



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS July 13, 2009 – 7:00 p.m.

NOTE: Items marked with an asterisk (*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

DRAFT # 3 --SUBJECT TO CHANGE -- [LAST UPDATE: 7/9/09 2:08 p.m.](#)

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

- #1) [Recognition](#) of Employee (s) of the Month for July (Department of Public Works). **Staff Contact:** Erin Neff, 337-4447.
- #2) [Recognition](#) and presentation of the 2008 "Outstanding Wastewater Treatment Plant Awards" to Manchester and Kingston Treatment Plants. **Staff Contact:** Randy Casteel, 337-4866.
- #3) [Recognition](#) and presentation of the Department of Administrative Services *Government Finance Officers Association Distinguished Budget Presentation Award* for fiscal Year 2009. **Staff Contact:** Nancy Buonanno Grennan, 337-4403.
- #4) Ratify [Resolution](#) proclaiming July 10, 2009 as *USS John C. Stennis Day* in Kitsap County. **Staff Contact:** Rhiannon Fernandez, 337-7097.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON REGULAR
BUSINESS AGENDA, INCLUDING CONSENT AGENDA & ANY GENERAL ISSUES:
TOTAL TIME LIMITED TO 15 MINUTES**

(Please limit individual comments to **3 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.) Comments on items slated for public hearing will be deferred until the hearing.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

A. Approve Consent Agenda.

1) MISCELLANEOUS ITEMS:

* B. Approve Minutes of June 22, 2009.

* C. Approve Warrant Nos.

* D. Approve Payroll Warrant Nos.

* E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by M. Schorno and 2) Summons and Complaint for Refund of Property Taxes filed by Lauren Enterprises, Inc.

* F. Formal Decision of the Board – Re: Conditional Use Permit for Ramirez Landscape Business.

2) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:

* A. [Revenue contract amendment](#) with **WA State Department of Social & Health Services (KC-230-07D)** modifying billing procedures to accommodate clients moving from state-only funded employment and day services to federal recognized employment and day services for the period of December 1, 2007 – June 30, 2009. **Fiscal Impact:** 100% Grant funded by DSHS. **Staff Contact:** Kelly Oneal, 337-4624.

* B. [Contract](#) with **Olympic Consortium & WA State Employment Security Department (KC-217-09)** providing revenue for employment and training operations to 170 eligible youth in Kitsap, Clallam and Jefferson counties for the period of April 1, 2009 – June 30, 2011. **Fiscal Impact:** \$628,557 is 100% grant funded by WIA. **Staff Contact:** Bob Potter, 337-4873.

* C. [Contract](#) with **Olympic Consortium & WA State Employment Security Department (KC-215-09)** providing revenue for employment and training operations to 53 eligible dislocated workers in Kitsap, Clallam and Jefferson counties for the period of July 1, 2009 – June 30, 2011. **Fiscal Impact:** \$138,186 is 100% grant funded by WIA. **Staff Contact:** Bob Potter, 337-4873.

* D. [Contract](#) with **Olympic Consortium & WA State Employment Security Department (KC-216-09)** providing revenue for employment and training operations to 63 eligible adults in Kitsap, Clallam and Jefferson counties

for the period of July 1, 2009 – June 30, 2011. **Fiscal Impact:** \$107,646 is 100% grant funded by WIA. **Staff Contact:** Bob Potter, 337-4873.

- * E. [Contract](#) with **Olympic Consortium & WA State Employment Security Department (KC-218-09)** providing revenue for administrative functions of the WIA employment and training programs in Kitsap, Clallam and Jefferson counties for the period of April 1, 2009 – June 30, 2011. **Fiscal Impact:** \$97,155 is 100% grant funded by WIA. **Staff Contact:** Bob Potter, 337-4873.
- * F. [Revenue contract](#) with **WA State Office of Insurance Commissioner (KC-207-09)** for the Statewide Health Insurance Benefits Advisors program for the period of July 1, 2009 – June 30, 2011. **Fiscal Impact:** \$24,205 is 100% grant funded by WA State Office of INS Comm. **Staff Contact:** Linda Hanna, 337-7068.

