



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS August 24, 2009 – 7:00 p.m.

NOTE: Items marked with an asterisk (*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

DRAFT # 2 --SUBJECT TO CHANGE -- [LAST UPDATE: 8/18/09 12:25 p.m.](#)

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

#1) Recognition of Employee Service Awards for August. **Staff Contact:** Joy Crema, 337-7185.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON REGULAR
BUSINESS AGENDA, INCLUDING CONSENT AGENDA & ANY GENERAL ISSUES:
TOTAL TIME LIMITED TO 15 MINUTES**

(Please limit individual comments to **3 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.) Comments on items slated for public hearing will be deferred until the hearing.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

A. Approve Consent Agenda.

1) MISCELLANEOUS ITEMS:

- * B. Approve Minutes of August 10, 2009.
- * C. Approve Warrant Nos.
- * D. Approve Payroll Warrant Nos.
- * E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by T Ryon; 2) Claim for Damages filed by J. Hommel; 3) Claim for Damages filed by W. Brown; 4) Claim for Damages filed by B. Parker; 5) Claim for Damages filed by S. Nager; and 6) Claim for Damages filed by D. Luther.

2) **DEPARTMENT OF PERSONNEL & HUMAN SERVICES:**

- * A. **Resolution** creating two (2) grant funded positions in the Prosecutor's Office. **Fiscal Impact:** 2009 cost is approx \$38,830 including salary and associated benefits- total future projected cost for 2010 is \$43,000 including salary and associated benefits – 100% Grant funded by American Recovery & Reinvestment Act. **Staff Contact:** Lynn Cole, 337-7185 x3536.
- * B. **Collective Bargaining Agreement** with **Kitsap County Sheriff's Support Guild (KC-325-09)** for the period of January 1, 2009 – December 31, 2009. **Fiscal Impact:** \$26,107 (General Fund) / \$2,167 (Special Fund). **Staff Contact:** Fernando Conill, 337-4484.
- * C. **Resolution** revising the Kitsap County Extra Help Policy. **Staff Contact:** Penny Starkey, 337-3517.
- * D. **Revenue contract** with **WA State Department of Social & Health Services (KC-233-09)** for reimbursement of costs by unit rate and five percent (5%) administration allowance for the mandatory training required for personal care aides for the period of July 1, 2009 – December 31, 2009. **Fiscal Impact:** Revenue of \$300,000 which is 100% grant funded by WA DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- * E. **Revenue contract** with **WA State Department of Social & Health Services (KC-320-09)** for partial funding sponsorship of the 2009 Older Americans Month Conference held on May 21, 2009. **Fiscal Impact:** Revenue of \$1,000 which is 100% grant funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- * F. **Contract** with **AAA Residential Services (KC-232-09)** providing personal care services to approximately 30 Division of Developmental Disabilities clients per month. **Fiscal Impact:** \$250,000 is 100% grant funded by WA State DSHS. **Staff Contact:** Linda Hanna, 337-7068.

3) DEPARTMENT OF PUBLIC WORKS:

