



# A G E N D A

## KITSAP COUNTY BOARD OF COMMISSIONERS November 9, 2009 – 7:00 p.m.

**NOTE:** Items marked with an asterisk (\*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

**DRAFT # 2 --SUBJECT TO CHANGE --** [LAST UPDATE: 11/04/09 10:35 a.m.](#)

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**7:00 PM)** Meeting Called to Order with Pledge of Allegiance.

**#1) RECOGNITION/SERVICE AWARDS:**

- a) [Recognition](#) of the *America Recycles Day Poster Contest* winners. **Staff Contact:** Jo Meints, 337-4568.
- b) [Recognition](#) of Employee(s) of the Month for November. **Staff Contact:** Erin Neff, 337-4447.

**#2) BOARD APPOINTMENTS:**

- a) [Resolution](#) appointing **Beth Stenwick** (Dist #1) to the *Suquamish Citizen Advisory Committee* completing a term ending June 11, 2011. **Staff Contact:** Jan Koske, 337-4650.
- b) [Resolution](#) re-appointing **Carol Etgen** (Dist #2) and **Rob Purser** (Dist #1) and appointing **Wendy Rohrbacher** (Dist #1) and **Laura Borgens** (Dist #1) to the *Kitsap County Council for Human Rights* to 3-year terms ending November 8, 2012. **Staff Contact:** Jan Koske, 337-4650.

**#3) PROCLAMATIONS/RESOLUTIONS:**

- a) [Resolution](#) proclaiming November 13, 2009 as *Family Caregivers Day* in Kitsap

- County. **Staff Contact:** Barrett Johnson, 337-7068.
- b) [Resolution](#) proclaiming November 15 - 21, 2009 as *National Hunger and Homelessness Awareness Week* in Kitsap County. **Staff Contact:** Opal Robertson, 337-4428.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON REGULAR BUSINESS AGENDA, INCLUDING CONSENT AGENDA & ANY GENERAL ISSUES:**  
**TOTAL TIME LIMITED TO 15 MINUTES**

(Please limit individual comments to **3 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.) Comments on items slated for public hearing will be deferred until the hearing.

**CONSENT ITEMS AND OTHER BUSINESS:**

**Note:** Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

- A. Approve Consent Agenda.

**1) MISCELLANEOUS ITEMS:**

- \* B. Approve Minutes of October 21 and 26, 2009.
- \* C. Approve Warrant Nos.
- \* D. Approve Payroll Warrant Nos.
- \* E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by M. Bonneville; and 2) Claim for Damages filed by C. Esguerra.
- \* F. Final Decision of the Board – Re: White/Conrad Dock, Shoreline Substantial Development Permit.

**2) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:**

- A. [Revenue contract amendment](#) with **WA State Department of Social & Health Services (KC-282-09A)** increasing the contract amount by \$1,634,915 and extending the contract end date to June 30, 2010. **Fiscal Impact:** \$1,634,915 is 100% Grant Funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- \* B. [Contract amendment](#) with **Bremerton Services Association (KC-070-08D)** increasing the contract amount by \$68,625 for Senior Nutrition Services the period of January 1, 2008 – December 31, 2009. **Fiscal**

**Impact:** \$68,625 is 100% Grant Funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068.

- \* C. [Contract](#) with **Monica Meyer, LLC (KC-436-09)** providing up to 725 hours of training and technical assistance to Frances Haddon Morgan Center staff, County contracted providers and Kitsap County School Districts for the period of October 1, 2009 – June 30, 2010. **Fiscal Impact:** \$59,360 funded by DSHS and \$10,000 funded by KC Real & Personal Property Tax. **Staff Contact:** Kelly Oneal, 337-4624.
- \* D. [Contract amendment](#) with **Community Network for Behavioral Healthcare, Inc d.b.a CommCare (KC-164-08A)** increasing the contract amount by \$700 for authorization and utilization management functions for the Peninsula Regional Support Network for the period of July 1, 2008 – June 30, 2010. **Fiscal Impact:** \$700 is 100% grant funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886.
- \* E. [Resolution](#) authorizing the extension of the interim appointment and salary in the Department of Community Development. **Fiscal Impact:** No additional expenditure. **Staff Contact:** Lynn Cole, 337-3536.
- \* F. [Resolution](#) creating positions and classifications within the County Clerk's and County Commissioners offices. **Fiscal Impact:** 1) Office of Public Defense Grant of approx \$315,450/year for 2010 including salary and benefits at top step; in 2011 all of the Public Defense Division Positions will be paid from the General Fund; and 2) Energy Efficiency Community Block Grant of approx \$44,000/year for 2010 including salary and benefits at to step; approx \$4,000 for the remainder of 2009. **Staff Contact:** Lynn Cole, 337-3536.
- \* G. [Contract](#) with the **Port Gamble S'Klallam Tribe (KC-337-09)** provides adult substance abuse treatment services for the period of July 1, 2009 – June 30, 2010. **Fiscal Impact:** \$18,918 is 100% Grant Funded by DSHS. **Staff Contact:** Betsy Bosch, 337-3526.
- \* H. [Contract amendment](#) with **WA State Department of Social & Health Services (KC-021-08B)** extending the contract end date to December 31, 2009 to allow Juvenile Services Kitsap Adolescent Treatment Program to bill for Title XIX outpatient treatment services. **Staff Contact:** Betsy Bosch, 337-3526.
- \* I. [Contract amendment](#) with **WA State Department of Social & Health Services (KC-378-09A)** allowing Kitsap Recovery Center to bill directly for client assessments regarding tuberculosis services for the period of July 1, 2009 – June 30, 2011. **Staff Contact:** Betsy Bosch, 337-3526.

