

County Administrator's Briefing NOTES
2:00 PM Monday – January 26, 2009
Port Blakely Conference Room

*What are we asking for?
Why is it important?
Is it realistic?*

Draft Number: 1 (Subject to Change)

ATTENDANCE: Commissioners Bauer, Brown and Garrido, Tom McBride, McBride Public Affairs (by phone); Nancy Buonanno-Grennan, County Administrator; Steve Gardner, Kitsap Sun; Jim Sommerhauser, Citizen; Shawn Gabriel, Director, Administrative Services; Larry Keeton, Director, Department Community Development; Jeff Rowe-Hornbaker, Assistant. Director, Department of Community Development; Chip Faver, Director, Parks Department; Eric Baker, Special Projects Manager; Angie Sylvia, Special Projects; Greg Cioc, Public Works; Mark Abernathy, Risk Management; Rebecca Pirtle, District #1 Assistant; Jan Koske, Volunteer Coordinator; Jackie Aufderheide, Prosecuting Attorney; Shelley Kneip, Prosecuting Attorney; and Pat Lawson, Commissioner's Administrative Specialist.

2:00

1. Conference Call- Legislative Package – Tom McBride

Action: *Tom McBride submitted the following handouts for the Commissioner's review.*

- *General Legislative Update
- *Kitsap County Legislative Update
- *Upcoming Committee Hearings
- *Overview of Bills Being Tracked

Discussion was held and concerns were considered regarding the list of bills below that relate to local government and Kitsap County. They are:

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| HB 1084 | Creating a Washington state ferries commission. |
| HB1209 | Providing funding for passenger-only ferry construction. |
| HB1285 | Promoting economic development and community revitalization. |
| HB1449 | Concerning hospital benefit zones. |
| HB1490 | Reducing greenhouse gas emissions through land use and transportation requirements. |
| HB1043 | Regarding metropolitan park districts in certain counties. |
| HB1079 | Authorizing the substitution of growth management hearings board members in the case of vacancy, disqualification, illness, or injury.
*Board asked that Tom find out WSAC's position on this bill. Eric, Angie and Nancy will go through the bills and divide them according to subject so the Board can go through each of them on Monday, February 2, 2009. Commissioner Garrido asked for a written summary. |
| HB1147 | Modifying provisions of local option taxes. |
| HB1307 | Concerning public health financing. |
| HB1191 | *Commissioner Garrido asked about the status of HB1191. Tom indicated that it had not been heard and was scheduled for Wednesday, January 28, 2009. He stated that he would look into it. |

HB1196 Increasing the dollar limit for small works roster projects.
HB1197 Regarding alternative public works contracting procedures.
HB1198 Changing public works bid limits.
SB5432 Adjusting the property tax levy lid limits for certain local services.
SB5433 Modifying provisions of local option taxes.
SB5120 Regarding agricultural structures.

*Commissioner Bauer asked that TDR bill (Transfer of Development Rights) be added to the list.

The Board asked Tom McBride to put together an agenda with issues regarding Kitsap County and to make appointments with the appropriate persons in Olympia to discuss these concerns. The Board will review the agenda for its contents before forwarding to Olympia. Commissioner Bauer suggested that all three go together for these meetings. Mr. McBride was asked to make a one page summary for each issue that will be on the agenda. Also, Mr. McBride was asked to set up dinner for that evening.

*Commissioner Garrido asked Jim Sommerhauser to explain what he meant in last Monday's (January 12, 2009) briefing regarding sending projects to the Planning Commission.

Mr. Sommerhauser stated that when projects are being planned give the information to the Planning Commission in smaller segments so they may have more time to review. Commissioner Garrido asked that Pat Lawson change the "Notes" for January 12, 2009 to reflect Mr. Sommerhauser's concern.

2:15

2. Approve Minutes of Previous Briefing: January 12, 2009

Action: Approve minutes with correction noted above.

2:30

3. Economic Stimulus Package – Shawn Gabriel

Action: Shawn Gabriel, Director Administrative Services, gave a handout of the Kitsap County Economic Stimulus Project List to the Board for review. The project list needs to be broken down to 10.

The Board was concerned that some of the projects were listed under the wrong Department. Shawn stated he would take a look at the projects again and change some of the categories of those that needed to be changed. The Board asked that a summary be done for each one of the top 10 projects.

Commissioner Garrido asked where the Indianola culvert project was on the list-is it ready to go for bid? Shawn will look into this.

Sales Tax Reserves were discussed. The Board asked that they be told first on the updates that take place. The Board asked for the 2008 figures. Shawn indicated that these figures would be available in February, 2009. The Board asked if the Cities, Cencom and Transit are

all experiencing the same impact as Kitsap County? Shawn to call for information.

2:45 The Board will recess into executive session to discuss existing litigation.

3:15 4. Advisory Groups Briefing – Jan Koske, Shelley Kneip, Jacquelyn Aufderheide

Action: Jan Koske, County Volunteer Services Coordinator, was asked to develop guidelines for the community advisory groups. The following is a list of the actions that were taken after the request was made:

- *Defined the focus of the County boards/commissions/committees.
- *Drafted Advisory Group Communication Guidelines approved by the BOCC and updated Advisory Board Handbook 12/07.
- *Developed Guidelines for Community Advisory Groups which encourage citizen involvement and are flexible enough to meet the needs of individual community groups.
- *A copy of the Community Advisory Groups Guidelines (3rd. Draft) was given to the Board
- *Revised POL 300.3 was provided
- *Revisions to the Advisory Board Handbook page #3 was given for review.

Discussion was held-the Board asked that Jan Koske bring back to the Board, in resolution format, the correct wording for the approval (with suggested changes to the Guidelines and Policy 300.3) of the “Guidelines” for the Community Advisory Groups. Jan was also asked to work with “legal” regarding the members and political activations.