



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS October 12, 2009 – 7:00 p.m.

NOTE: Items marked with an asterisk (*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

DRAFT # 2 --SUBJECT TO CHANGE -- [LAST UPDATE: 10/07/09 9:55 a.m.](#)

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

#1) RECOGNITION/SERVICE AWARDS:

- a) [Recognition](#) of Employee (s) of the month for October. **Staff Contact:** Erin Neff, 337-4447.
- b) [Recognition](#) of the *Outstanding County Government Volunteer Award* to **Marilyn Jones**. **Staff Contact:** Jan Koske, 337-4650.
- c) Certificate of Appreciation presented to **Russ Hauge**, Kitsap Prosecuting Attorney, on behalf of the Community Leadership Coalition Alliance (CLCA). **Staff Contact:** Opal Robertson, 337-4428.

#2) BOARD APPOINTMENTS:

- a) [Resolution](#) appointing **Sharese Thompson** (Dist #1) to the *Transportation Planning Advisory Committee* for a term ending March 31, 2012. **Staff Contact:** Jan Koske, 337-4650.
- b) [Resolution](#) appointing **Marcia Ann Farren** and **Elizabeth Wilhelm** to the *Commission on Children and Youth* to 3-year terms ending October 11, 2012. **Staff Contact:** Jan Koske, 337-4650.

#3) PROCLAMATIONS/RESOLUTIONS:

- a) **Resolution** proclaiming the month of October as *Community Planning Month* in Kitsap County. **Staff Contact:** Larry Keeton, 337-5683.
- b) **Resolution** proclaiming the month of November as *Olympic College Internship and Community Volunteer Service Awareness Month* in Kitsap County. **Staff Contact:** Jan Koske, 337-4650.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON REGULAR
BUSINESS AGENDA, INCLUDING CONSENT AGENDA & ANY GENERAL ISSUES:
TOTAL TIME LIMITED TO 15 MINUTES**

(Please limit individual comments to **3 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.) Comments on items slated for public hearing will be deferred until the hearing.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

- A. Approve Consent Agenda.

1) MISCELLANEOUS ITEMS:

- * B. Approve Minutes of September 28, 2009.
- * C. Approve Warrant Nos.
- * D. Approve Payroll Warrant Nos.
- * E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by S. Scalf; and 2) Summons and Complaint for Violation filed by J. McKee.

2) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:

- * A. 2010 update to the 2008-2011 Kitsap County Area Plan for Aging Services. **Staff Contact:** Linda Hanna, 337-7068.
- * B. **Contract** with **Olympic Educational Service District #114 (KC-312-09)** providing funds for Kitsap alternative Transition School Program and the Junior High Assistant Program for the period of July 1, 2009 – June 30,

2010. **Fiscal Impact:** \$36,000 is 100% Grant Funded by CTED. **Staff Contact:** Mary Ellen de la Pena, 337-4878.

- * C. [Contract](#) with **WA State University (KC-362-09)** implementing the evidence-based curriculum, Strengthening Families Program for the period of September 1, 2009 – June 30, 2010. **Fiscal Impact:** \$8,000 is 100% Grant Funded by Substance Abuse & Violence Funds. **Staff Contact:** Mary Ellen de la Pena, 337-4878.
- * D. [Revenue contract amendment](#) with **WA State Department of Commerce (KC-255-07B)** providing third year funding for communities to reduce the incidence of substance abuse and violence for youth and families for the period of July 1, 2007 – June 30, 2013. **Fiscal Impact:** \$105,406 is 100% grant funded by WA State Dept of Commerce. **Staff Contact:** Mary Ellen de la Pena, 337-4878.
- * E. [Contract](#) with the **Dispute Resolution Center (KC-379-09)** provides Ombudsman Services and a Parent Advocacy Program for the period of October 1, 2009 – September 30, 2010. **Fiscal Impact:** \$186,310 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886.
- * F. [Revenue Contract](#) with **WA State Department of Social & Health Services (KC-412-09)** provides funding for the Mental Health Federal Block Grant to pay for specific public mental health services not covered by Medicaid or State revenues for the period of October 12, 2009 – September 30, 2010. **Fiscal Impact:** \$344,059 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886.
- * G. [Revenue contract](#) with **WA State Department of Social & Health Services (KC-413-09)** provides services to homeless mentally ill individuals in West Clallam and Jefferson Counties for the period of October 12, 2009 – September 30, 2011. **Fiscal Impact:** \$50,086 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886.

