



**BOARD OF COMMISSIONERS – MANAGEMENT TEAM  
WORK STUDY SESSION MINUTES  
JULY 29<sup>th</sup>, 2009 8:30 AM**

---

**Attending:**

**Commissioners: Charlotte Garrido and Josh Brown  
County Administrator Nancy Buonanno Grennan  
Larry Keeton, Deanna Erstad, Vivian Henderson  
Bert Furuta, Jacquelyn Aufderheide, Stephanie Pinard, Russ Hauge, Lisa Fryer, Shawn Gabriel,  
Penny Starkey, Judy Gilpin**

**Anticipated Time**

- 1. APPROVAL OF WORK STUDY MINUTES FOR 07-8-09 8:30 – 8:35**

**Approval rescheduled to next meeting.**

- 2. US CENSUS 2010 PARTNERSHIP OPPORTUNITIES – ERIC DAVENPORT 8:35 – 9:15**

**Eric Davenport introduced Linda Woltz and Brian Maule and gave presentation and talked about importance of the census. He said that in means \$1,200 in federal funds for county for every person counted. Only 67% of population return census questionnaires mailed to them. When they are not returned, the bureau then has to send someone out to get the information.**

**Larry Keeton talked about partnering with county to get out information on importance of census. He feels there a lot of ways to get the word out.**

**Nancy said a resolution is scheduled for August 10<sup>th</sup> meeting, She asked that Eric might give a short presentation at the public meeting. She asked if Eric had information on the return rate for Kitsap County.**

**Josh asked about the “Hard to Count” icw the military population. Eric explained that military overseas are counted by the State Department and those stationed here are counted where they are on that day. Eric said the most difficult group to count is men between ages of 18-26. Charlotte asked about what kind of partnership they have with the Navy? Eric said the local census works with the Navy. Charlotte suggested that maybe claiming a particular day in the county would be beneficial.**

**Charlotte said she thought it might be beneficial to have some kind of open meeting for employees to learn importance of the census so they can pass along the word to the public,**

**Board thanked Eric and his staff for their presentation and said they look forward to working together.**

**3. CIVIL PROSECUTOR BILLABLE RATES – JACQUELYN AFUDERHEIDE 9:15 – 9:45**

Russ Hauge gave information on the billable rates for the Civil Division's to non general fund users.

**4. EXTRA HELP POLICY – JUDY GILPIN AND PENNY STARKY 9:45 – 10:15**

Bert said they have been working on this policy since 2007. Jacquelyn said as result of a big case in King County the law has changed.

Josh asked what specific guidance we are giving to departments in terms of difference in part time, full time and extra help. Personnel works with each department to ensure each position is properly classified.

Josh questioned if our other agencies, ie Health District etc that the Board sits on have an extra help policy. He asked if Jacquelyn would help follow up on this.

Penny talked about getting HR people from other agencies together quarterly to share information.

The new policy will be scheduled for the August 24<sup>th</sup> BOCC Public Meeting.

Bert gave brief update on the safe park project.

***10 MINUTE BREAK***

Scott Diener and Katrina Knutson talked to Board about approving the submission of a Buildable Lands Grant for \$172,000 from WA State Department of Commerce. With this grant they would work with KRCC and the cities to coordinate buildable lands data and collection and population and employment projections for the County Comprehensive Plan and County-wide Planning Policies and also in preparation for the 2012 Buildable Lands Report. The application will be submitted on Friday, July 31, 2009

**5. BOARD INFORMATION SHARING 10:25 – 11:00**

Charlotte talked about Food and Farm group meeting yesterday.

Larry – question about Board being asked to review CPPs. Comments have to be turned in by 17<sup>th</sup> of September. Nancy said she will schedule a briefing.

The Commissioners recessed into executive session from 11:00 to 11:30 to discuss real estate issues pursuant to RCW 42.30.110 (1) (c). No action taken.

**Respectfully Submitted by Deanna Erstad.**