



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS June 22, 2009 – 7:00 p.m.

NOTE: Items marked with an asterisk (*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

DRAFT # 2 --SUBJECT TO CHANGE -- [LAST UPDATE: 6/17/09 11:00 a.m.](#)

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

- #1) Recognition of Employee Service Awards. **Staff Contact:** Joy Crema, 337-7185.
- #2) [Resolution](#) commemorating and supporting the *National Juneteenth Celebration* in Kitsap County. **Staff Contact:** Shawn Gabriel, 337-4504.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON REGULAR
BUSINESS AGENDA, INCLUDING CONSENT AGENDA & ANY GENERAL ISSUES:
TOTAL TIME LIMITED TO 15 MINUTES**

(Please limit individual comments to **3 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.) Comments on items slated for public hearing will be deferred until the hearing.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

A. Approve Consent Agenda.

1) **MISCELLANEOUS ITEMS:**

- * B. Approve Minutes of June 8, 2009.
- * C. Approve Warrant Nos.
- * D. Approve Payroll Warrant Nos.
- * E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by C. Saupbrewster; and 2) Claim for Damages filed by R. Rose.

2) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:

- A. [Contract](#) with **Premera Blue Cross (KC-134-09)** to provide health care services for Kitsap County Employees, Kitsap County Retirees, Sheriff Plan 1 and Sheriff Plan 2 for the period of January 1, 2009 – December 31, 2009. **Fiscal Impact:** Estimated annual cost of \$6,130,104 – General Fund 2009 Budget. **Staff Contact:** Penny Starkey, 337-3517.
- * B. [Revenue contract](#) with **WA State Department of Social & Health Services (KC-199-09)** to provide funds to implement the provisions of the Federal Juvenile Justice and Prevention Delinquency Act for the period of July 1, 2009 – June 30, 2010. **Fiscal Impact:** \$10,000 is 100% grant funded by DSHS if awarded. **Staff Contact:** Gay Neal, 337-4879.
- * C. [Contract amendment](#) with **Agape Unlimited (KC-346-07E)** providing increased adult substance abuse outpatient treatment services and child care services for the period of September 1, 2007 – June 30, 2009. **Fiscal Impact:** \$10,000 is 100% grant funded by DSHS. **Staff Contact:** Betsy Bosch, 337-4880.
- * D. [Contract amendment](#) with **West Sound Treatment Center (KC-347-07E)** providing increased adult substance abuse outpatient treatment services. **Fiscal Impact:** \$10,000 is 100% grant funded by DSHS for the period of September 1, 2007 – June 30, 2009. **Staff Contact:** Betsy Bosch, 337-4880.
- * E. [Contract amendment](#) with **Port Gamble S'Klallam Tribe (KC-339-07C)** provides line item changes in Federal and State funding resulting in an overall decrease in funds for the period of 9/1/07- 6/30/09. **Fiscal Impact:** -\$13,944 is 100% grant funded by DSHS. **Staff Contact:** Betsy Bosch, 337-4880.
- * F. [Contract amendment](#) with **WA State Employment Security Department d.b.a. as WorkSource of Kitsap County (KC-324-08A)** providing for the Senior Community Employment Services Program. **Fiscal Impact:** \$21,809 is 100% grant funded by DSHS. **Staff Contact:** Linda Hanna,

337-7068.