3) DEPARTMENT OF PUBLIC WORKS:

- * A. [Resolution](#) accepting KC-108-09, Chico Creek Bridge Replacement project with Quigg Brothers in Central Kitsap, Commissioner District #3 as complete. **Staff Contact:** Jacques Dean, 337-4671.
- * B. [Contract amendment](#) with **Brown & Caldwell (KC-490-06B)** for the Central Kitsap Waste Water Treatment Plant 2009 upgrades. **Fiscal Impact:** \$723,783 – Sewer Construction Fund. **Staff Contact:** Barbara Zaroff, 337-3663.

- * C. [Contract](#) with the **Otak, Inc (KC-402-09)** for the Southworth Drive Bridge Replacement project in South Kitsap, Commissioner Dist #2. **Fiscal Impact:** \$282,648 – Road Fund. **Staff Contact:** Tina Nelson, 337-4891.
- * D. [Contract](#) with **Department of Ecology (KC-418-09)** for purchase of Pervious Pavement Street Sweeper. **Fiscal Impact:** \$50,000-DOE Grant Funds. **Staff Contact:** Dave Tucker, 337-7292.

4) JUVENILE SERVICES DEPARTMENT:

- * A. [Interagency agreement](#) with **WA State Administrative Office of the Courts (KC-319-09)** providing funds for cost related to the Unified Family Court. **Fiscal Impact:** \$73,138 – expenditure from general funds over the 12-month period. **Staff Contact:** Patty Bronson, 337-5470.

5) AUDITOR’S OFFICE:

- * A. [Contract](#) with the **KC Personnel & Human Services (KC-350-09)** providing grant funds to assist with program expenses for Kitsap Recovery Center for the period of July 7, 2009 – June 30, 2011. **Fiscal Impact:** \$262,800 – Housing Affordability Fund. **Staff Contact:** Anna Wilderbuer, 337-5688.

6) PROSECUTING ATTORNEY’S OFFICE:

- * A. [Contract amendment](#) with the **K & L Gates, LLC (KC-144-07B)** extending the contract end date to December 31, 2009 for bond counsel services. **Fiscal Impact:** NTE \$135,000 – Various Bond Funds. **Staff Contact:** Jacquelyn Aufderheide, 337-4973.

7) DEPARTMENT OF PARKS & RECREATION:

- * A. [Memorandum of Agreement](#) with the **Kingston Chamber of Commerce (KC-421-09)** authorizing conveyance of a John Deere Gator to the Kingston Chamber of Commerce. **Staff Contact:** Elizabeth Ratliff, 337-5345.

8) COMMISSIONERS OFFICE/COUNTY ADMINISTRATOR:

- A. **Resolution** providing for the issuance of a Limited Tax General Obligation Bond of the County in the principal amount of not to exceed \$3,622,975 to repay certain outstanding loans of the Kitsap Consolidated housing Authority; fixing the form and terms of the bond and authorizing the sale of the bond. **Fiscal Impact:** \$3,622,975 – New debt instrument. **Staff Contact:** Nancy Grennan, 337-4650.

- B. Contract with **Key Bank National Association and Kitsap Consolidated Housing Authority (KC-430-09)** providing for a credit facility for the purpose of refinancing existing Kitsap County Consolidated Authority loans. **Fiscal Impact:** \$3,622,975 – New debt instrument. **Staff Contact:** Nancy Grennan, 337-4650.
- C. Contract with **Kitsap County Consolidated Housing Authority (KC-431-09)** for a loan to the Authority from the proceeds of the county bond (to be issued in an amount not to exceed \$3,622,975.24 for the purpose of refinancing existing loans). **Fiscal Impact:** \$3,622,975 – New debt instrument. **Staff Contact:** Nancy Grennan, 337-4650.
- D. Contract with **Mercy Housing (KC-408-09)** for an option to lease county property located on the Central Kitsap Community Campus development and operation of low-income housing. **Staff Contact:** Carolyn Siems, 337-4412.

