



**BOARD OF COMMISSIONERS – MANAGEMENT TEAM
WORK STUDY SESSION MINUTES
AUGUST 12, 2009 @ 8:30 AM**

Attending

Commissioners Charlotte Garrido, Steve Bauer, Josh Brown
County Administrator: Nancy Buonanno Grennan
Commissioner’s Staff: Carolyn Siems, Dean Boening, Deanna Erstad
Parks: Matt Keough, Terri Lyman
Parks Advisory Board Members: Don Martin, Charity Swedberg, Cathy Ecker,
County Auditor Walt Washington
Volunteer Coordinator Jan Koske
Alisa Lubber, Mercy Housing
Citizens: Vivian Henderson, Ginger Sommerhauser
Press: Brynn Grimley

Anticipated Time

1. APPROVAL OF WORK STUDY MINUTES FOR 07/22/09 and 07/29/09 8:30 – 8:35

Minutes for July 29th were approved. Minutes for July 22nd will be submitted for approval at the next meeting.

2. PARKS & RECREATION ADVISORY BOARD RECOMMENDATIONS 8:35 - 9:35

- [REVIEW OF PRAB MISSION STATEMENT](#)
- [CREATION OF THE PARKS AND RECREATION DEPARTMENT WITHIN CODE](#)
- [GENERAL DISCUSSION OF WORK PLAN](#)
- GENERAL DISCUSSION OF STATUS OF SUSTAINABILITY TASK FORCE

Don Martin, Parks Board Chair gave presentation of the Park & Recreation Advisory Board Mission Statement within Title 10 of the County Code and gave their recommendations to the Board of Commissioners.

Discussion Points:

- Definition of Parks Director and plan for the parks.
- Said they are asking for clarification from the Board on what they want from them.
- Talked about how the Parks Board should be communicating with the Commissioners.
- Commissioners said they need to make sure they have clarity on what they expect and also feel the mission statement is too long and should be condensed.
- Commissioners feel the Parks Board needs a stronger role in the planning process.
- Candidates for Park Director should be included in reviewing Parks Board changes.
- Commissioners will be looking at candidates’ vision of parks and how he/she works with advisory boards.
- Commissioners feel the Parks Board does a wonderful job and the parks are one of the county’s most valuable assets.

- Would be valuable to see the Parks Dept work plan and the Advisory Board work plan to see how they work side by side.
- Work with sustainability taskforce is critical.
- Don passed out the proposed agenda for the Advisory Board retreat scheduled for September 19th. He would like the Commissioners' input and suggestions on this agenda.
- He also talked about recognition of their volunteers. Commissioners stressed the importance of this recognition being a partnership between the Commissioners and the Parks Board.
- Jan Koske said she has a webpage and she thinks it would be a great place to display pictures and information on our volunteers.
- Steve said he received an application for rental of Island Lake and questioned the fees we are charging for insurance and liquor usage. Matt will check into.

Charlotte thanked the Board for their hard work on behalf of the citizens and the county.

3. **NEWBERRY HILL HERITAGE PARK INVOLVEMENT PLAN** 9:35 – 9:50

Matt gave presentation on the creation of the Parks & Recreation Department within Title 10 of the county code. Asked the Board to review and approve the public participation plan for master planning of the future Newberry Hill Heritage Park in Central Kitsap.

Discussion Points:

- Josh talked about the importance of creating a partnership and working side by side with CKCC parks committee through the entire process.
- Steve said one thing he sees us needing some boundaries and standards that need to be relayed to the local groups and citizens.
- We need some clarity on what a Heritage Park is and what it does from the beginning of this master planning process.
- Charlotte talked about building the framework of the Summary with different wording.
- Josh said he will work with Matt and the CKCC to reword the Summary of Public Participation for the Master Plan and bring back to BOCC.
- Danny talked about how we are going to engage citizens to volunteer.

10 MINUTE BREAK

4. **PROPOSED SENIOR HOUSING – CK CAMPUS** 10:00 – 10:30
Alisa Luber – Mercy Housing

Discussion Points:

- Josh talked about senior housing options on the Central Kitsap Community Campus site.
- Alisa gave presentation on development and management of a 60 unit affordable senior housing project on a +-1 acre parcel of land on the southern portion of the Central Kitsap Community Campus.
- Josh asked about the difference between market rate senior housing and affordable senior housing?
- Steve talked about the low income senior housing project in Kingston that KCCHA has pulled out of saying there is no market for low income senior housing in Kitsap County. Steve asked Alisa her thoughts on this.
- Steve asked that the Board be given background on Mercy and information on some of their projects.
- Charlotte asked that a follow-up meeting be scheduled after they get this information.

5. BOARD INFORMATION SHARING

10:30 – 11:00

Dean Boening gave update on the stimulus. Dept of Energy has told us their technical reviewer for the electric truck project doesn't feel the money spent would compare to energy efficiency gain meets their minimum requirement. Dean has come with 3 other options:

- Purchase of hybrid trucks – DOE would pay difference in hybrids and regular trucks. Would enable us to purchase 14 trucks.
- Replacement of broken boiler as well as one less efficient one in jail. (savings of \$40,000 annually)
- Weatherization program.

Steve would like to see a return on our investment on each of these 3 options.

Dean will give information on energy costs and emissions on each of the options to Commissioners so they can get back to him on Friday with their comments and suggestions. Josh also asked Dean to look at the Juvenile Detention facility for options.

The Commissioners recessed into executive session from 11:00-11:30 to discuss potential litigation pursuant to RCW 42.30.110 (1) (i). No action taken.

The Commissioners recessed into executive session from 11:30-12:00 to discuss real estate issues pursuant to RCW 42.30.110 (1) (c). No action taken,

Respectfully Submitted by Deanna Erstad