- * A. [Contract amendment](#) with **WA State Department of Ecology (KC-360-08A)** extending the contract end date to December 31, 2009 and adding a task to the stormwater infiltration storage project agreement. **Staff Contact:** Theresa Thurlow, 337-7295.
- * B. [Petition](#) for sale of tax title land submitted by *James Jernigan* located in the Plat of Island lake Division #1 in North Kitsap, Commissioner Dist #1. **Fiscal Impact:** Related revenue of \$525 (application fee) and \$7,800 (value) paid by Petitioner. **Staff Contact:** Rob McGinley 337-5777 x3924.
- C. [Resolution](#) initiating County Road Project 5014, low cost run-off road safety improvements, Phase 1 in all Commissioner Districts. **Fiscal Impact:** \$275,000 –Hwy Safety Improvement Program Fund. **Staff Contact:** Jon Brand, 337-5777 x4893.
- * D. [Contract amendment](#) with **Aspect Consulting (KC-388-08A)** for the Fragaria Road Shoulder Stabilization Project in South Kitsap, Commissioner Dist #2. **Fiscal Impact:** \$26,370 - Road Fund. **Staff Contact:** Kristina Nelson, 337-5777 x4891.
- * E. [Contract](#) with **Northern Con-Agg (KC-335-09)** for the 2009 county wide sidewalk repair and replacement project (CRP 5013) in all Commissioner Districts. **Fiscal Impact:** \$160,836 –Road Fund. **Staff Contact:** Dick Daidisman, 337-5777 x3556.
- * F. [Contract](#) with the **WA State Department of Transportation (KC256-09)** for low cost run-off road safety improvements in all Commissioner Districts. **Staff Contact:** Kristina Nelson, 337-5777 x4891.
- * G. Utility and Access Easement [agreement](#) with *Puget Sound Energy* to complete road construction on the Bucklin Hill Road/Tracyton Blvd Project in Central Kitsap, Commissioner Dist #3. **Staff Contact:** Jim Roda, 337-3127.

4) ADMINISTRATIVE SERVICES DEPARTMENT:

- A. [Grant agreement](#) with **WA State Department of Community, Trade & Economic Development (KC-339-09)** for the Neighborhood Stabilization Program to purchase, rehabilitate and resell foreclosed homes to non-profit agencies that will use the homes as transitional and supportive housing for the homeless. **Fiscal Impact:** Revenue of \$671,745 (grant received from US Dept of HUD). **Staff Contact:** Bonnie Tufts, 337-4606.

5) **DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- A. [Contract](#) with **WA State Department of Ecology (KC-336-09)** for the Comprehensive Shoreline Management Master Program Update. **Fiscal Impact:** \$650,000 – WA State DOE. **Staff Contact:** Patty Charnas, 337-4558.

6) **PROSECUTOR'S OFFICE:**

- * A. [Contract amendment](#) with **Short, Cressman & Burgess (KC-261-98F)** extending the contract end date to December 31, 2009 for outside legal assistance regarding the Model Toxics Control Act designation of the Hansville Landfill. **Fiscal Impact:** NTE \$20,000– Public Works Landfill Fund. **Staff Contact:** Lisa Nickel, 337-4974.

7) **AUDITOR'S OFFICE:**

- * A. [Contract amendment](#) with **Pitney Bowes (KC-063-09)** revising the contract date to July 1, 2009 – June 30, 2012 for the Relia-Vote Compact Sorter. **Staff Contact:** Dolores Gilmore, 337-7130.

8) **COMMISSIONERS OFFICE/COUNTY ADMINISTRATOR:**

- A. [Resolution](#) appointing **Anthony Strickland** (Dist #3) to the *Kitsap County Council for Human Rights* for a 3-year term ending August 23, 2012. **Staff Contact:** Jan Koske, 337-4650.
- B. [Resolution](#) appointing **Mickey Carpenter** (Dist #3) to the *Transportation Planning Advisory Committee* for a term ending March 31, 2012. **Staff Contact:** Jan Koske, 337-4650.
- C. [Resolution](#) appointing **Janet Larson** and reappointing **Tom Curley, Gail Petranek and Frances Malone** to the *Suquamish Citizen Advisory Committee* to 3-year terms ending June 12, 2012 representing North Kitsap, Commissioner District #1. **Staff Contact:** Jan Koske, 337-4650.
- D. [Resolution](#) appointing **Anita Bates and Beth Leone- Mullins** to the *Parks & Recreation Advisory Board* for 3-year terms ending August 23, 2012. **Staff Contact:** Jan Koske, 337-4650.
- * E. [Resolution](#) approving the *Guidelines for Community Advisory Groups*. **Staff Contact:** Jan Koske, 337-4650.
- * F. [Resolution](#) approving the implementation of the *Kitsap County Advisory Groups Handbook*. **Staff Contact:** Jan Koske, 337-4650.

