b>
Certificate of Occupancy	\$55.00 for each certificate
Revised Certificate of Occupancy (no work)	\$55.00 for each certificate
Temporary building installation and removal	\$110.00 for each building
<b>BASIC PLAN PROCESSING FEES (TITLE 14)</b>	
<b>TYPE</b>	<b>DCD Fee</b>
Setup Fee	The initial fee to establish a basic plan shall be the Plan Review Fee as determined by the Plan Review Fee paragraph above, plus an additional \$110.00 setup fee
Basic Plan Use Fee	To use an established basic plan, the building Permit Fee shall be determined by the valuation table above, and the Plan Review Fee shall be \$75.75
Modification to a Basic Plan	Revisions to an established basic plan shall be assessed: \$110.00 or an amount equal to the Plan Review Fee, whichever is the lesser amount
<b>FIRE CODE PERMIT FEES (TITLE 14)</b>	
<b>TYPE</b>	<b>DCD Fee</b>
Fees shall be included with the building permit application when the project includes a process for which a permit is required by the	
Fire Code Permit (FCP Operational Permit)	each occupant.....\$110.00
Operational Permit Inspection Fee	each.....\$55.00
Temporary stand for the sale of fireworks (in accordance with RCW 70.77), including permit and inspection	each stand..... \$110.00
Construction permits	shall be as set forth in Permit Fee Valuation Table above
<b>PLUMBING PERMIT FEES (TITLE 14)</b>	
<b>TYPE</b>	<b>DCD Fee</b>
Permit Issuance (Base Fee)	For the issuance of each plumbing permit: \$22.00
<b>Plus applicable plumbing unit fee below:</b>	
Plumbing Fixture	For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection).....\$7.70
Water Heater	For each water heater.....\$7.70
Industrial Waste Pretreatment Interceptor	For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps....\$7.70
Water piping and/or water treatment equipment	For each installation, alteration or repair of water piping and/or water treating equipment, each.....\$7.70
Repair or alteration of drainage or vent piping	For each repair or alteration of drainage or vent piping, each fixture...\$7.70
Lawn Sprinkler System	For each lawn sprinkler system on any one meter including their backflow protection devices.....\$7.70
Vacuum Breakers	For atmospheric-type vacuum breakers not included in item 6, including hose bibs, each.....\$1.10
Backflow Protective Devices (other than atmospheric-type vacuum breakers)	For each backflow protective device other than atmospheric type vacuum breakers:2 inch (51 mm) diameter and smaller....\$7.70
Backflow Protective Devices (other than atmospheric-type vacuum breakers)	over 2 inch (51 mm) diameter.....\$16.50
Medical Gas Piping	For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas.....\$55.00
Medical Gas Piping	For each additional medical gas inlet(s)/outlet(s)...\$5.50
Other Inspections and Fees	Reinspection fee assessed under provisions of Miscellaneous Fees Table above, per inspection.....\$ Hourly Rate*
Other Inspections and Fees	Additional plan review, per hour, required by changes, additions or revisions to approved plans....\$ Hourly Rate*

\*See Page 7 for Community Development hourly rates.

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<b>MECHANICAL PERMIT FEES (TITLE 14)</b>	
<b>TYPE</b>	<b>DCD Fee</b>
Permit Issuance (Base Fee)	For the issuance of each mechanical permit: \$25.85 plus applicable mechanical unit fee as listed below:
Furnace	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3 kW).....\$16.25
Furnace	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3kW).....\$20.00
Furnace	For the installation or relocation of each floor furnace, including vent..... \$16.25
Furnace	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater.....\$16.25
Appliance Vents	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.....\$8.00
Repairs or Additions	For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code.....\$15.05
Boilers, Compressors and Absorption Systems	For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6kw), or each absorption system to and including 100,000 Btu/h (29.3 kW).....\$16.15
Boilers, Compressors and Absorption Systems	For the installation or relocation of each boiler or compressor over three horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW).....\$29.85
Boilers, Compressors and Absorption Systems	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5kw), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1kW).....\$40.95
Boilers, Compressors and Absorption Systems	For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)..\$61.00
Boilers, Compressors and Absorption Systems	For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW).....\$101.90
Air Handlers	For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto.....\$11.70 (Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.)
Air Handlers	For each air-handling unit over 10,000 cfm (4719 L/s)...\$19.90
Evaporative Coolers	For each evaporative cooler other than portable type.....\$11.70
Ventilation and Exhaust	For each ventilation fan connected to a single duct.....\$7.95
Ventilation and Exhaust	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit....\$11.70
Ventilation and Exhaust	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood.....\$11.70
Incinerators	For the installation or relocation of each domestic-type incinerator.....\$20.00
Incinerators	For the installation or relocation of each commercial or industrial-type
Miscellaneous	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the
Miscellaneous	For the installation of gas piping (one to four outlets).....\$11.00
Miscellaneous	For each additional outlet exceeding four, each....\$2.20
Miscellaneous	For the installation of medical gas piping serving one to five inlets/outlets for a specific gas.....\$55.00
Miscellaneous	For each additional medical gas inlet/outlet, each.....\$5.50
Miscellaneous	For the installation or relocation of each solid fuel burning heater, wood cook stove, wood stove, or pellet stove or insert.....\$13.20
Miscellaneous	For the installation or relocation of each log lighter or fuel burning decorative log set....\$13.20
Other Inspections and Fees	Reinspection fees assessed under provisions of Miscellaneous Fees Table, per inspection....\$ Hourly Rate*
Other Inspections and Fees	Additional plan review, per hour, required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge, one-half hour)....\$ Hourly Rate *

