



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS February 12, 2007

NOTE: Items marked with an asterisk (*) are considered routine business and may be acted upon by on motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. (THE BOARD OF COMMISSIONERS' PUBLIC MEETINGS AND PUBLIC HEARINGS ARE AUDIO AND VIDEO TAPED).

DRAFT # 3--SUBJECT TO CHANGE ~~ LAST UPDATE: 2/9/07 11:30 a.m.

10:00 AM) Meeting Called to Order with Pledge of Allegiance.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

- #1** Employee of the Month for February – Greg Cioc, Department of Public Works. **Staff Contact:** Erin Neff, 337-4447.
- #2** Presentation by Kelly Snyder, Executive Director of WA State Public Works Board 20-Year celebration retiring the first loans executed. **Staff Contact:** Kathy Brown, 337-4426.

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input.**

- A.** Public hearing to consider a Petition to Vacate an undeveloped portion of a County right of way in Section 29, Township 24 North, Range 2 East W.M in South Kitsap, Commissioner District #2 filed by **Terry Dielman** (T.J.S. Associates, LLC). **Fiscal Impact:** \$550 to be paid by petitioner. **Staff Contact:** Molly Foster, 337-3686.
- B.** Public hearing to consider an **Ordinance** imposing a 90-day moratorium on the acceptance of new applications for permits on non-conforming lots in rural zones for buildings connected to onsite sewage systems designed to serve more than six dwelling units, pending revised policies and/or regulations for the use of alternative wastewater treatment technologies in rural areas. **Staff Contact:** Larry Keeton, 337-7181.

- C. Public hearing to consider an **Ordinance** relating to **Growth Management and amending the Kitsap County-Wide Planning Policies**. **Staff Contact:** Scott Diener, 337-4966.
- D. Public hearing to consider an **Ordinance** amending Kitsap County Code Chapter 12 relating to **Low Impact Development and other Technology Updates**. **Staff Contact:** Jeff Rowe Hornbaker, 337-4816.

PUBLIC COMMENTS ON REMAINING AGENDA ITEMS ONLY:

(Please limit comments to 3 minutes or less. Written comments may also be submitted to the Board if 3 minutes is insufficient.)

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the 2006 Biennial Budget.

- A. Approve Consent Agenda.

1) MISCELLANEOUS ITEMS:

- * B. Approve Minutes of January 22, 2007.
- * C. Approve Warrant Nos.
- * D. Approve Payroll Warrant Nos.
- * E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by Patricia Michael; 2) Claim for Damages filed by Mikal David Helvik; 3) Claim for Damages filed by Donald L. Pate; 4) Summons, Declaration of Service and Petition for Review filed by Jack Johnson Construction, Inc.; 5) Complaint and Summons filed by Esther Harvey; 6) Declaration of Service, Motion to Intervene of Overton & Associates LP, Declaration of Courtney E. Flora and Declaration of David Overton filed by Coalition for Healthy Economic Choices in Kitsap, Kitsap Citizens for Rural Preservation, d/b/a Kitsap Citizens for Responsible Planning; 6) Summons and Complaint for Declaratory Relief and Breach of Contract filed by Kitsap County Deputy Sheriff's Guild.

2) AUDITOR'S OFFICE:

- * A. **Resolution** amending Resolution 40-1989 adding additional allowable election related charges of computer time, software development, equipment and facility rentals as well as capital outlay items to the election reserve fund. **Fiscal Impact:** Transfer allowable election related charges from General Fund accounts to the Election Reserve Fund Account. **Staff Contact:** Dolores Gilmore, 337-7130.

- * B. **Resolution** authorizing an increase in the salary paid to Election Board Workers due to the increase in the WA State minimum wage. Fiscal Impact: Election Workers salaries are billed proportionately to all jurisdictions that hold elections. **Staff Contact:** Dolores Gilmore, 337-7130.

3) DEPARTMENT OF ADMINISTRATIVE SERVICES:

- * A. Contract with the **Kitsap Peninsula Visitor & Convention Bureau (KC-022-07)** to promote tourism in Kitsap County. **Fiscal Impact:** \$100,000 from the Lodging Tax Fund. **Staff Contact:** Ben Holland, 337-4504.
- * B. Intergovernmental Purchasing Agreement with **Kittitas County (KC-073-07)** approving a cooperative purchasing agreement for equipment, supplies and services using the county's competitively award contracts. **Staff Contact:** R'Lene Orr, 337-4410.
- * C. Interlocal agreement with the **Port of Brownsville (KC-074-07)** approving the cooperative purchasing agreement with the Port for use of the county's small works roster. **Staff Contact:** R'Lene Orr, 337-4410.

