



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS October 22, 2007

NOTE: Items marked with an asterisk (*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

DRAFT # 2--SUBJECT TO CHANGE ~~ LAST UPDATE: 10/16/07 5:22 p.m.

10:00 AM) Meeting Called to Order with Pledge of Allegiance.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

#1 Employee of the Month for October (*Anna Wilderbuer, Auditor's Office*).
Staff Contact: Erin Neff, 337-4447.

#2 Employee Service Awards. **Staff Contact:** Joy Crema, 337-7185.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input.**

10:00) Public hearing to consider adopting a **Resolution** to amend the **2007 Kitsap County Annual Budget** and if approved, the resolution will increase expenditures overall in all funds in the amount of **\$5,547,495 in 2007**. These expenditures are either covered by cash balances or increased revenue. **Fiscal Impact:** **Staff Contact:** Ben Holland, 337-4504.

10:05) Public hearing to consider a [Petition to Vacate](#) a portion of Right of Way known as **Levin Road (County Road # 11)** in North Kitsap, Commissioner District #1 filed by **Harley & Sharon Unruh**. **Fiscal Impact:** **Staff Contact:**

Rob McGinley, 337-3924.

- 10:10)** Public hearing to consider enacting an [Ordinance](#) increasing the fees for services charged by the **Kitsap County Sheriff's Office** pursuant to RCW 36.18.040 and adding a new section, Chapter 4.113 - Sheriff's Fees to Title 4, Kitsap County Code. **Fiscal Impact:** Approximate increase of \$35,000/yr paid by service users. **Staff Contact:** Lt. Kathy Collings, 337-7017.
- 10:15)** Public hearing to consider enacting an [Ordinance](#) amending Kitsap County Code Chapter 6.10, relating to **Emergency Communications Systems (Alarm Fees)**. **Fiscal Impact:** Increase of \$20 per new alarm registration and \$25 - \$200 for false alarm responses paid by service users. **Staff Contact:** Lt. Kathy Collings, 337-7017. **(Note: At request of staff, this item has been pulled).**
- 10:25)** Public hearing to consider enacting an **Ordinance** amending Ordinance No. 382-2007 and extending the **Manchester Interim Zoning Regulations** for Manchester Village Limited Area of More Intense Rural Development in South Kitsap, Commissioner District #2. **Staff Contact:** Phillip Fletcher, 337-5653.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the 2006 Biennial Budget.

A. Approve Consent Agenda.

1) MISCELLANEOUS ITEMS:

* B. Approve Minutes of October 8, 2007.

* C. Approve Warrant Nos.

* D. Approve Payroll Warrant Nos.

* E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by A. Johnson; 2) Claim for Damages filed by M. Bishop; 3) Claim for Damages filed by L. Hall; 4) Summons on Land Use Petition and Amended Land Use Petition filed by J. and S. Stritzel; and 5) Summons, Complaint and Order Granting Plaintiff's Motion to Proceed in Forma Pauperis filed by J. McKee.

2) DEPARTMENT OF ADMINISTRATIVE SERVICES:

* A. [Contract](#) with **K&L Preston Gates & Ellis (KC-144-07)** for bond counsel services for the period of September 1, 2007 through December 31, 2008.

Fiscal Impact: NTE \$125,000 paid via various bond funds. **Staff Contact:** Ben Holland, 337-4504.

- * B. [Resolution](#) eliminating the Tax Stabilization Fund for the 2002 LTGO Bonds. **Staff Contact:** Ben Holland, 337-4504.
- * C. **Resolution** authorizing the execution and delivery of amendments to a Contingent Loan Agreement and an Operating Assistance Agreement regarding the Kitsap County Consolidated Housing Authority's Poplars Apartment project. **Staff Contact:** Ben Holland, 337-4504.

3) DEPARTMENT OF PUBLIC WORKS:

- * A. Grant [Agreement](#) with the **Department of Ecology (KC-344-07)** to assist counties and cities with accomplishing the programs required by the National Pollutant Discharge Elimination System Permit. **Fiscal Impact:** Revenue of \$75,000 – Dept of Ecology Grant. **Staff Contact:** David Tucker, 337-7292.
- * B. [Water Line Easement](#) request by Andrew Lesko to cross a portion of Gamble Place NE in order to receive water on his undeveloped lot in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$200 paid by Petitioner. **Staff Contact:** Molly Foster, 337-3686.

4) DEPARTMENT OF COMMUNITY DEVELOPEMENT:

- * A. Grant [Agreement](#) with **WA State Dept of Fish & Wildlife (KC-419-07)** to assist with funding of the Salmon Recovery Lead Entity Operations for the West Sound Watersheds Council. **Fiscal Impact:** Revenue of \$55,000 – WA State Fish & Wildlife Grant. **Staff Contact:** Kathleen Peters, 337-4679.

5) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:

- * A. Contract amendment with **Bremerton Services Association (KC-070-07A)** increasing the contract amount by \$29,487 to provide Senior Citizen Nutrition Services for the period of January 1, 2007 through December 31, 2007. **Fiscal Impact:** \$29,487 is 100% Grant Funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- * B. Revenue [contract](#) with **WA State Dept of Social & Health Services (KC-397-07)** to provide funding for family support activities for individuals with severe developmental disabilities and their families for the period of September 10, 2007 through June 30, 2008. **Fiscal Impact:** \$19,510 is 100% Grant Funded by DSHS. **Staff Contact:** Kelly Oneal, 337-4624.
- * C. [Contract](#) with **Kitsap County Consolidated Housing Authority (KC-391-07)** to develop and implement the Fairview Homework Club, an after school

tutoring program that provides support for youth living in public housing in the Central Kitsap School District the period of September 17, 2007 through June 30, 2008. **Fiscal Impact:** \$13,000 is 100% Grant Funded by DSHS. **Staff Contact:** Mary Ellen de la Pena, 337-4880.

- * D. Grant [Agreement](#) with **Olympic Consortium and WA State Employment Security Dept (KC-404-07)** to provide revenue for employment and training program administration activities in Kitsap, Clallam and Jefferson counties for the period of October 1, 2007 through June 30, 2009. **Fiscal Impact:** \$131,419 is 100% Grant Funded by Workforce Investment Act. **Staff Contact:** Bob Potter, 337-4873.
- * E. Grant [Agreement](#) with **Olympic Consortium and WA State Employment Security Dept (KC-405-07)** to provide revenue for employment and training operations to 325 eligible dislocated workers in Kitsap, Clallam and Jefferson counties for the period of October 1, 2007 through June 30, 2009. **Fiscal Impact:** \$619,876 is 100% Grant Funded by Workforce Investment Act. **Staff Contact:** Bob Potter, 337-4873.
- * F. Grant [Agreement](#) with **Olympic Consortium and WA State Employment Security Dept (KC-406-07)** to provide revenue for employment and training operations to 230 eligible adults ages 18 and older in Kitsap, Clallam and Jefferson counties for the period of October 1, 2007 through June 30, 2009. **Fiscal Impact:** \$562,893 is 100% Grant Funded by Workforce Investment Act. **Staff Contact:** Bob Potter, 337-4873.
- * G. Revenue [contract](#) with **WA State Dept of Social & Health Services (KC-388-07)** to provide services to homeless mentally ill individuals in West Clallam and Jefferson Counties for the period of November 1, 2007 through June 30, 2009. **Fiscal Impact:** \$47,713 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886.
- * H. Revenue [contract](#) with **WA State Dept of Social & Health Services (KC-408-07)** to provide public mental health services funded through Federal Mental Health Block Grant Funds to individuals in Kitsap, Jefferson and Clallam Counties for the period of October 24, 2007 through September 30, 2008. **Fiscal Impact:** \$317,036 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886.
- * I. [Resolution](#) changing a position title in the Department of Parks & Recreation. **Staff Contact:** Lynn Cole, 337-7185 x3536.
- * J. [Resolution](#) transitioning extra-help positions to regular positions in the Department of Personnel & Human Services. **Fiscal Impact:** Cost savings of \$19,712 annualized; \$8,979 in 2007 includes salary/associated benefit costs – Special Revenue Fund. **Staff Contact:** Lynn Cole, 337-7185 x3536.