- * G. [Revenue contract amendment](#) with **WA State Department of Social & Health Services (KC-318-08D)** providing an additional allocation to the 2008-2009 State/Federal contract for agency provider/independent provider transition, senior citizen nutrition program and the senior farmer's market nutrition program. **Fiscal Impact:** \$17,682 is 100% grant funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- * H. [Contract amendment](#) with **WA State Department of Social & Health Services (KC-060-09A)** increasing the contract amount by \$77,066 from the American Recovery and Reinvestment Act, designated for congregate nutrition services and home delivered meals. **Fiscal Impact:** \$77,066 is 100% grant funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- I. [Revenue contract](#) with **Olympic Consortium and WA State Department of Community, Trade and Economic Development (KC-213-09)** serving eligible recipients from Clallam, Jefferson and Kitsap counties in the WorkFirst Program for the period of July 1, 2009 – June 30, 2010. **Fiscal Impact:** \$2,000,000 is 100% grant funded by TANF Federal Funds. **Staff Contact:** Bob Potter, 337-4873.
- * J. [Resolution](#) reclassifying positions in various departments. **Fiscal Impact:** General Fund – 2009 cost is approximately \$4,000 including salary and associated benefits; total projected costs based on 2009 wage rate is \$7,400 including salary and associated benefits. **Staff Contact:** Lynn Cole, 337-7185 x3536.
- * K. [Revenue contract amendment](#) with the **Multi-Service Center (KC-410-08A)** providing an additional allocation of \$921 for the 2008-2009 Regional Long Term Care Ombudsman Program serving over 2,000 person in residential care in Kitsap County for the period of July 1, 2008 – June 30, 2009. **Fiscal Impact:** \$921 is 100% Grant Funded by WA State CTED. **Staff Contact:** Linda Hanna, 337-7068.

3) DEPARTMENT OF PUBLIC WORKS:

- A. [Resolution](#) establishing Kitsap County "*Water is a Resource not a Waste Stream*" Policy. **Staff Contact:** Dave Tucker, 337-7292.
- * B. [Contract amendment](#) with **WA State Department of Transportation (KC-198-06E)** for the Waaga Way Extension Project in North Kitsap, Commissioner Dist #1. **Staff Contact:** Kristina Nelson, 337-4891.
- * C. [Quit Claim Deed](#) with the City of Port Orchard for conveyance of right of

way along the south side of SR 16 in South Kitsap, Commissioner Dist #2.
Staff Contact: Suzie Pride, 337-5777.

- D. [Contract](#) with **RV Associates (KC-204-09)** for reconstruction of 2.64 miles of SW Lake Flora Road in South Kitsap, Commissioner Dist #2. **Fiscal Impact:** \$1,014,454 – Road Fund **Staff Contact:** Dick Dadisman, 337-5777.
- * E. [Resolution](#) accepting KC-367-08, 2008 Countywide Guardrail Project as complete. **Staff Contact:** Jacques Dean, 337-4671.
- F. [Contract](#) with **KPFF Consulting Engineers (KC-205-09)** for a pre-design study for improvements to Silverdale Way NW from Anderson Hill Road to State Route 3 in Central Kitsap, Commissioner Dist #3. **Fiscal Impact:** \$110,010 – Road Fund. **Staff Contact:** Jon Brand, 337-4893.
- * G. [Resolution](#) authorizing the transfer of 25 feet (part of the McCormick Woods Master Plan) of Kitsap County Public Works land into right of way in South Kitsap, Commissioner Dist #2. **Staff Contact:** Suzie Pride, 337-5777.
- * H. [Quit Claim Deed](#) conveying 1.5 acres (part of the McCormick Woods Master Plan) to South Kitsap Fire & Rescue in South Kitsap, Commissioner Dist #2. **Staff Contact:** Suzie Pride, 337-5777.
- * I. [Interagency agreement](#) with **WA State Department of Ecology (KC-219-09)** providing funding assistance for the Community Litter Cleanup Program. **Fiscal Impact:** \$82,000 (State's Share) – Solid Waste Fund. **Staff Contact:** Patricia Campbell, 337-4626.
- * J. [Contract amendment](#) with **WA State Department of Ecology (KC-459-05C)** increasing the grant funding amount by \$21,638 for the cleanup action plan for the Hansville Landfill site. **Fiscal Impact:** \$21,638 – Hansville Landfill Post Closure Fund. **Staff Contact:** Patricia Campbell, 337-4626.

4) AUDITOR'S OFFICE:

- * A. [Resolution](#) establishing a temporary I/F Loan in the amount of \$75,000 to the Kitsap County Community Development Block Grant Fund from the county general fund. **Fiscal Impact:** \$75,000 – General Fund. **Staff Contact:** Lillian Shierk, 337-4909.
- * B. [Resolution](#) establishing the Kitsap County COBRA Fund to be used to subsidize COBRA insurance premiums for involuntarily terminated county employees under the American Recovery and Reinvestment Act and a

temporary subsidy up to \$50,000 from the Cumulative Reserve Fund.
Fiscal Impact: \$50,000 – Cumulative Reserve Fund. **Staff Contact:**
Lillian Shierk, 337-4909.