4) DEPARTMENT OF EMERGENCY MANAGEMENT:

- * A. Interlocal agreement with the **Bureau of Land Management (KC-067-07)** approving the cooperative purchasing agreement with the Bureau. **Staff Contact:** Phyllis Mann, 307-5870.
- * B. Contract amendment with **Watershed Sciences (KC-116-06C)** increasing contract funding and expanding the scope of work for the LIDAR Project. Fiscal Impact: \$579,043 paid by the Portland Area Lidar Consortium. **Staff Contact:** Phyllis Mann, 307-5870.

5) DEPARTMENT OF PUBLIC WORKS:

- A. **Resolution** transferring tax title lands (Terry Dielman) to the Department of Public Works jurisdiction. **Staff Contact:** Molly Foster, 337-3686.
- * B. Contract amendment with **KPFF Consulting Engineers (KC-189-06A)** to conduct a pre-design study for future trail improvements adjacent to Miller Bay Road between Indianola Road and Park and Ride lot located on Hansville Road north of SR 104 in North Kitsap Commissioner District #1. **Fiscal Impact:** \$24,034 paid by the County Road Fund. **Staff Contact:** Tina Nelson, 337-4891.
- * C. Interlocal agreement with **Kitsap Public Utilities District (KC-506-06)** for Surface & Storm Water Management funding of the 2007 -2009 Water Festivals. **Fiscal Impact:** \$9,000 – Surface & Stormwater Outreach Fund.

Staff Contact: Pat Kirschbaum, 337-5777 x 3688.

- * D. **Resolution** initiating County Road Projects 1560 and 1561 completed by day labor in North Kitsap Commissioner District #1. **Fiscal Impact:** Included in the officially adopted Annual Road Program. **Staff Contact:** Dick Dadisman, 337-5777 x3556.
- * E. **Resolution** initiating County Road Projects 1556, 1559, 2551, 2552, 3615, 5011 and 5012 completed by contract in all commissioner districts. **Fiscal Impact:** Included in the officially adopted Annual Road Program. **Staff Contact:** Dick Dadisman, 337-5777 x3556.
- * F. **Resolution** amending County Road Projects 1558 and 1562 completed by contract in North Kitsap Commissioner District #1. **Fiscal Impact:** Included in the officially adopted Six-Year Transportation Improvement Program. **Staff Contact:** Dick Dadisman, 337-5777 x3556.
- G. Contract amendment with **WA State Department of Transportation (KC-198-06A)** for the construction phase of the Waaga Way Extension Project located in Central Kitsap, Commissioner District #3. **Fiscal Impact:** \$1,562,102 in local match funds to be paid by the Road Fund. **Staff Contact:** Jon Brand, 337-4893.
- * H. **Resolution** transferring one Utility Trailer valued at \$3,336 to Surface & Storm Water Management ER&R Account. **Staff Contact:** Mark Stanisich, 337-4895.
- * I. **Resolution** transferring surplus ER&R equipment via inter-fund to other departments. **Staff Contact:** Mark Stanisich, 337-4895.
- * J. **Resolution** transferring one 1997 Chevy Suburban valued at \$5,000 to the Sheriff's Department, Marine Division. **Staff Contact:** Mark Stanisich, 337-4895.
- * K. **Resolution** transferring two 2007 Dodge Chargers valued at \$25,600 each to the Sheriff's Department. **Staff Contact:** Mark Stanisich, 337-4895.
- L. Contract with **WA State Department of Transportation (KC-047-07)** for the Miller Bay Road intersection signalization project in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$2,387,091 in Local Road Funds and \$493,354 in Federal Funds. **Staff Contact:** Dick Dadisman, 337-5777 x3556.
- * M. Stormwater Drainage and Water Line Easement agreement requested by **John and Linda Chambers** to cross Banner Road in South Kitsap Commissioner District #2. This easement relinquishes and replaces the

stormwater drainage easement dated and recorded in March of 2004. **Fiscal Impact:** \$200 paid by requestor. **Staff Contact:** Molly Foster, 337-3686.