3) DEPARTMENT OF PUBLIC WORKS:

- A. [Contract](#) with **RV Associates (KC-208-09)** for improvements to Clear Creek Road NW at the intersection with NW Finn Hill Road in North Kitsap, Commissioner Dist #1. **Fiscal Impact:** \$250,915 – Road Fund. **Staff Contact:** Dick Dadisman, 337-5777 x3556.
- * B. [Interlocal agreement](#) with **South Kitsap Fire & Rescue (KC-185-09)** for survey services in South Kitsap, Commissioner Dist #2. **Fiscal Impact:** \$925 – Reimbursable to Road Fund. **Staff Contact:** John James, 337-5777 x3505.
- * C. [Water Line Easement agreement](#) with *Donald Morris* within a portion of right of way known as South Kingston Road in North Kitsap, Commissioner Dist #1. **Fiscal Impact:** \$200 – Petitioner. **Staff Contact:** Robert McGinley, 337-5777.
- * D. [Contract](#) with **GeoEngineers (KC-210-09)** for the Central Kitsap and Suquamish Treatment Plants outfall inspections and sediment sampling. **Fiscal Impact:** \$74,400 – Sewer Construction Funds **Staff Contact:** Barbara Zaroff, 337-3663.
- * E. [Resolution](#) initiating County Road Project 1572, Clear Creek Road at Finn Hill Road intersection in North Kitsap, Commissioner Dist #1. **Fiscal Impact:** \$315,000 – Road Fund. **Staff Contact:** Jon Brand, 337-4983.
- * F. [Resolution](#) initiating County Road Project 5013, County wide Sidewalk Repair in all commissioner districts. **Fiscal Impact:** \$200,000 – Road Fund. **Staff Contact:** Kristina Nelson, 337-4891.

- G. [Resolution](#) authorizing temporary road closures for the *Suquamish Tribal Canoe Journey Celebration* scheduled for August 3 -8, 2009 in North Kitsap, Commissioner Dist #1. **Fiscal Impact:** \$500 – Transportation Fund. **Staff Contact:** Steve Johnson, 337-5777.
- H. [Resolution](#) authorizing temporary road closures and parking restrictions during the *Kitsap County Fair & Stampede* scheduled for August 26 - 30, 2009 in Central Kitsap, Commissioner Dist #3. **Fiscal Impact:** \$200 – Road Fund. **Staff Contact:** Steve Johnson, 337-5777 x3114.
- I. [Resolution](#) authorizing temporary street closures for the *Whaling Days Festival* scheduled for July 24 – 26, 2009 in Central Kitsap, Commissioner Dist #3. **Fiscal Impact:** \$500 – Transportation Fund. **Staff Contact:** Steve Johnson, 337-5777 x3114.

4) **CENTRAL COMMUNICATIONS DEPARTMENT:**

- * A. [Contract amendment](#) with **Adcomm Engineering Company (KC-260-94C)** extending the existing professional services contract in order to complete work on the CENCOM Emergency Communications Plan for the period of June 27, 2009 – June 28, 2014. **Fiscal Impact:** Based on per hour rate –911 Enhanced Fund. **Staff Contact:** Richard Kirton, 307-5800.
- * B. [Contract amendment](#) with **Pierce County (KC-030-08A)** to share antenna space on Gold Mt Tower and Purdy Tower rent free with neither party being obligated to pay any cost, usage or land lease fees through December 31, 2012. **Staff Contact:** Richard Kirton, 307-5800.

5) **JUVENILE SERVICES DIVISION:**

- * A. [Contract](#) with the **Skokomish Tribe (KC-154-09)** providing secure detention bed space in the Kitsap County Juvenile Detention facility for youth detained under the authority of the Skokomish Tribal Court. **Fiscal Impact:** Approx \$3,125 (\$125/bed per day) – Skokomish Tribe. **Staff Contact:** William Truemper, 337-5406.

6) **DEPARTMENT OF PARKS & RECREATION:**

- * A. [Contract amendment](#) with **Excel Construction (KC-137-09)** for additional upgrades to the 4-H bathroom facility. **Fiscal Impact:** \$7,201 – Special Events Center Fund
- * B. [Resolution](#) regarding sponsorship of the *Whaling Days Festival* scheduled for July 24 – 26, 2009. **Staff Contact:** Arvilla Ohlde, 337-5355.