- K. **Resolution** authorizing the Medical Benefits Committee recommendation for health insurance benefits for non-represented employees for 2008. **Fiscal Impact:** Cost savings of \$373,938 over projected 2008 costs-General County Road, CenCom Operations, Emergency Mgmt & other special revenue funds. **Staff Contact:** Sue Wohleb, 337-3516.
- L. Contract [amendment](#) with **WA State Council of County & City Employees, Local 1308-Courthouse Employees (KC-040-07”I”)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the AFSCME Local 1308-General Courthouse Employees Bargaining Unit for 2008. **Fiscal Impact:** Cost savings of \$243,371 over projected 2008 costs – General, Emergency Mgmt & other Special Revenue Funds. **Staff Contact:** Sue Wohleb, 337-3516.
- M. Contract [amendment](#) with **WA State Council of County & City Employees, Local 1308-S Courthouse Supervisory Employees (KC-041-07D)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the Local 1308-S Courthouse Employees Supervisory for 2008. **Fiscal Impact:** Cost savings of \$23,982 over projected 2008 costs – General & Special Revenue Funds. **Staff Contact:** Sue Wohleb, 337-3516.
- N. Contract [amendment](#) with **Office & Professional Employees International Union, Local #11 (KC-042-07A)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the Office & Professional Employees International Union, Local #11 AFL-CIO, Juvenile Detention for 2008. **Fiscal Impact:** Cost savings of \$33,752 over projected 2008 costs – General & Special Revenue Funds. **Staff Contact:** Sue Wohleb, 337-3516.
- O. Contract amendment with **Teamsters Local 589-Parks & Recreation Department (KC-140-07A)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within Local 589, Parks & Recreation for 2008. **Fiscal Impact:** Cost savings of \$15,100 over projected 2008 costs – General Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- P. Contract [amendment](#) with the **Prosecuting Attorneys Guild (KC-184-07A)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the Prosecuting Attorneys Guild for 2008. **Fiscal Impact:** Cost savings of \$25,758 over projected 2008 costs – General Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- Q. Contract [amendment](#) with **Kitsap County Corrections Officers Guild (KC-225-07A)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the Kitsap County Corrections

- Officers Guild for 2008. **Fiscal Impact:** Cost savings of \$72,834 over projected 2008 costs – General Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- R. Contract [amendment](#) with **International Union of Police Associations, Local 7408-Sheriff's Office Lieutenant Association (KC-502-06B)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the International Union of Police Associations, Local 7408-Sheriff's for 2008. **Fiscal Impact:** Cost savings of \$5,329 over projected 2008 costs – General Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- S. Contract amendment with **Teamsters Local 589-Public Works Utilities (KC-508-03C)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within Local 589, Public Works Utilities for 2008. **Fiscal Impact:** Cost savings of \$50,628 over projected 2008 costs – General Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- T. Contract amendment with the **Operating Engineers Teamsters, IAM &AW, Laborers-Public Works Roads Union (KC-515-03F)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the Operating Engineers Teamsters, IAM &AW, Laborers-Public Works Roads Union for 2008. **Fiscal Impact:** Cost savings of \$68,392 over projected 2008 costs – County Road Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- U. Contract [amendment](#) with **Kitsap County Sheriff's Support Guild (KC-560-05F)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the Kitsap County Sheriff's Support Guild for 2008. **Fiscal Impact:** Cost savings of \$26,646 over projected 2008 costs – General Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- V. Contract [amendment](#) with **WA State Council of County & City Employees, Local 1308-CS Correction Sergeants (KC-574-02C)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the Local 1308-CS, Correction Sergeants for 2008. **Fiscal Impact:** Cost savings of \$6,218 over projected 2008 costs – General Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- W. Contract amendment with **CenCom 911 Employees Guild (KC-523-04C)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the CenCom 911 Employees Guild for 2008. **Fiscal Impact:** Cost savings of \$21,317 over projected 2008 costs – CenCom Operations Fund. **Staff Contact:** Sue Wohleb, 337-3516.

- X. Contract amendment with **CenCom 911 Employees Guild, Supervisory (KC-524-04C)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the CenCom 911 Employees Guild Supervisory for 2008. **Fiscal Impact:** Cost savings of \$3,553 over projected 2008 costs –CenCom Operations Fund. **Staff Contact:** Sue Wohleb, 337-3516.

6) CENTRAL COMMUNICATION'S OFFICE:

- * A. Lease Agreement [amendment](#) with the **U.S. Coast Guard (KC-485-03D)** for a standard annual rate increase on the existing Coast Guard tower space lease at CENCOM's Gold Mountain Tower Facilities. **Fiscal Impact:** Revenue of \$26,337.68 from U.S. Coast Guard. **Staff Contact:** Ron McAfee, 307-5810.
- * B. Collective Bargaining [Agreement](#) with **Kitsap County 911 Employees Guild – Supervisory & Non-Supervisory (KC-434-07)** providing for a 3.3% COLA in 2007 and 2 – 4.5% COLAs in 2008 and 2009 and also including various market adjustments and reclassifications as approved by the CENCOM Policy Board. **Fiscal Impact:** Approximately \$189,000 p/year based on midline COLA for 2008/2009 –CENCOM Operations Budget. **Staff Contact:** Richard Kirton, 307-5810.

7) JUVENILE SERVICES DEPARTMENT:

- * A. Contract with **WA State Dept of Social & Health Services (KC-329-07)** to continue funding for the Secure Crisis Residential Center at the Kitsap County Juvenile Services Department for the period of July 1, 2007 through June 30, 2008. **Fiscal Impact:** \$621,255 in General Fund Revenue - fully offset by \$658,141 in WA State DSHS Revenue. **Staff Contacts:** William Truemper, 337-5406.