- N. **Resolution** amending the Kitsap County Stormwater Design Manual incorporating low impact development practices. **Staff Contact:** David Tucker, 337-7292.
- * O. **Resolution** authorizing the Prosecuting Attorney's Office to join in the challenge against the Phase II National Pollutant Discharge Elimination System (NPDES) Permit.

6) DEPARTMENT OF PERSONNEL AND HUMAN SERVICES:

- * A. Contract amendment with the **Port Gamble S'Klallam Tribe (KC-007-05C)** extending the 2005 Senior Nutrition Services sub-contract by an additional 3-months through March 31, 2007. **Fiscal Impact:** \$3,421 is 100 % grant funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- * B. Contract amendment with **WA State Department of Social & Health Services (KC-380-05A)** providing reimbursement to Kitsap County for a portion of expenses related to Medicaid Administrative activities for the period of July 1, 2005 through June 30, 2007. **Fiscal Impact:** 00 % grant funded by DSHS. **Staff Contact:** Kelly Oneal, 337-4624.
- * C. Contract amendment with **West Sound Treatment Center (KC-334-05A)** expanding outpatient treatment services and increasing the contract amount by \$47,300 for the period of July 2005 through June 30, 2007. **Fiscal Impact:** 100% grant funded by WIA. **Staff Contact:** Betsy Bosch, 337-4880.
- * D. Interagency agreement amendment with **Olympic Consortium and WA State Employment Security Department (KC-095-06A)** providing an information technology staff person to work in the Bremerton, Port Hadlock and Port Angles Work Source offices, extending the contract end date to September 30, 2007 and increasing the contract amount by \$29,642. **Fiscal Impact:** 100% grant funded by WIA. **Staff Contact:** Bob Potter, 337-4873.

7) DEPARTMENT OF COMMUNITY DEVELOPMENT:

- * A. Final Plat approval known as *Gerard's View* located in Central Kitsap Commissioner District #3. **Staff Contact:** Jim Barnard, 337-3636.

8) JUVENILE SERVICES DIVISION:

- * A. Contract with **Kitsap County Health District (KC-505-06)** providing medical services for detained youth. **Fiscal Impact:** \$239,625 expenditure from the

General Fund is offset by \$239,625 General Fund expenditure currently authorized in the 2007 Juvenile Detention Budget. **Staff Contact:** William Truemper, 337-5406.

9) **TREASURERS OFFICE:**

- * A. **Resolution** authorizing the County Treasurer to cancel delinquent uncollectible personal property taxes in Kitsap County. **Fiscal Impact:** Loss of county's portion of \$17,863 on total being written off. **Staff Contact:** Hope Beyl, 337-4963.

10) **DEPARTMENT OF FACILITIES, PARKS & RECREATION:**

- A. Contract with **Fischer General Contracting, Inc (KC-044-07)** for weatherization of the Public Works building. **Fiscal Impact:** \$2,554,250 to be paid by the Capital Project Fund. **Staff Contact:** Brian Lyman, 337-4252.
- * B. Contract amendment with the **Berger Partnership (KC-597-05B)** to include wetland delineation of the North Kitsap Heritage Park. **Fiscal Impact:** Not to exceed \$17,101 to be paid by Parks Capital Improvement Fund. **Staff Contact:** Brian Lyman, 337-4252.
- * C. Contract amendment with **Roen Associates (KC-501-05A)** to provide cost estimating services for the Coroner's Facility. **Fiscal Impact:** \$27,200 from the Coroner's Capital Project Fund. **Staff Contact:** Brian Lyman, 337-4252.
- D. **Resolution** approving the North Kitsap Heritage Park Master Plan. **Staff Contact:** Brian Lyman, 337-4252.
- * E. Contract with **WA State Inter Agency Committee for Outdoor Recreation (KC-080-07)** for Deed of Right to use Laughlin Cove for salmon recovery and conservation purposes. **Fiscal Impact:** \$102,932 paid by Parks Capital Project Fund. **Staff Contact:** Jodi Wroblewski, 307-4222.