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<b>MISCELLANEOUS FEES (TITLE 14)</b>	
<b>TYPE</b>	<b>DCD Fee</b>
Washington State Building Code Council surcharge	\$4.50 each permit. Use of outside consultants (for plan checking and inspections, or both) shall have a fee equal to the actual costs
Additional Review	Additional plan review required by changes, revisions, or addition to the plans shall have a fee equal to the hourly rate* per hour or the total cost of the permit, whichever is less
Reactivation Fee (< 1 Year)	To reactivate a permit after permit expiration, if within 1 year of expiration, the Permit Fee shall be one-half of the amount required for a new permit, or \$440.00, whichever is less, provided no changes have been made, or will be made in the original plans and specifications for such work
Reactivation Fee (> 1 Year)	To reactivate a permit any time after the permit has been expired for more than one year, a full Permit Fee shall be paid in the amount required for a new permit
Reactivation Fee (Final inspection only)	To reactivate a permit after permit expiration, to perform a final inspection only for a permit that previously had all required inspections approved other than the Final inspection, a fee shall be paid of \$55.00
Reinspection Fee	Whenever an inspection is requested but the project is not yet ready for inspection, or if access to the site is prevented, or if temporary silt and erosion control measures are not in place, a fee shall be paid of an hourly rate* beginning with the third inspection for the same issue
Investigation Fee	Whenever any work for which a permit is required by this code has been commenced without first obtaining such permit, an investigation fee shall be paid in an equal amount to the Permit Fee for such project, in addition to the required Plan Review Fee and Permit Fee
Stop Work Fee (in addition to the Investigation Fee)	\$55.00 each

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<b>DEVELOPMENT PERMIT FEES (TITLE 21)</b>	
<b>TYPE</b>	<b>DCD Fee</b>
<b>Pre-Permit Actions</b>	
Staff Consultation (30 minute maximum; credit towards application)	\$250.00
Pre-Application Meeting – Level 2 (Detailed analysis and Department prepares a report)	\$1,000.00
Pre-Submittal/Pre-Construction (without permit)	Hourly Rate*
Zoning Confirmation Letter (Per Letter)	\$200.00
Critical Area Pre-Permit Site Visit (Per Visit)	\$161.00
Title Elimination Request	\$70.00
Shoreline Exemption Request	\$282.00
<b>Administrative Land Subdivisions and Land Use Decisions (Type I &amp; II)</b>	
Large Lot Subdivisions Preliminary	\$2,360.00
Large Lot Subdivisions Final	\$1,821.00
Short Subdivisions Preliminary	\$2,360.00
Short Subdivision Final	\$1,617.00
Binding Site Plans	\$2,600.00
Administrative Conditional Use Permits (Minor Site Plan Review)	\$2,878.00
Master Plan Scoping	\$879.00
Master Plan Approval	\$1,156.00
Condominium Plans	\$806.00
Administrative Amendments	Hourly Rate*
Variances and Conditional Waivers /Director (ACUP, admin buffer reduction)	\$966.00
<b>Hearing Examiner and Board of Commissioner Decisions (Type III &amp; IV)*</b>	
Conditional Use Permits (Hearing Examiner Site Plan Review)	\$3,674.00
Plats Preliminary	\$5,103.00
Plats Final	\$5,465.00
Performance Based Development	\$4,013.00
Shoreline Substantial Development Permit (residential or commercial)	\$1,923.00
Shoreline Conditional Use Permits	\$2,345.00
Variances – Hearing Examiner or BOCC	\$2,008.00
<b>Site Development Activity Permits (SDAP's)</b>	
Grading	< 500 cubic yards.....\$718.00
Grading	> 500 but < 5,000 cubic yards....\$968.00
Grading	5,000 cubic yards or more.....\$3,678.00
SDAP's for Single Family Residences and Accessory Dwelling Units and Minor Right of Way	\$1,393.00
SDAP Commercial and Major Right of Way	\$3,972.00
SDAP <4 lot short plat	\$3,358.00
SDAP >4 lot short plat	\$3,792.00
SDAP Large Lot Subdivision	\$3,564.00
All other SDAPs	\$4,068.00
Technical Deviation Review	\$ Hourly Rate*
Permit Renewal	50% of initial SDAP fee
<b>Other Community Development Fees</b>	
Address Request (No Charge if submitted with Building Permit)	\$52.00
Additional Inspection Fee (including level 2 inspections)	\$ Hourly Rate*
Additional Plan Reviews beyond 2 reviews	\$ Hourly Rate*
Appeals	\$500.00
Building Permits	Per Chapter 3 of Title 14
Environmental Impact Statement Review (EIS)	\$ Hourly Rate*
Home Business Permits	\$545.00
Monitoring Report Review (Per Report)	\$242.00
Road Approach (No charge if submitted with Building Permit or SDAP)	\$309.00
Road Name Petition (No fee if part of land subdivision)	\$210.00
SEPA Checklist Review without another permit Determination	\$368.00
Sign Permit	\$328.00
Temporary Land Use Permit	\$361.00
Third Party Review of Application	110% of Contract Rate + listed fee
Timber Harvest Permits	\$859.00
Other/Additional Review	\$ Hourly Rate*

