

TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



What are we asking for?  
 Why is it important?  
 Is it realistic?

**FEBRUARY 11, 2009 MINUTES  
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM  
 WORK/STUDY SESSION  
 8:30 AM**

**DRAFT NUMBER: 1 (Subject to Change)**

**Attendance:** Charlotte Garrido, Chair, Steve Bauer, Commissioner, Josh Brown, Commissioner, Nancy Buonanno Grennan, County Administrator, Randy Casteel, Director Public Works, Dave Tucker, Asst. Director Public Works, Stella Vakarc, Public Works, Teresa Osinski, Home Builders, Patty Charnas, Community Development, Steve Gardner, Kitsap Sun, Larry Keeton, Director Community Development, Scott Diener, Community Development, Katrina Knutsen, Community Development, Shelley Kneip, Civil Prosecutor’s Office

**Anticipated Time**

- 1. APPROVE MINUTES OF 01/28/2009 AND 2/4/09 WORK/STUDY 8:30 – 8:45**

**Minutes approved as written.**

- 2. SEWER RATES POLICY BRIEFING (Dave Tucker) 8:45 – 9:15**

**Dave Tucker gave presentation on rate policy**

**Points Discussed:**

- Rates based on cost of service
- Discussed doing cost analysis that will be broken out by customer types
- Questioned difference in apartment and single residence rates?
- Questioned condos versus apartments?
- Discussed updating on a six year basis.
- Discussed replacement of existing assets
- Discussed rewording 3.2 of policy to say BOCC shall set up replacement fund and review periodically?

- Discussed the need for a more comprehensive package to be brought back to BOCC.
- Questioned whether we have a set of financial policies that guide the operation? Need to have policies in place.
- Questioned how are connection charges determined?
- Discussed need to be outlining the basis of the costs for all users and jurisdictions, ie, cities, navy.
- Discussed the breakdown costs of Keyport for actual costs, not average cost.

Dave said could have policy to bring back to BOCC by end of next month

**3. CKTP STIMULUS PROJECT (Stella Vakarcis) 9:15 – 9:30**

Stella discussed CKTP Stimulus project. Facility Plan will be complete in March or April. BOCC asked that Commissioner Garrido be kept in the loop for status of appropriations requests. Kathleen Barrantes is working on grant writing. BOCC agreed they need to move forward with the projects.

ADD-IN – Patty Charnas discussed the West Coast Estuaries Initiative Grant submission. Asked for BOCC approval by Feb. 18<sup>th</sup>.

**4. SITE SPECIFIC/USE TABLE DIRECTION (Scott Diener/Katrina Knutson) 9:30 – 10:15**

Scott Diener asked for direction on how to proceed regarding 2009 commercial and industrial site specifics. His recommendation is creation of a Rural Commercial and a Rural Industrial zone with associated use tables and revision or review of the Kitsap County Comprehensive Plan Policies RL-8, RL-30 and RL-31.

BOCC asked that they see what the policy basis is for this proposal and some examples. Need some clarity before a decision is made.

DCD will bring back a more in-depth policy within the next month.

**FIVE MINUTE BREAK**

**BOCC recessed into Executive Session at 10:00 am and reconvened at 10:55 am**

## **5. BOARD RETREAT FOLLOW-UP**

**10:25 – 11:30**

**Steve discussed the need to set some priorities for the year. His list includes:**

- Housing Authority**
- Continuing to work on financial condition of budget**
- Ferries**
- Stormwater**
- Improving working relationship with other electeds**
- Overall sustainability of organization**
- UGA analysis**

**Charlotte discussed citizen engagement and county's need to take a regional approach.**

**Charlotte – whole idea of regional approach...apply that to particular project we want to emphasize thru the year. Determine what our regional function is going to be. In Sustainability it's fairly clear that we want to be robust and maintain sense of health of everything we are going into long term. Citizens need to be a part of everything we do.**

**Josh – What are some specific goals in our individual districts? We need to celebrate our successes. We are doing a lot of great projects. One key project is supporting the Harrison expansion in Silverdale that provides a benefit to the whole county.**

**Steve said we need to focus on financial sustainability of the county.**

**Discussed outside agencies and how we need to rethink the core priorities of each.**

**Charlotte agreed we need to be celebrating our successes - “Pride in Kitsap” - make sure we are out there talking about the successes.**

**Discussed if there were 3-4 projects in each area, what would they be?**

**Charlotte listed: South Kitsap Park, Bethel Corridor, the kind of industrial work being done in South Kitsap, a community advisory group being established in Manchester.**

**Steve listed: Hansville, Kingston downtown plan, Suquamish. He talked about the need to communicate to citizen. We don't need some big expensive report but need to look at last year's successes and get the information out to the public. Also need to get input from departments. Let the citizens know what we are planning for this year.**

**Charlotte said we need to include the successes of our citizen advisory groups and include in the report. Jan Koske puts out this report to BOCC.**

**It was suggested that it be posted in the lobby for people to be able to see when they come in.**

**Discussed the roles and responsibilities with regard to implementing these strategies and actions.**

**Josh noted that Steve has been working with Shawn and has taken lead on some big issues – asked how he and Charlotte can support him, how can they help? Steve said that we all need to be involved.**

**Charlotte said we need to look at a different way to do things - not just repeating the way things have been done before.**

**BOCC needs to spend some time, get clarity and do afternoon workshop with departments and discuss – get them to come back with ideas how to do things differently that will benefit them.**

**Discussed the need to understand how we are going to divide up the responsibilities of the major issues.**

**Discussed how the people who have been involved in creating and maintaining programs need to be involved in how to restructure due to budget and economy issues.**

**Discussed the bigger issue – longer term – a lot of people clamoring for resources. We need a thoughtful way to look at those and recognize importance even though we can't financially support all of them. It all falls back to budget. Mental health, passenger only ferries, transit system, our operations, issues with road system, public safety, we need to look at and identify which ones we can support. We need to see the whole picture and understand the broader context as to how it affects the entire community. We have to recognize history and work that has gone into these programs and that they have done a lot of good work.**

**4 clusters....strategic planning, law & justice....(ask Charlotte the other two)**

**Discussed a conscious plan on part of the state to put financial responsibility back on local government. We need to discuss with cities about what the most important things are. County needs to outline what we think is most important and bring to the others to get their ideas. We need to focus more on regional issues.**

**Steve will work on his list and bring back to others.**