11) **COMMISSIONER'S OFFICE:**

- A. **Resolution** appointing **Paul Lundy** to the *Kingston Ferry Advisory Committee* (Dist #1). **Staff Contact:** Jan Koske, 337-4650.
- B. Employment contract with **Homer "Chip" Faver (KC-087-07)** to serve as the Director of Facilities, Parks & Recreation beginning February 12, 2007. **Fiscal Impact:** \$100,090 to be paid from the General Fund. **Staff Contact:** Carolyn Siems, 337-4412.
- C. Employment contract with **Nancy Buonanno Grennan (KC-086-07)** to serve

as County Administrator beginning February 20, 2007. **Fiscal Impact:** \$128,000 plus benefits. **Staff Contact:** Carolyn Siems, 337-4412.

- * D. Employment contract with **Deanna Erstad (KC-470-07)** to serve as Administrative Specialist, Commissioners Office beginning January 1, 2007. **Fiscal Impact:** \$43,701 per year to be paid from the General Fund. **Staff Contact:** Carolyn Siems, 337-4412.
- * E. Employment contract amendment with **Debbie Austin (KC-141-07A)** due to the complexity of this position it is now necessary to change her compensation to N15 Step 7 pay scale effective upon execution by both parties. **Fiscal Impact:** \$4,166 to be paid from the General Fund. **Staff Contact:** Carolyn Siems, 337-4412.
- * F. Employment contract with **Joyce Figueroa de Raschke (KC-469-06)** to serve as Administrative Specialist, Commissioners Office beginning January 1, 2007. **Fiscal Impact:** \$46,654.40 per year to be paid from the General Fund. **Staff Contact:** Carolyn Siems, 337-4412.
- * G. Employment contract amendment with **Katherine Brown (KC-142-03B)** due to the complexity of this position it is now necessary to change her compensation to N15 Step 7 pay scale effective July 3, 2006. **Fiscal Impact:** \$6,266 to be paid from the General Fund. **Staff Contact:** Carolyn Siems, 337-4412.
- * H. Employment contract amendment with **Bert Furuta (KC-175-05B)** amending Section 3.d (5) by adding a new section *Extended Sick Leave* and replacing the *Termination* language in Section 8.a in its entirety. **Staff Contact:** Cris Gears, 337-5361.
- I. **Resolution** proclaiming February 23, 2007 as ***Disability Awareness Day*** in Kitsap County. **Staff Contact:** Debbie Austin, 337-7097.

12) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

13) COUNTY ADMINISTRATOR'S COMMENTS:

14) BOARD OF COMMISSIONER'S COMMENTS:

OTHER MEETINGS ATTENDED BY THE BOARD:

02/12/07 12:00 p.m. Lunch
 2:00 p.m. Admin Briefing – Board's Conference Room

6:30 P.M. Critical Areas Ordinance Remand Hearing – Bd Chambers

02/13/07 12:00 p.m. Lunch with Employee of the Month
2:00 p.m. SEED Project Mtg – Mayor’s Office, Bremerton

02/14/07 8:30 a.m. Work Study - Board’s Conference Room
11:00 a.m. Executive Session Re: Potential Litigation

02/15/07 5:00 p.m. Continuation of Board Retreat, Twetens

02/16/07 11:30 p.m. KC Housing Authority Employee Recognition, Golden Tides II

02/19/07 8:00 a.m. ***President’s Day Holiday Observance – Office Closed***

02/20/07 8:00 a.m. KC Housing Auth/Transit/Emerg Mgmt Board Meetings
1:30 p.m. Reception for Cris Gears, Board Chambers
4:30 p.m. Reception for Cris Gears, Ale House, Port Orchard

02/21/07 8:30 a.m. Work Study Session – Board Chambers
1:30 p.m. Hood Canal Coord Council Mtg – Oyster Bay Inn

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **February 26, 2007.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

February 12, 2007:

6:30 p.m.) Public hearing to consider an **Ordinance** relating to **Growth Management, amending Title 19, Critical Areas of the Kitsap County Code. Staff Contact:** Patty Charnas, 337-4558. **(Note:** This hearing will be held in the Board of Commissioners Chambers, County Administration Building, 619 Division Street, Port Orchard WA 98366).

February 26, 2007:

- 10:05)** Public hearing to consider a **Petition to Vacate** a portion of Nevada Street located between SE Mile Hill Drive and Legrand Street in Section 28, Township 24 North, Range 2 East W.M in South Kitsap, Commissioner District #2. **Fiscal Impact:** \$550 to be paid by Petitioner. **Staff Contact:** Rob McGinley, 337-3924.