



Board Administrative Briefing Notes

10:00 AM Monday – August 17th, 2009
Port Blakely Conference Room

ATTENDANCE:

Commissioner: Charlotte Garrido, Steve Bauer, and Josh Brown
County Administrator: Nancy Buonanno Grennan
Citizens: Vivian Henderson
Press: Steve Gardener

10:00 1. Approval of AM Briefing Minutes for August 3rd (5 min)

Action: Minutes approved

10:05 2. Board Information Sharing (90 min)

Central Kitsap Community Campus

Discussion held regarding:

- Haselwood gift
- Creating an addendum to remove December clause from the lease
- Creating a binding contract with the YMCA, allowing design work to begin
- Setting aside money from hotel/motel tax for design or feasibility study

Action:

- The YMCA will draft up a loose suggestion and run by legal
- Brief board on an overview of the master plan and the agreement
- Provide summary of major terms regarding financial commitments
- Adopt a resolution for master plan and general letter of intent

Washington Aerospace Partnership

Discussion held regarding:

- Raising funds to help keep Boeing in the Pacific Northwest
- Whether to donate district funds to show support

Action:

Charlotte will follow up with KEDA and PSRC EDD Board.

Food & Farm Council

Discussion held regarding:

- Proposed composition of the council.
- Having the council meet monthly and focus on helping set the policy direction for how important producing and distributing local foods is to our economy and what it does for our sustainability
- Creating ½ FTE position from stimulus funding and what level of expertise this position would require
- The mission and vision statement
- Protecting and enhancing agriculture in Kitsap County and encouraging people to do it themselves, creating a larger vision and marketing piece

Action:

- Commissioner Garrido will draft a resolution for the board to form the council

Manchester Citizen Advisory Council (MCAC) ULID Resolution Request

Discussion held regarding:

- Manchester's need to connect to sewer
- Putting together an acceptable plan at a reasonable cost
- Working with the Health District to target areas with environmental hazards

Action:

- Commissioner Garrido will send a reply to the MCAC asking them make a plan that involves the whole community and implements the Manchester Plan.

Housing Authority Board Meeting

Discussion held regarding:

- Focusing on revenue opportunities and operational costs that can be reduced
- Filling operating shortfall with recording fees, operating subsidies or transferring housing assets to another entity
- Staff taking on management for other organizations to increase revenues
- Getting ideas on the table and getting everyone on the same page
- Housing authority finding new solutions to vacant homes and creating affordable housing that pays for itself

Action:

- Debbie Broughton is working on the recording option and Shelley Kneip is reviewing the statute

Budget Process

Discussion held regarding:

- Having broader public discussions during the budget process
- Going where people are, ex. Kitsap Mall, presenting the issues, and listening
- Budget Committee possibly helping with conversation and outreach
- Staff visibly seeing us explaining the dilemma and engaging people to find solutions

Action:

- Nancy will bring employees ideas from web portal to 8-17-09 PM Briefing

Other discussion items

- Getting Fair tickets for 19 employees who received Employee of the Month
- No traction on any issues in Olympia. Need to be deliberate in terms of our conversations with delegation before going to legislators.
- Talked with Shawn to connect with school districts because they are better public engagement.
- The board needs more discussion on what health and wellness means to employees.

11:35 3. Board Review of Calendars and Agendas (25 min)

- Josh has first Board of Health Personnel Meeting, curious about bylaws on agenda – probably a refresher.
- Steve attended Health District Press Conference - King County Health District has a whole series of principles that are important to happen. Need to look at that.

Submitted by Rhiannon Fernandez

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