5) **JUVENILE SERVICES DIVISION:**

- * A. [Interagency agreement](#) with the **Olympic Educational Service District #114 (KC-120-09)** for continued provision of educational services to youth while being detained in the Juvenile Detention Facility. **Staff Contact:** William Truemper, 337-5406.

6) **DEPARTMENT OF EMERGENCY MANAGEMENT:**

- * A. [Interlocal agreement](#) with **Douglas County (KC-193-09)** for LiDAR services. **Fiscal Impact:** Related revenue of \$15,000 – Intergovernmental Agreement. **Staff Contact:** Phyllis Mann, 307-5871.

7) **DEPARTMENT OF PARKS & RECREATION:**

- * A. [Resolution](#) establishing the 2009 Kitsap County Fair & Stampede Change Fund. **Fiscal Impact:** \$45,000 – Revolving Fund. **Staff Contact:** Elizabeth Ratliff, 337-5345.
- * B. [Contract amendment](#) with **Map, Ltd (KC-111-09A)** to provide additional work at the South Kitsap Regional Park as part of the preparation for Phase I development. **Fiscal Impact:** \$25,700 – Parks Capital Project Fund. **Staff Contact:** Martha Droge, 337-5361.
- * C. [Deed of Right](#) with **WA State Department of Ecology (KC-224-09)** for conservation purposes for the Illahee Preserve in Central Kitsap, Commissioner Dist #3. **Fiscal Impact:** Related revenue of \$29,791 – DOE Grant. **Staff Contact:** Matt Keough, 337-5357.
- * D. [Contract amendment](#) with **Lydel Construction (KC-048-09A)** for Island Lake restroom remodel in North Kitsap, Commissioner Dist #1. **Fiscal Impact:** \$3,258 – Parks Maintenance Fund. **Staff Contact:** Dori Leckner, 337-5362.
- * E. [Deed of Right](#) with **WA State Recreation & Conservation Funding Board (KC-09)** for conservation purposes for the newly acquired 320 acres of land in the Newberry Hill Land exchange. **Staff Contact:** Matt Keough, 337-5357.
- * F. [Deed of Right](#) with the **WA State Recreation & Conservation Office (KC-428-08)** for conservation purposes for the North Kitsap Heritage Park in North Kitsap, Commissioner Dist #1. **Staff Contact:** Matt Keough, 337-

5357.

8) COMMISSIONERS OFFICE/COUNTY ADMINISTRATOR:

- * A. [Resolution](#) authorizing a joint-use agreement with Great Peninsula Conservancy for the Clear Creek Trail in Central Kitsap, Commissioner Dist #3. **Staff Contact:** Dana Daniels, 337-4667.

9) DEPARTMENT OF ADMINISTRATIVE SERVICES:

- * A. [Contract amendment](#) with **BCRA, Inc (KC-002-09A)** for architectural and engineering services for the Central Kitsap Community Campus Project in Central Kitsap, Commissioner Dist #3. **Fiscal Impact:** \$178,000 – Silverdale Project Fund. **Staff Contact:** Carolyn Siems, 337-4412.

10) SHERIFF’S OFFICE:

- * A. [Contract amendment](#) with **Kitsap Mental Health Services (KC-157-02D)** providing professional mental health services for prisoners at the jail for an additional two months beyond original contract expiration date of May 31, 2009. **Fiscal Impact:** Not to exceed \$28,500 for June 1 – July 31, 2009 – Jail General Fund. **Staff Contact:** Ned Newlin, 337-7107.