7) **COMMISSIONERS OFFICE/COUNTY ADMINISTRATOR:**

- * A. **Resolution** revising the Board of Commissioners Policy Manual reflecting the amendment of POL – 300.3, *Qualifying for Appointments to Advisory Boards*. **Staff Contact:** Jan Koske, 337-4650.
- B. **Resolution** approving *Guidelines for Community Advisory Groups*. **Staff Contact:** Jan Koske, 337-4650. **(Item Has Been Pulled Per Staff)**
- C. **Resolution** reappointing **Sandra LaCelle** and **Christine Johnson** to the *Developmental Disabilities Advisory Board* to 3-year terms ending July 31, 2012. **Staff Contact:** Jan Koske, 337-4650.
- D. **Resolution** appointing **Dawn Hiller** to the *Substance Abuse Advisory Board* to a 3-year term ending July 12, 2012. **Staff Contact:** Jan Koske, 337-4650.
- E. **Resolution** appointing **Ronald Raley** (Dist #3) to the *Parks & Recreation Advisory Board* to a 3-year term ending July 12, 2012. **Staff Contact:** Jan Koske, 337-4650.

8) **SHERIFF'S OFFICE:**

- * A. **Interlocal agreement amendment** with **Mason and Pierce Counties, Cities of Bainbridge Island, Bremerton, Port Orchard, Poulsbo, and Shelton, and the WA State Patrol and Naval Criminal Investigative Service (KC-259-06-A)** providing a formal organization in order to centralize supervision and enhance the efforts of the law enforcement agencies to combat controlled substance trafficking. **Fiscal Impact:** N/A. **Staff Contact:** Dennis Bonneville, 337-7101.

9) **DEPARTMENT OF ADMINISTRATIVE SERVICES:**

- * A. **Contract** with **Gary Lindsey and Mike Brown (KC-264-09)** providing consulting services for the Harborside Condominium project for the period of May 15, 2009 – April 23, 2013. **Fiscal Impact:** \$6,000/month fixed fee – Line of Credit w/Bank of America. **Staff Contact:** Nancy Grennan, 337-4403.

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

- A) Continuation of the public hearing **for decision only** to consider adopting a **Resolution** ordering certain sewer improvements and creating **Utility Local Improvement District #9** in the Manchester area of South Kitsap, Commissioner Dist #2. **Fiscal Impact:** \$1,180,222 – ULID Assessments. **Staff Contact:** Stella Vakarcs, 337-3660.
- B) Public hearing to consider the **Ordinance** extending the moratorium imposing a 180-day moratorium on the acceptance of new applications for certain permits in rural zones for buildings connected to onsite sewage systems designed to serve more than six dwelling units. **Staff Contact:** Katrina Knutson, 337-7181.
- C) Public hearing to consider the **Ordinance** extending the Moratorium on the Rural Wooded Incentive Program. **Staff Contact:** Katrina Knutson, 337-7181.
- D) Closed Record hearing to consider an **Appeal** filed by **Ron Templeton/Bill Broughton** on behalf of **Annette and Terry Weaver** of the Hearing Examiner's decision to deny the Conditional Use Permit application (**Montessori Farmhouse School**) to operate a Montessori school and day-care center. The proposed project is located in South Kitsap Commissioner District #2. **Staff Contact:** Meg Sands, 337-3375.
- 11) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**
(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)
- 12) **COUNTY ADMINISTRATOR'S COMMENTS:**
- 13) **BOARD OF COMMISSIONER'S COMMENTS:**

OTHER MEETINGS ATTENDED BY THE BOARD:

07/13/09	12:00 p.m.	Lunch with Employee of the Month, Amy's
	2:00 p.m.	Admin Briefing– Pt Blakely Conf Room
	7:00 p.m.	BOCC Regular Public Meeting – BOCC Chambers
07/14/09	8:00 a.m.	KRCC/Health Dist Board Meetings
	1:00 p.m.	KCCHA Budget Review – Bremerton Gov Center
07/15/09	8:30 a.m.	Work Study – Port Blakely Conf Room
	12:30 p.m.	Hood Canal Coordinating Council –Silverdale Beach Hotel
07/20/09	10:00 a.m.	Admin Briefing– Pt Blakely Conf Room
	2:00 p.m.	Admin Briefing– Pt Blakely Conf Room
07/21/09	8:00 a.m.	KCCHA/Transit/CenCom Board Meetings

07/22/09	8:30 a.m.	Work Study – Port Blakely Conf Room
07/27/09	12:00 p.m.	Lunch w/ Elected Officials
	2:00 p.m.	Admin Briefing– Pt Blakely Conf Room
	7:00 p.m.	BOCC Regular Public Meeting – BOCC Chambers

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **July 27, 2009 at 7:00 p.m. in the Board of Commissioners Chambers 619 Division Street Port Orchard, WA 98366.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).