



MINUTES

KITSAP COUNTY BOARD OF COMMISSIONERS February 23, 2009 – 7:00 p.m.

The Board of Commissioners met on the above-stated date. Present were Chair Charlotte Garrido, Commissioner Steve Bauer, Commissioner Josh Brown, County Administrator Nancy Buonanno Grennan and Clerk of the Board Opal Robertson. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

#1) Employee Service Awards for January. **Staff Contact:** Joy Crema, 337-7185.

Congratulations and Certificates of Appreciation are presented to the following employees for their years of service to Kitsap County: Keith Folkerts, *Community Development* and Aaron Davis, *Coroner's Office*.

#2) Employee Recognition for Excellent Public Service – “**Team Kitsap**” **Contact:** Erin Neff, 337-4447.

Congratulation and Certificates of Appreciation are presented to Team Kitsap (county employees and service agencies) in recognition of their extraordinary public service during the December 2008 snow storms.

#3) Resolution designating Tuesday, February 24, 2009 and the last Tuesday of every February as “Kitsap Spay Day in Kitsap County”. **Staff Contact:** Opal Robertson, 337-4428.

Discussion is held, comments received and a **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board adopts **Resolution No. 026-2008*** designating Tuesday, February 24, 2009 and the last Tuesday of every February as “Kitsap Spay Day in Kitsap County”. Motion carries unanimously.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON REGULAR
BUSINESS AGENDA, INCLUDING CONSENT AGENDA & ANY GENERAL ISSUES:
TOTAL TIME LIMITED TO 15 MINUTES**

(Please limit individual comments to **3 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.) Comments on items slated for public hearing will be deferred until the hearing.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

A. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves the Consent Agenda.

1) MISCELLANEOUS ITEMS:

B. Approve Minutes of February 9, 2009.

C. Approve Warrant Nos. 3401264 – 3402208 in the amount of \$3,882,522.94.

D. Approve Payroll Warrant Nos. 662860 - 662925 in the amount of \$1,915,228.75.

E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by CMR; 2) Claim for Damages filed by M. Moyer; 3) Claim for Damages filed by R. Matthews; 4) Petition for Writ of Prohibition filed by P. Hjembo; and 5) Summons/Complaint for Damages filed by A. Beahm.

2) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:

A. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [Interlocal agreement](#) with the **Jamestown S'Klallam Tribe (KC-443-08)** providing improved mental health services to local Native American communities. **Fiscal Impact:** \$10,700 is 100% grant funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries unanimously.

B. Discussion is held, comments received and a **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract amendment](#) with **WA State Dept of Social & Health Services (KC-364-07D)** decreasing the contract amount by \$367,772 in accordance with the Governor's Fiscal Year 2009 supplemental budget - mental health services

- (Non-Medicaid) to Kitsap, Jefferson and Clallam counties. **Fiscal Impact:** - \$367,772 is 100% grant funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries unanimously.
- C. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [Contract amendment](#) with **WA State Dept of Social & Health Services (KC-318-08A)** providing additional allocation to the 2008-2009 state/federal revenue contract for aging and disability services. **Fiscal Impact:** \$4,846 - is 100% grant funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068. Motion carries unanimously.
- D. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [Contract amendment](#) with **WA State Dept of Social & Health Services (KC-060-09)** providing services for the 2009 Older Americans Act agreement. **Fiscal Impact:** \$551,051- is 100% grant funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068. Motion carries unanimously.
- E. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [revenue contract amendment](#) with **WA State Dept of Social & Health Services (KC-363-07D)** providing mental health services (Medicaid) to Kitsap, Jefferson and Clallam counties. **Fiscal Impact:** - 100% grant funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries unanimously.
- F. [Resolution](#) deleting and changing positions in the Juvenile Department; **Fiscal Impact:** General fund savings of \$550,983 resulting from loss of State contract/grant. **Staff Contact:** Lynn Cole 337-7185. **(ITEM PULLED PER STAFF)**.
- G. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board [Resolution No. 027-2008*](#) reclassifying positions in the Office of the County Clerk. **Fiscal Impact:** General fund cost of \$6,850 included in current budget. **Staff Contact:** Lynn Cole, 337-7185. Motion carries unanimously.
- 3) DEPARTMENT OF PUBLIC WORKS:**
- A. Discussion is held, comments received and a **motion** is made by Commissioner Bauer and seconded by Commissioner Brown that the Board approves [Interlocal agreement](#) with **Kitsap Conservation District (KC-466-08)** allowing for implementation of the Districts' Surface and Stormwater Management Program related activities. **Fiscal Impact:** \$364,045 – SSWM Utility Fees. **Staff Contact:** Theresa Thurlow, 337-7295. Motion carries unanimously.
- B. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [Interlocal agreement](#) with the **Kitsap County Health District (KC-453-08)** providing funds for the Kitsap