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

- A)** Public hearing to consider enacting an [Ordinance](#) amending portions of Kitsap County Code Chapter 21.04, Concerning Land Use Procedures (Post card noticing). **Staff Contact:** Katrina Knutson, 337-4201.
- B)** Public hearing to consider enacting an [Ordinance](#) amending Kitsap County Code Section 2.10.030, Concerning Hearing Examiner Rules of Procedure; and to consider a [Resolution](#) adopting the Kitsap County office of the Hearing Examiner Rules of Procedure for Application and Appeals. **Staff Contact:** Larry Keeton, 337-5683.
- C)** Public hearing to consider adopting a [Resolution](#) ordering certain sewer improvements and creating **Utility Local Improvement District #9** in the Manchester area of South Kitsap, Commissioner Dist #2. **Fiscal Impact:** \$1,180,222 – ULID Assessments. **Staff Contact:** Stella Vakarcs, 337-3660.
- D)** Public hearing to consider adopting a [Resolution](#) setting rates for sewer service

for the Central Kitsap Sewer System, the Kingston Sewer System, the Suquamish Sewer System, the Manchester Sewer System and the Navy Yard City Sewer System. **Fiscal Impact:** Approximately \$500,000 – Wastewater Utility Revenue. **Staff Contact:** Stella Vakarcs, 337-3660.

- E) Public hearing to consider enacting **Ordinance** amending Kitsap County Code Title 12 relating to illicit discharges, construction runoff and post construction runoff control. **Staff Contact:** Dave Tucker, 337-7292. **(At the request of Staff, this matter has been pulled and will be re-advertised for a later date.)**
- F) Closed Record hearing to consider an **Appeal** filed by **Efrain Ramirez** of the Hearing Examiner's decision to approve subject to conditions the Conditional Use Permit application (**Ramirez Landscape Business**) to legalize an existing contractor's storage yard for a landscape business. The proposal includes an inside and outside storage for heavy equipment vehicles and inside storage for small landscaping equipment and tools. There is also an outside storage area for surplus landscape materials. The proposed project is located in North Kitsap Commissioner District #1. **Staff Contact:** Meg Sands, 337-3375.
- G) Closed Record hearing to consider an **Appeal** filed by **Ron Templeton/Bill Broughton** on behalf of **Annette and Terry Weaver** of the Hearing Examiner's decision to deny the Conditional Use Permit application (**Montessori Farmhouse School**) to operate a Montessori school and day-care center. The proposed project is located in South Kitsap Commissioner District #2. **Staff Contact:** Meg Sands, 337-3375. **(At the request of applicant/appellant, this matter has been continued to July 13, 2009).**
- 11) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**
(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)
- 12) **COUNTY ADMINISTRATOR'S COMMENTS:**
- 13) **BOARD OF COMMISSIONER'S COMMENTS:**

OTHER MEETINGS ATTENDED BY THE BOARD:

06/22/09	11:35 a.m.	Lunch with Elected Officials - Chambers
	2:00 p.m.	Admin Briefing– Pt Blakely Conf Room
	5:30 p.m.	Budget Committee Meeting
	7:00 p.m.	BOCC Regular Public Meeting – BOCC Chambers
06/23/09	5:30 p.m.	Leadership Kitsap Graduation – Kiana Lodge

06/24/09	8:30 a.m.	Work Study – Port Blakely Conf Room
06/29/09	10:00 a.m. 2:00 p.m.	Admin Briefing– Pt Blakely Conf Room Admin Briefing– Pt Blakely Conf Room
07/01/09	8:30 a.m.	Work Study – Port Blakely Conf Room
07/06/09	10:00 a.m. 2:00 p.m.	Admin Briefing– Pt Blakely Conf Room Admin Briefing– Pt Blakely Conf Room
07/07/09	8:00 a.m.	KRCC Board & Exec Com Meeting – Brem Gov Center
07/08/09	8:30 a.m. 1:00 p.m.	Work Study – Port Blakely Conf Room Coroner Facility Ribbon Cutting Ceremony
07/13/09	12:00 p.m. 2:00 p.m. 7:00 p.m.	Lunch w/ Employee of the Month – Amy’s Admin Briefing– Pt Blakely Conf Room BOCC Regular Public Meeting – BOCC Chambers

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **July 13, 2009 at 7:00 p.m. in the Board of Commissioners Chambers 619 Division Street Port Orchard, WA 98366.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).