8) COMMISSIONER'S OFFICE:

- A. [Resolution](#) appointing **Monica Blackwood** to the *Commission on Children & Youth* as Media Representative. **Staff Contact:** Jan Koske 337-4650.
- B. [Resolution](#) appointing **Cheri Eaton** to the *Solid Waste Advisory Committee* for a 4-year term ending October 31, 2011. **Staff Contact:** Jan Koske 337-4650.
- C. [Resolution](#) proclaiming the month of November, 2007 as *Olympic College Internship and Community Volunteer Service Awareness Month* in Kitsap County. **Staff Contact:** Jan Koske 337-4650.

- D. [Resolution](#) dissolving the *East Kitsap Salmon Habitat Restoration Committee* and expressing appreciation to the citizens who contributed their time and expertise to this committee. **Staff Contact:** Jan Koske 337-4650.
- * E. Interlocal [agreement](#) with the **Kitsap Public Facilities District (KC-)** rescinding KC-235-07 approved June 11, 2007 to amend the payment schedule for bonds issued in 2006. **Staff Contact:** Carolyn Siems, 337-4412.

9) AUDITOR'S OFFICE:

- * A. **Resolution** establishing additional cost centers in the Internal Service Fund for the Information Services Department. **Staff Contact:** Lillian Shierk, 337-4909.

10) DEPARTMENT OF INFORMATION SERVICES:

- * A. Interlocal [agreement](#) with **Bainbridge Island Fire Department (KC-426-07)** to provide customized GIS Mapping Services to the Bainbridge Island Fire Dept through a shared or part-time staff position. **Fiscal Impact:** Revenue not to exceed \$3,000 – BI Fire Dept. **Staff Contact:** Bud Harris, 337-4405.

11) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

12) COUNTY ADMINISTRATOR'S COMMENTS:

13) BOARD OF COMMISSIONER'S COMMENTS:

OTHER MEETINGS ATTENDED BY THE BOARD:

10/22/07	12:30 p.m.	YMCA Conference Call – Commissioner Brown's Office
	2:00 p.m.	Public Works Budget Meeting- Board's Conference Room
10/24/07	8:30 a.m.	Work Study Session – Board's Conference Room
10/25/07	1:30 p.m.	Community Dev Budget Meeting- Board's Conference Room
	6:00 p.m.	KRCC Fall Legislative Dinner-Conf Center, Bremerton
10/26/07	6:00 p.m.	Kitsap Mental Health Annual Dinner-Harborside, Bremerton
10/29/07	10:00 a.m.	Admin Briefing– Board's Conference Room
	12:00 p.m.	Lunch with Elected Officials – Gino's Restaurant, Pt Orchard
	2:00 p.m.	Admin Briefing– Board's Conference Room
10/30/07	8:00 a.m.	Budget Meetings - Board's Conference Room

- 10/31/07 8:30 a.m. Work Study Session – Board’s Conference Room
- 11/01/07 11:30 a.m. Prosperity Partnership Luncheon-Westin Hotel, Seattle

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **November 5, 2007 at 7:00 p.m. in the Board of Commissioners Chambers.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

November 5, 2007:

- 7:00 pm)** Closed Record **Appeal** filed by **Carole Leininger and Carrilu Thompson** of the Hearing Examiner’s decision to deny the portion of the appeal challenging the Director’s authority to issue a non-site specific Director’s Interpretation and to grant the portion of the appeal of John Park, David Hopkins, David Studebaker and Kevin Tweten challenging the balance of the Director’s Interpretation regarding the **Manchester Village Commercial (#2)** district in South Kitsap Commissioner District #2. **Staff Contact:** Scott Diener, 337-4966.
- 7:10 pm)** Closed Record **Appeal** filed by **William Broughton** on behalf of **Douglas and Cerissa Holme** of the Hearing Examiner’s “*Remand*” decision to grant the site plan review for the **Colchester Commons Mixed Use Development**, a proposal to develop a four-story building, including underground parking as one floor, approximately 4,980 square feet of commercial space on the ground floor and two upper floors consisting of 12 condominium units on a 0.57-acre parcel in the central commercial area of the **Manchester Village**. The proposed project is located on the southeast quadrant of the intersection of East Main Street and Colchester Drive in South Kitsap, Commissioner District #2. **Staff Contact:** Dennis Oost, 337-7027.
- 7:20 pm)** Public hearing to consider enacting an **Ordinance** to amend Kitsap County Code Chapter 11.22 relating to **Kitsap County Road Standards**. **Staff Contact:** Jon Brand, 337-4893.