Regional Illicit Discharge Detection and Elimination Clean Runoff Project. **Fiscal Impact:** Revenue of \$78,581 – DOE Grant/SSWM Funds. **Staff Contact:** Theresa Thurlow, 337-7295. Motion carries unanimously.

- C. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the contract amendment with **BHC Consultants, LLC (KC-491-06C)** for the South Central Force Main Replacement Project. **Fiscal Impact:** \$155,110 – Sewer Construction Fund. **Staff Contact:** Barbara Zaroff, 337-3663. Motion carries unanimously.
- D. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the contract amendment with **BHC Consultants, LLC (KC-008-04F)** for construction management services on Pump Station No. 7. **Fiscal Impact:** \$45,410 – Sewer Construction Fund. **Staff Contact:** Barbara Zaroff, 337-3663. Motion carries unanimously.
- E. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board adopts **Resolution No. 028-2009*** establishing 2009 ER&R rental rates. **Staff Contact:** Mark Stanisich, 337-4895. Motion carries unanimously.
- F. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board adopts **Resolution No. 029-2009*** to sell Kitsap County owned properties under the jurisdiction of the Public Works Department located along the south side of Glud's Pond Road between Waaga Way on the west and State Route 303 on the east in Central Kitsap, Commissioner District #3. **Staff Contact:** Suzie Pride, 337-5777. Motion carries unanimously.
- G. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board adopts **Resolution No. 030-2009*** transferring equipment (Ford CV Sedan, Chevrolet Van, For ¼ Ton Pick-Up) into the ER&R Fund. **Staff Contact:** Mark Stanisich, 337-4895. Motion carries unanimously.
- H. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board adopts **Resolution No. 031-2009*** transferring equipment (24 Snowplows) into the ER&R Fund. **Staff Contact:** Mark Stanisich, 337-4895. Motion carries unanimously.
- I. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the **interlocal agreement** with **Kitsap County Health District (KC-466-08)** for implementation of the Districts' Surface and Stormwater Management Program related activities. **Fiscal Impact:** \$938,784 –SSWM Utility Fees. **Staff Contact:** Theresa Thurlow, 337-7295. Motion carries unanimously.

4) **DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- A. [Memorandum of agreement](#) with the Kitsap County Health District (KC-075-09) providing coordinated and efficient permitting services for the Department of Community Development. **Fiscal Impact:** \$43,500 – DCD Fund. **Staff Contact:** Jeff Rowe-Hornbaker, 337-4816. **(ITEM PULLED PER STAFF).**

5) **TREASURER’S OFFICE:**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board adopts [Resolution No. 032-2009*](#) authorizing the County Treasurer to cancel delinquent, uncollectible, personal property taxes in Kitsap County, WA. **Staff Contact:** Elly Marts, 337-4936. Motion carries unanimously.

