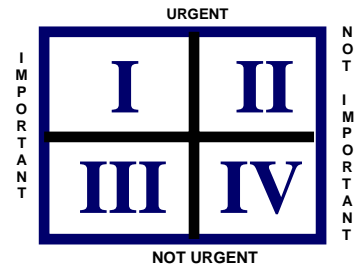


TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



What are we asking for?
 Why is it important?
 Is it realistic?

**JULY 8TH, 2009 AGENDA, MINUTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 8:30 AM**

Anticipated Time

Attending: Charlotte Garrido, Chair; Josh Brown, Commissioner; Nancy Buonanno Grennan, County Administrator; Opal Robertson & Deanna Erstad, Commissioners Office; Bert Furuta, Director Personnel & Human Services; Arvilla Ohlde, Interim Director Parks & Recreation; Bud Harris, Director Information Services; Jeff Row-Hornbaker, Assistant Director DCD; Will Mitchell, Juvenile; Stella Vakarc, Public Works; Scott Diener, DCD; Randy Casteel, Director Public Works; Shawn Gabriel, Director Administrative Services; Dave White, Sheriff’s Office; Dennis Bonneville, Undersheriff; Frank Abbott, Parks & Recreation; Barbara Stephenson, Treasurer; Lisa Fryer, Administrative Services; Stephanie Pinard, Administraive Services; Mark Abernathy, Risk Management; Wendy Davis, Fair Board; Vivian Henderson, KAPO; Steve Gardner, Kitsap Sun; Charlie Bermant, Kitsap Sun

- 1. APPROVE 07/01 WORK STUDY MINUTES 8:30 – 8:35

Minutes were approved with changes requested by Commissioner Garrido.

- 2. AGENDA REVIEW FOR 07/13 REGULAR MEETING 8:35 – 9:05

- Item #1 – Resolution approving NW Greaves Way as the new road name for the Waaga Way Extension in Central Kitsap – Josh will check to see if family will be available and let Opal know. If not it will be rescheduled.
- Item #2 – Recognition and presentation of 2008 Outstanding Wastewater Treatment Plant Awards to Manchester and Kingston Treatment Plants – Commissioner Garrido asked Randy to set up a tour of the Manchester Plant so she can congratulate everyone in person.
- Employees of the Month for July – Commissioners chose a Public Works crew of 17 employees for their work on a broken pipe on Silverdale Way in May with little impact to the businesses and the short turn-around time.
- Items 3A, 3G, 3H and 3I were pulled from consent agenda.

- **Public Hearing A – continuation of public hearing for decision only to consider adopting a resolution ordering certain sewer improvements and creating Utility Local Improvement District #9 in the Manchester area – Board would like a matrix of the letters and e-mails received and the status of the 13 lots between ULID 8 and ULID 9 – Stella will get this to the Board.**

3. INFORMATION SHARING

9:05 – 9:50

Randy

- **Chico Bridge – was originally slated for October reopening but crews have done fantastic job that we will be reopening on Friday, July 10th.**

Bud

- **Handed out Kit-Net Proposed 2010 Broadband Work Program and Budget. For the Kit-Net portion they questioning whether to spend \$24,000 to support that activity. Bud recommended that it be cut back as the group is pretty much self functioning at this point. They discussed BOCC agreed Bud can move forward with in tomorrow's meeting.**
- **Richard Kirton and Bud are working on a service level agreement that speaks specifically to sharing the cost of the network infrastructure as it pertains to supporting the new Mobile Computer Terminals Grant – \$75,000 revenue to the County.**

Shawn

- **Just finished 2nd qtr budget amendment. Will be on the July 27th agenda.**
- **Have new volunteer, Rachael, assisting DAS and Nancy with electronic scanning, filing and other administrative functions in the department.**

Jeff

- **It was relatively quiet 4th of July.**
- **Burn ban goes into effect today in county. Everything is extremely dry and quite dangerous. Josh questioned why it is going into effect a week too late? Jeff explained that a lot of things go into deciding on issuing a burn ban. Charlotte would like to have discussion about 4th regarding the air quality issue due to all the smoke from fireworks, how we handle when people start 3-4 days in advance and use of illegal firework.**
- **Last night at the Planning Commission meeting they voted 5-1 to return to day meetings and continue to conduct public hearings at night, sighting little attendance at night meetings. What flexibility will that give members who work to attend day meetings? Nancy questioned if it's really the PC's decision or the BOCC?**