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

- A) **FOR DECISION ONLY** - Continuation of the Closed Record hearing to consider **Appeals** filed by: **1) Mark Kuhlman; and 2) James Aho, (Illahee Community Club)** of the Hearing Examiner's decision to approve subject to conditions the applicant's request for a Shoreline Substantial Development Permit (**Timbers Edge**) for a storm water outfall at Illahee Creek/Port Orchard Bay and a portion of the sewer force main that is located within the 200-foot shoreline jurisdictional boundary. The proposed plat property is located north of Nobles Lane and west of Fir Drive and the storm water outfall is located at 5140 Illahee Road in Central Kitsap Commissioner District #3. **Staff Contact:** Meg Sands, 337-3375.
- B) Public hearing to consider a **Resolution** authorizing the County Treasurer to sell at public auction certain used equipment deemed surplus and excess to the needs of the Sheriff's Department (1987 25' Olympic Cabin Cruiser). **Staff Contact:** R'Lene Orr, 337-4410.
- C) Closed Record hearing to consider an **Appeal** filed by **Rick White** of the Hearing Examiner's decision to 1) deny the SEPA appeal of the Mitigated Determination of Non-significance and 2) grant subject to conditions the request for a *Shoreline Substantial Development Permit* to construct a residential dock, including pier, ramp, float and two boat lifts (**White/Conrad Dock**) located at 6788 NE Wood Bay Lane in North Kitsap, Commissioner District #1. **Staff Contact:** Lisa Lewis, 337-3316.

- D) Closed Record hearing to consider an **Appeal** filed by **Ron Templeton and William Broughton** on behalf of **Annette and Terry Weaver** of the Hearing Examiner’s decision to deny the Conditional Use Permit application (**Montessori Farmhouse School**) to operate a Montessori school and day-care center. The proposed project is located in South Kitsap Commissioner District #2. **Staff Contact:** Meg Sands, 337-3375.
- 9) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**
(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)
- 10) **COUNTY ADMINISTRATOR’S COMMENTS:**
- 11) **BOARD OF COMMISSIONER’S COMMENTS:**

OTHER MEETINGS ATTENDED BY THE BOARD:

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| 10/12/09 | 11: 00 a.m. | Olympic College Community Luncheon |
| | 2:00 p.m. | Admin Briefing– Pt Blakely Conf Room |
| | 7:00 p.m. | BOCC Regular Business Meeting – BOCC Chambers |
| 10/13/09 | 8:00 a.m. | Budget Meeting – Tentative |
| | 2:00 p.m. | KRCC Revenue Sharing – Bremerton Gov Center |
| 10/14/09 | 8:30 a.m. | Work Study – Port Blakely Conf Room |
| | 12:00 p.m. | Employee Budget Meeting– Tentative |
| 10/16/09 | 8:00 a.m. | Budget Meeting – Tentative |
| | 6:00 p.m. | YWCA Arts Alive – Bremerton Gov Center |
| 10/19/09 | 10:00 a.m. | Admin Briefing - Port Blakely Conf Room |
| | 2:00 p.m. | Admin Briefing– Pt Blakely Conf Room |
| 10/20/09 | 8:00 a.m. | KRCC/Transit/DEM Bd Meetings – Bremerton Gov Center |
| | 1:00 p.m. | Budget Meeting – Tentative |
| | 6:00 p.m. | Dinner with Legislators – Gino’s Restaurant |
| 10/21/09 | 8:30 a.m. | Work Study – Port Blakely Conf Room |
| | 12:30 p.m. | Hood Canal Coord Council Mtg – Silverdale Hotel |

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **October 26, 2009 at 7:00 p.m.** in the Board of Commissioners Chambers 619 Division Street Port Orchard, WA 98366.

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).