- \* J. [WA State Department of Social & Health Services \(KC-444-07B\)](#) extending the contract end date to December 31, 2009 allowing Kitsap Recovery Center to bill for Title XIX outpatient treatment services. **Staff Contact:** Betsy Bosch, 337-3526.

**3) DEPARTMENT OF PUBLIC WORKS:**

- \* A. [Contract](#) with **Parametrix (KC-453-09)** providing professional engineering services to replace the NW Stavis Bay Road Bridge over Stavis Creek in Central Kitsap, Commissioner District #3. **Fiscal Impact:** \$276,210 + \$10,000 mgmt reserve – Road Fund. **Staff Contact:** Kristina Nelson, 337-4891.
- B. [Contract](#) with **Stan Palmer Construction (KC-422-09)** for work on the Central Kitsap Waste Water Treatment Plant 2009 upgrades North Kitsap, Commissioner Dist #1. **Fiscal Impact:** \$9,375,808 – Sewer Construction Fund. **Staff Contact:** Barbara Zaroff, 337-3663.
- \* C. [Contract amendment](#) with the **Brown & Caldwell (KC-472-05D)** for additional work on the Central Kitsap Facilities Plan in Central Kitsap, Commissioner Dist #3. **Fiscal Impact:** \$226,632 –Sewer Construction Fund. **Staff Contact:** Barbara Zaroff, 337-3663.
- \* D. [Interlocal agreement](#) with **Mason County (KC-406-09)** to conduct technical assistance site visits at small and medium-sized businesses in Mason County as part of the WA State DOE local source control services. **Staff Contact:** Pat Campbell, 337-4626.

**4) JUVENILE SERVICES DEPARTMENT:**

- \* A. [Contract](#) with **WA State Department of Social & Health Services (KC-423-09)** providing funds for expansion of evidence based treatment and training programs for the period of July 1, 2009 – June 30, 2011. **Fiscal Impact:** Up to \$156,426 during the grant award period – DSHS. **Staff Contact:** Patty Bronson, 337-5407.
- \* B. [Interagency agreement](#) with **WA State Administrative Office of the Courts (KC-410-09)** providing funds for cost related to BECCA cases, At Risk Youth, Child in Need of Services and Truancy petitions for the period of July 1, 2009 – June 30, 2011. **Fiscal Impact:** \$352,187 over the 24-month period of agreement – General Fund. **Staff Contact:** Patty Bronson, 337-5407.
- \* C. [Interagency agreement](#) with **WA State Administrative Office of the Courts (KC-411-09)** providing funds to increase the number of children

served by Court Appointed Special Advocates (CASA) in dependency matters or to reduce the average caseload of volunteers to recommended CASA standards of 3-4 clients per volunteer in its jurisdiction for the period of July 1, 2009 – June 30, 2011. **Fiscal Impact:** \$241,558 over a 24-month period – WA State Admin Office of the Courts. **Staff Contact:** Patty Bronson, 337-5407.

- \* D. [Contract amendment](#) with **WA State Department of Social & Health Services (KC-373-06A)** providing Juvenile Accountability Block Grant funding to pay for training program, consultations, room rental and incentives for youth in Aggression Replacement Training. **Fiscal Impact:** \$21,549 (indirect Federal Grant Funds from WA State) + \$2,394 in match funds included in the 2010 Juvenile Dept Budget. **Staff Contact:** Patty Bronson, 337-5407.