Arvilla

- **Locking the bathrooms in the parks at closing on the 4th was successful in preventing vandalism.**
- **Recreation Conservation Office Board coming here for their meeting Thursday. Charlotte will be introduced in the morning. This is the agency that does all the funding for the recreation as well as the salmon recovery side.**

Bert

- 110 youth employed for summer jobs. There were 300 applications but only 110 met the criteria. The goal is 133 and we fully expect to meet that.
- Aging and Long Term Care just received word that the State is reducing the budget for case management. Charlotte asked if there is any analysis on savings to keep people in their own homes vs going into care facility. We need to remind state of the cost savings.
- Was going to brief you on July 15th on the impact of the budget changes on the Recovery Center but have moved it to July 22nd. We are looking at \$161,000-180,000 reduction.
- Mental health – We are only looking at a 3-6% cut rather than the 12% that was projected.

Nancy

- Have been working on KCCHA budget and will have findings before 14th KCCHA Board meeting.

Josh

- Talked about changing from Kitsap Mental Health Services to CONMED for mental health services for jail. Employees at KMH were told that the county did not want to renew their contract. He said if KMH had been willing to continue their contract we would have stayed with KMH. Nancy said KMH bid was more than \$100,000 above CONMED. Nancy will check in with Joe regarding what his people have been told.

5 MINUTE BREAK

4. FAIR & RODEO UPDATE (ARVILLA OHLDE) 10:15 – 10:30

Arvilla introduced Wendy Davis, Chair of Fair Board and Wendy Frank Abbott gave an overview of roles and responsibilities of the Fair Board.

- Josh asked about the 2 additional superintendent positions that were requested for hospitality and marketing.
- They were expecting a decrease in sponsorship due to economy but it is actually 8% over what it was previously.
- Will have discussion after fair about adding permanent positions on the board. Heather Moran would like the marketing position. Wendy would like to do hosting temporarily.
- Charlotte asked how we can know how many and where people come from across the state to our fair....way of getting more money from the state. She said that VCB is going through some changes and maybe they would be a good group to partner with.
- Frank said they are actually \$4,000 under last year's spending.

Board thanked them for their hard work and presentation.

5. BUDGET CALL LETTER REVIEW (SHAWN GABRIEL) 10:35 – 11:30

Shawn gave presentation of 2010 Interfund Rate Comparisons.

- Randy talked about ER&R. Charlotte commented that we need some context for what we are seeing.
- Josh asked if buying new equipment for Parks is planned for 2010. Randy explained that 3 new tractors are planned and they will come out of the reserve fund. Randy said to reduce costs, we can hold equip longer and reduce fuel consumption. We are using \$3 a gallon projection gas prices for 2010.
- Josh asked if we don't purchase any vehicles this year what would difference be and Randy said he will provide the figures.
- Charlotte asked what are we doing and what can be done to be more fuel efficient?
- Josh asked about Energy Block Grant – look at which vehicles might qualify under that grant? Randy said they gave Carolyn a list of vehicles that could be replaced with hybrid cars that might qualify under energy block grant.
- Nancy talked about new diesel technology and asked if we have looked into those.
- Nancy said it sounds like there could be a cost savings for ER&R if no new vehicles were added and we looked at extending operation life of vehicles, for example the Sheriff's vehicles that are in sheds scheduled for replacement and not being used. Dennis will look into.
- Randy said they will pull out equipment that needs to be replaced and see if use can be extended.
- Josh wants to see list of vehicles we need to replace in 2010. He said we need to be convinced that we have to buy new ones this year and if not we shouldn't be buying them.
- Bud would like to clarify information of the IS piece – part of what drives the cost is what applications and number of people each department chooses to use and secondly in 2009 we agreed to spend money out of IS reserve initially and there is a repayment process.
- Randy talked about fuel efficiency by extending life of piece of equipment. Charlotte asked Randy to look at criteria and get information to board for recommendation. Randy will get back to the board with the criteria.
- Nancy said we will be having budget discussions weekly on Monday afternoons.
- Shawn gave presentation of 2004-2014 Financial Forecast Explanations and Assumptions. Josh asked if it is possible to break property tax out of diversion figures? Shawn will work on. Stephanie will send new and revised forecast to board.
Call letter has to go out next Monday. Barbara suggested that board really listen to their budget people as they have really done a lot of research to get these figures for you.

The Board recessed into executive session at 11:40 to discuss real estate issues pursuant to RCW 42.30.110 (c). No action taken.

Respectfully submitted by Deanna Erstad