\*See Page 7 for Community Development hourly rates.

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<b>DEVELOPMENT PERMIT FEES (TITLE 21) ASSESSOR</b>	
<b>TYPE</b>	<b>Assessor Fee</b>
<b>Open Space/Current Use Assessment Applications</b>	
Application for Classification as Open Space Land for Current Use Assessment	\$300.00
Application for Classification as Farm and Agricultural Land for Current Use Assessment	\$300.00
Application for Classification as Timber Land for Current Use Assessment	\$300.00
Designated Forest Land Application	\$300.00
<b>DEVELOPMENT PERMIT FEES (TITLE 21) PUBLIC WORKS</b>	
<b>TYPE</b>	<b>Public Works Fee</b>
Right of Way Permits	\$230.00
Basic Permit Fee	\$230.00
Additional Cost based on Scope of the Project	\$65.00 per hour
Reinspection Fee	\$125.00
Non-Disturbing Activity	\$65.00
Franchise Permit	\$135.00
Oversize Vehicle Permit	\$50.00
Petition for Sale of Tax Title Strip	\$525.00
Right-of-Way Use and Improvement	\$1,500.00
Right-of-Way Vacation Petition	\$635.00
Temporary Right-of-Way Use	\$250.00
ROW Opening - "Minor Development"	\$1,393.00
ROW Opening - "Major Development"	\$3,972.00
Traffic Concurrency Test (No fee if submitted with Building Permit)	\$200.00
Capacity Inquiry	\$25.00
Capacity Reservation	\$25.00
Certificate of Concurrency	\$25.00
Renewal of any Concurrency test listed above	\$25.00
<b>DEVELOPMENT PERMIT FEES KITSAP COUNTY HEALTH DISTRICT</b>	
<b>TYPE</b>	<b>Health District Fee</b>
LW/DW-BSA on Public Water	\$565.00
LW/DW-BSA on Private Water	\$744.00
BSA-Pre-Application Meeting	\$101.00
LW-BSA-Repair Plans (includes Amended Repair)	\$229.00
LW-BSA-Minor Site Plan Revisions	\$56.00
LW-BSA-Redesign	\$229.00
LW-BSA-Extensions	\$168.00
LW-Waiver Requests	\$101.00
LW-Building Clearance - Residential	\$223.00
LW-Building Clearance - Commercial	\$364.00
LW-Exception Referral	\$73.00
LW-Building Clearance – Commercial Low Risk	\$263.00
LW-Building/Code Compliance	\$202.00
LW-Septic Permits	\$358.00
Septic Tank/Pump Tank & Component Replacement	\$157.00
Hardwire Set-up Field Inspection	\$157.00
Short Plat on Sewer	\$146.00
Short Plat on OSS	\$440.00
Amended Plat/Short Plat	\$202.00
Short Plat Revision	\$101.00 Hourly Rate
Plat Subdivision – Ten (10) lots \$85.00, \$350.00 Onsite	\$514.00
Plat Subdivision – after Ten (10) lots	\$38.00 each
Other Land Use Review with Municipal Sewer	\$101.00
Other Land Use Review w/BSA or BC	\$101.00
Other Land Use w/o BSA or BC	\$202.00
Site Plan Review	\$101.00
Home Business	\$101.00
Large Lot Subdivision or Large Lot Revision	\$101.00
SHW SDAP	\$101.00
Land Use Revision	\$101.00 Hourly Rate
WT-Building Clearance - Sewered	\$61.00
WT-Waiver Request	\$202.00

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<b>Community Development Hourly Rates</b>	
<b>TYPE</b>	<b>DCD Hourly Rate</b>
Permit Center	\$70.00
Building Plans Review/Inspections	\$85.00
Land Use	\$84.00
Environmental Review	\$86.00
Engineering	\$82.00
Fire Marshal	\$82.50