6) **DEPARTMENT OF CENTRAL COMMUNICATIONS:**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract amendment](#) with **RM/Radio Mobile (KC-285-03E)** for the mobile computer terminal host system maintenance services. **Fiscal Impact:** \$7,819 – CENCON Operations Fund. **Staff Contact:** Richard Kirton, 307-5800. Motion carries unanimously.

7) **AUDITOR’S OFFICE:**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves the 2008 [Certification](#) of capitalized assets inventory. **Staff Contact:** Susanne Yost, 337-4672. Motion carries unanimously.

8) **COMMISSIONERS OFFICE/COUNTY ADMINISTRATOR:**

- A. Discussion is held, comments received and a **motion** is made by Commissioner Bauer and seconded by Commissioner Brown that the Board [Resolution No. 033-2009*](#) confirming the appointment of **Thomas Waggoner** as the Kingston Chamber of Commerce representative to the *Kingston Citizen Advisory Council* (Dist #1) for a 3-year term ending February 22, 2012. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.
- B. Discussion is held, comments received and a **motion** is made by Commissioner Garrido and seconded by Commissioner Brown that the Board adopts [Resolution No. 034-2009*](#) appointing **Wendy Davis, Cynthia Engelgau, Linda Hupka, Jennifer Kreideler-Moss and Douglas Stutz** to the *Kitsap County Commission on Children and Youth* for 3-year terms ending February 22, 2012. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.
- C. Discussion is held, comments received and a **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board [Resolution No. 035-2009*](#) appointing **William Lulo, Michaelene Manion and Leslie Wosnig** and

reappointing **Barbara Biesterfeld, Dixie Douthit, Zane Estes, Susan Hanna, Linda Navage, Senator Phil Rockefeller** and **Connie Wurm** to the *Kitsap County Aging Advisory Council* to 3-year terms ending December 31, 2011. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

A) Public hearing to consider a **Resolution** authorizing the sell certain of used equipment deemed surplus and excess to the needs of Public Works Roads and Traffic Divisions, Fair & Parks, Sheriff, Coroner and Recovery Departments. **Fiscal Impact:** \$3,990 – Assorted ER&R Accounts. **Staff Contact:** Mark Stanisich, 337-4895.

Discussion is held, comments called for and hearing no objection, a **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board adopts **Resolution No. 036-2009*** authorizing the sell of certain used equipment deemed surplus and excess to the needs of Public Works Roads and Traffic Divisions, Fair & Parks, Sheriff, Coroner and Recovery Departments. Motion carries unanimously.

9) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

10) COUNTY ADMINISTRATOR’S COMMENTS:

11) BOARD OF COMMISSIONER’S COMMENTS:

Public meeting adjourned at 7:59 p.m.

**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY WASHINGTON**

CHARLOTTE GARRIDO, CHAIR

JOSH BROWN, COMMISSIONER

STEVE BAUER, COMMISSIONER

ATTEST:

OPAL ROBERTSON, Clerk of the Board

DATE APPROVED

* See Resolution Journal Volume No. 64

** See Ordinance Journal Volume No. 18

OTHER MEETINGS ATTENDED BY THE BOARD:

02/23/09	12:00 p.m.	Lunch with Elected Officials – Gino’s Restaurant
	2:00 p.m.	PM Briefing – Port Blakely Conf Room
	7:00 p.m.	BOCC Public Meeting – BOCC Chambers
02/25/09	8:30 a.m.	Work Study- Port Blakely Conf Room
	12:15 p.m.	Lunch with Employee of the Month – Amy’s Restaurant
03/02/09	10:00 a.m.	Admin Briefing – Port Blakely Conf Room
	2:00 p.m.	Admin Briefing – Port Blakely Conf Room
03/03/09	8:00 a.m.	KRCC/Health District Board Meetings
	1:00 p.m.	KCCHA Board Meeting – Bremerton Gov Center
03/04/09	8:30 a.m.	Work Study- Port Blakely Conf Room

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **March 9, 2009 at 7:00 p.m. in the Board of Commissioners Chambers – Port Orchard, WA.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).