**5) CENTRAL COMMUNICATIONS DEPARTMENT:**

- \* A. [Contract](#) with **WA State Military Department (KC-426-09)** providing funds to assist with expenses necessary to answer 911 calls for the period of July 1, 2009 – September 30, 2010. **Fiscal Impact:** Related revenue of \$7,411 – WA State Dept of Military and State Enhanced 911. **Staff Contact:** Richard Kirton, 307-5800.

**6) PROSECUTING ATTORNEY'S OFFICE:**

- \* A. [Rental agreement](#) with **WA State Office of Attorney General (KC-446-09)** to lease office space in the Bullard Building for the period of November 1, 2009 – October 31, 2010. **Fiscal Impact:** Related revenue of \$1,056. **Staff Contact:** Alan Miles, 337-7223.

**7) DEPARTMENT OF ADMINISTRATIVE SERVICES:**

- \* A. [Contract](#) with the **All Shred (KC-450-09)** providing document destruction services from contract approval through October 31, 2010. **Fiscal Impact:** Per rate sheet as approved by Purchasing Division – Record Preservation Fund. **Staff Contact:** R'Lene Orr, 337-4410.
- \* B. [Interlocal agreement](#) with the **Poulsbo Fire Department (KC-439-09)** allowing mutual benefit and cost savings by using existing contracts to purchase goods and services. **Staff Contact:** R'Lene Orr, 337-4410.
- \* C. [Interlocal agreement](#) with the **City of Seattle (KC-424-09)** allowing mutual benefit and cost savings by using existing contracts to purchase goods and services. **Staff Contact:** R'Lene Orr, 337-4410.

8) **SHERIFF’S OFFICE:**

- \* A. [Memorandum of Understanding amendment](#) with the **Suquamish Tribe (KC-370-04C)** regarding the impact mitigation fund grant. **Fiscal Impact:** Related revenue of \$43,000 – Suquamish Tribe. **Staff Contact:** Dennis Bonneville, 337-4860.
- \* B. [Contract](#) with **King County Adult and Juvenile Detention Center (KC-447-09)** to house inmates from King County from contract approval through December 31, 2010. **Fiscal Impact:** Related revenue of \$28/day per inmate – King County. **Staff Contact:** Ned Newlin, 337-7107.

9) **COMMISSIONERS OFFICE/COUNTY ADMINISTRATOR:**

- A. Affirm [Resolution No. 198-2009](#)\* providing for the issuance of a Limited Tax General Obligation Bond Anticipation Note, 2009C (Taxable) of the County in the principal amount of \$2,279,000 to finance the costs of land acquisition and to pay the costs of issuance of the note; providing the date, form and repayment terms of the note and for the pledge of funds to pay the principal thereof and interest thereon; and approving the sale of such note. **Fiscal Impact:** \$2,279,000 – New debt instrument. **Staff Contact:** Nancy Grennan, 337-7146.

**PUBLIC HEARINGS:**

**\*\* Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

- A) Public hearing to receive comments on the proposed [Greater Hansville Community Plan](#) and for future adoption of that plan with other comprehensive plan amendments. **Staff Contact:** Pete Sullivan, 337-3377.

10) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

11) **COUNTY ADMINISTRATOR’S COMMENTS:**

12) **BOARD OF COMMISSIONER’S COMMENTS:**

**OTHER MEETINGS ATTENDED BY THE BOARD:**

11/09/09	2:00 p.m. 7:00 p.m.	Admin Briefing– Pt Blakely Conf Room BOCC Regular Business Meeting – BOCC Chambers
11/10/09	1:30 p.m.	KRCC Conference Call
<b>11/11/09</b>	<b>8:00 a.m.</b>	<b><i>Office Closed in Observance of Veterans Day</i></b>
11/12/09	6:00 p.m.	KRCC Fall Legislative Dinner, Olympic Lodge, Bremerton
11/16/09	10:00 a.m. 12:30 p.m. 2:00 p.m.	Admin Briefing - Port Blakely Conf Room Waaga Way Ribbon Cutting Ceremony Admin Briefing– Pt Blakely Conf Room
11/17/09	8:00 a.m. 3:00 p.m.	KRCC/Transit Board Meetings – Bremerton Gov Center KRCC Revenue Sharing ILA - Bremerton Gov Center
11/18-20/09		WSAC Annual Conf –Double Tree Hotel, Seattle Airport
11/23/09	12:00 p.m. 2:00 p.m. 7:00 p.m.	Lunch with Elected Officials – Gino’s Restaurant, Port Orchard Admin Briefing– Pt Blakely Conf Room BOCC Regular Business Meeting – BOCC Chambers

**(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).**

Next regular Board of Commissioners public meeting will be held **November 23, 2009 at 7:00 p.m.** in the Board of Commissioners Chambers 619 Division Street Port Orchard, WA 98366.

**NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).**