- * G. Affirm [Resolution](#) approving certain real estate transactions (Harborside Condominium Unit T-203; Unit C-207 and Unit C-503. **Staff Contact:** Nancy Grennan, 337-4403.

PUBLIC HEARINGS:

** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.

- A) Public hearing to consider enacting an [Ordinance](#) amending Kitsap County **Stormwater Design Manual** updating low impact development practice design criteria. **Staff Contact:** Dave Tucker, 337-7292.

- B) Closed Record hearing to consider two (2) **Appeals** filed by: **1) Mark Kuhlman; and 2) James Aho, (Illahee Community Club)** of the Hearing Examiner's decision to approve subject to conditions the applicant's request for **1)** a Preliminary Plat (**Timbers Edge**) to create 110 single-family residential lots by subdividing five (5) existing separate parcels totaling 36.31 acres and vacating 0.38 acres of unopened county right-of-way; and **2)** a Shoreline Substantial Development Permit for a storm water outfall at Illahee Creek/Port Orchard Bay and a portion of the sewer force main that is located within the 200-foot shoreline jurisdictional boundary. The proposed plat property is located north of Nobles Lane and west of Fir Drive and the storm water outfall is located at 5140 Illahee Road in Central Kitsap Commissioner District #3. **Staff Contact:** Meg Sands, 337-3375.

- 9) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**
(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

- 10) **COUNTY ADMINISTRATOR'S COMMENTS:**

- 11) **BOARD OF COMMISSIONER'S COMMENTS:**

OTHER MEETINGS ATTENDED BY THE BOARD:

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| 08/24/09 | 8:30 a.m. | Budget Status with Unions |
| | 12:00 p.m. | Lunch with Elected Officials |
| | 2:00 p.m. | Admin Briefing– Pt Blakely Conf Room |
| | 7:00 p.m. | BOCC Regular Business Meeting – BOCC Chambers |
| 08/25/09 | 9:00 a.m. | Kingston Passenger Ferry Mtg – KCCHA Office, Brem |

08/26/09	8:30 a.m.	Work Study – Port Blakely Conf Room
08/29/09	8:30 a.m.	“Long Lake Daze”
08/31/09	10:00 a.m. 2:00 p.m.	Admin Briefing - Port Blakely Conf Room Admin Briefing– Pt Blakely Conf Room
09/01/09	8:00 a.m. 1:00 p.m.	Health District Board Meeting KCCHA Board Meetings – Bremerton Gov Center
09/02/09	8:30 a.m.	Work Study – Port Blakely Conf Room
09/03/09	9:05 a.m.	Park Director Interviews – “ <i>Tentative</i> ”
09/07/09	8:00 a.m.	<i>Office Closed – Labor Day Observance</i>
09/14/09	7:00 p.m.	Regular BOCC Business Meeting – <u>Cancelled</u>
09/21/09	10:00 a.m. 2:00 p.m.	Admin Briefing - Port Blakely Conf Room Admin Briefing– Pt Blakely Conf Room
09/22/09	8:00 a.m. 11:15 a.m. 2:00 p.m.	KRCC Board Meeting – Bremerton Gov Center Board of Health Meeting – Bremerton Gov Center Budget Meeting – “ <i>Tentative</i> ”
09/23/09	8:30 a.m. 1:30 p.m.	Work Study – Port Blakely Conf Room Budget Meeting – “ <i>Tentative</i> ”
09/28/09	12:00 p.m. 2:00 p.m. 7:00 p.m.	Lunch with Elected Officials Admin Briefing– Pt Blakely Conf Room BOCC Regular Business Meeting – BOCC Chambers

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **September 24, 2009 at 7:00 p.m. in the Board of Commissioners Chambers 619 Division Street Port Orchard, WA 98366.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).