



Kitsap County Department of Community Development

Acceptance Letter and/Administrative Decision

February 17, 2017

CENTRAL KITSAP SCHOOL DIST, email: kellieb@ckschools.org
BASSETTI ARCHITECTS, Mark Smedley email: mmedley@bassettiarh.com
SITEWISE DESIGN PLLC, email: marc@sitewisepllc.com, steve@sitewisepllc.com

RE: Klahowya Secondary School, Site Development Activity Permit (SDAP) 16 04139. Reference Building Permit No. 16 05216

This project does not require a land use action. Because a Site Development Activity Permit is a Type II decision, a two-week appeal period is required after approval, per Kitsap County Code 21.04.070. Due to this procedural requirement, after the Site Development Activity Permit is approved, we will notify the interested parties. The pre-construction meeting can be scheduled after the two-week appeal period has ended.

We have reviewed and accept for construction the civil site plans for the above referenced project. This permit must be issued within **12** months from the date of approval, per Kitsap County Code 12.10.055. The Site Development Activity Permit and accepted construction drawings will be issued at the pre-construction meeting. Please contact Kitsap One at (360) 337-5777 to schedule the pre-construction meeting, which will be conducted at the Department of Community Development office.

The application fee deposit for this Site Development Activity Permit includes **48** hours of permit processing, review and inspection. Hours in excess of the deposit will be charged at the current hourly rate. Any unused portion of the deposit will be refunded upon project completion. All fees must be paid prior to scheduling the final inspection.

A. The following items shall be submitted to Development Services and Engineering prior to scheduling the pre-construction meeting:

1. Provide a Certificate of Liability Insurance remaining in force until final construction acceptance is issued by the County. Specify the liability insurance in the amount of not less than one million dollars combined single limit bodily injury and property damage, with a two million dollar aggregate. Include Kitsap County, its officers, and employees as additional insured's with respect to the terms and conditions of the policy. Reference **Klahowya Secondary School, SDAP 16 04139** on the Certificate.
2. Provide a performance bond for the erosion and sedimentation control facilities for a minimum amount of **\$39,100.00** referencing **Klahowya Secondary School, SDAP 16 04139** on the bond.

3. The property owner shall sign and record a Traffic Participation Covenant for its proportionate share towards a traffic signal light at the intersection of NW Newberry Hill Road and Tieton Place NW.
4. Submit an Application for Concurrency Test (KCPW Form 1601) as required by Chapter 20.04.030, Transportation Concurrency, of the Kitsap County Code. The KCPW 1601 form reserves road capacity for the project.
5. A copy of the approved NPDES Construction Stormwater General permit from the State Department of Ecology. Please note that the minimum time required from first notice to permit issuance is 37 days.
6. Payment of all outstanding fees.

B. Development Services and Engineering will schedule a final inspection once all of the following conditions are completed:

1. Submittal of two blackline copies of as-built plans, and a scalable electronic PDF (once as-built copies have been approved). All sheets containing road and drainage plans, profiles and associated details shall be included in the as-built set. It is not necessary to include grading and erosion control plans and details. The as-built plan set shall be stamped "**RECORD DRAWING**" and shall be signed and stamped by a professional engineer or land surveyor.
2. Permanent stabilization and restoration of the project site. Final replanting may be delayed to the appropriate season, provided temporary soil stabilization measures are in place and financial security is provided to assure the completion of work.
3. Certification by the Project Engineer that the soils encountered under any infiltration systems are consistent with the design criteria.
4. Certification by the Project Engineer that the as-built area and volume for the infiltration trenches and dissipaters meets the design criteria.
5. Certification by the Project Engineer that all pond side slopes are 2H:1V or flatter for fenced ponds, and 3H:1V or flatter for unfenced ponds.
6. Certification by the Project Engineer of the as-built live and dead storage volumes.
7. The engineer shall provide certification to Kitsap County that the drainage conveyance pipes and structures were installed in compliance with the accepted plans.
8. Submittal of a Maintenance Covenant, recorded with the Kitsap County Auditor, for maintenance of private storm drainage facilities located on the project site which

gives Kitsap County the right to inspect the facilities and guarantees the County that the facilities will be properly maintained (previously enclosed).


9. Submittal, by the Project Engineer, of the Operation and Maintenance Manual for privately maintained and/or non-standard stormwater facilities.
10. Payment of all outstanding fees.
11. Fulfillment of all conditions of approval.
12. Submittal of any required maintenance bonds.

C. Please be aware of the following requirements by other agencies associated with the proposed construction:

1. The site plan indicates that greater than 1 acre will be disturbed during construction. This threshold requires a National Pollutant Discharge Elimination System Stormwater Construction permit from the State Department of Ecology. More information about this permit can be found at:
<http://www.ecy.wa.gov/programs/wq/stormwater/construction/> or by calling Josh Klimek at 360-407-7451, email josh.klimek@ecy.wa.gov. This permit is required prior to issuance of the Site Development Activity Permit. Please be aware that the minimum time between first public notice and permit issuance is 37 days.
2. Any work within the County right-of-way shall require a Public Works permit and possibly a maintenance or performance bond. This application to perform work in the right-of-way shall be submitted as part of the SDAP process (or building permit if no SDAP is required). The need for and scope of bonding will be determined at that time.

If we can be of further assistance, please contact **Robert E. Hankins, P.E.** at (360) 337-5777.

Sincerely,


Robert E. Hankins, P.E.
Engineer 2
Development Services and Engineering

2.17.17
Date


Scott Diener, Development Services and Engineering Manager

2/17/17
Date