



## A G E N D A

### KITSAP COUNTY BOARD OF COMMISSIONERS October 24, 2005

**NOTE: ITEMS MARKED WITH AN ASTERISK (\*) ARE CONSIDERED ROUTINE BUSINESS AND MAY BE ACTED UPON TOGETHER BY ONE MOTION AS CONSENT ITEMS. IF YOU WISH TO HAVE A PARTICULAR ITEM DISCUSSED AND ACTED UPON SEPARATELY, PLEASE NOTIFY THE CLERK OF THE BOARD BEFORE THE MEETING STARTS.** (THE BOARD OF COMMISSIONERS' PUBLIC MEETINGS AND PUBLIC HEARINGS ARE AUDIO AND VIDEO TAPED).

**DRAFT # 2    ~~ SUBJECT TO CHANGE    10/17/05 –10:53 AM**

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10:00 AM) Meeting Called to Order with Flag salute.

#### **PROCLAMATIONS/RESOLUTIONS/RECOGNITION:**

- 1) Recognition of "Employee Service Awards". **Staff Contact:** Tammy Dillinger, 337-3515.
- 2) **Resolution** supporting and welcoming the Smithsonian Institute "Between Fences" exhibit housed in Kitsap County November 4, 2005 through the first week in December. **Staff Contact:** Joyce Figueroa de Raschke, 337-4667.
- 3) **Resolution** proclaiming November 2005 as *Olympic College Internship and Community Volunteer Service Awareness Month* in Kitsap County. **Staff Contact:** Jan Koske, 337-4650.
- 4) Recognition of **Ned Delmore** on receiving *The Washington Association of Juvenile Court Administrators – Administrator of the Year Award* for 2004-2005. **Staff Contact:** Kathy Brown, 337-4426.
- 5) **Resolution** recognizing and supporting Kitsap County's **One Church – One Family** project that provides assistance to identified and confirmed evacuees of the Hurricane Katrina and Rita disasters. **Staff Contact:** Kathy Brown, 337-4426.

**PUBLIC HEARINGS:**

**\*\* Please note that starting times are estimates and may be impacted by the amount of public input.**

**10:00)** Closed Record hearing to consider an **Appeal** filed by **Marsha and Tom Masters** regarding the Hearing Examiner's Decision on the **Black's Code Interpretation** Appeal recognizing a lot created by Declaration of Boundary Line Adjustment on property located at 212 NW Bucklin Court in North Kitsap Commissioner District #1. **Staff Contact:** Jeff Rowe-Hornbaker, 337-3648.

**10:30)** Public hearing to consider the following:

#1 Application filed by **Charles & Margot Turner** for Current Use Assessment - Timber Open Space on approximately 5.54-acres zoned Rural Residential located at 29200 Hansville Road NE in North Kitsap, Commissioner District #1.

#2 Application filed by **Robert Lee & Trudy Arnold** for Current Use Assessment - Timber Open Space on approximately 6.14-acres zoned Rural Residential located at 11090 SE Southworth Drive in South Kitsap, Commissioner District #2.

#3 Application filed by **Eric & Alison Fong** for Current Use Assessment-Timber Open Space on approximately 9.73-acres zoned Rural Protection located at 15105 Willow Road in South Kitsap, Commissioner District # 2.

#4 Application filed by **Mark Elgot & Bernadette Henzi** for Current Use Assessment-Timber Open Space on approximately 10-acres zoned Rural Residential located at 5599 Peterson Road SE in South Kitsap, Commissioner District # 2.

#5 Application filed by **Mark & Trista VanHeuvel** for Current Use Assessment-Timber Open Space on approximately 19.08-acres zoned Interim Rural Forest located off DeWatto Road West in Central Kitsap, Commissioner District # 3.

**OPPORTUNITY FOR PUBLIC COMMENTS ON AGENDA ITEMS ONLY:**

*(Please limit comments to 3 minutes or less. Written comments may also be submitted to the Board if 3 minutes is insufficient.)*

**OTHER BUSINESS AND CONSENT ITEMS:**

**1) MISCELLANEOUS ITEMS:**

\* A. Approve Minutes of October 10, 2005.

- \* B. Approve Warrant Nos.
- \* C. Approve Payroll Warrant Nos.
- \* D. Refer the following to the Prosecutor's Office and Risk Management: 1) Claim for Damages filed by Qwest, Lloyd Perry; 2) Complaint for Damages filed by Douglas Wood and Sandra Karlsvik; 3) Claim for Damages filed by Michael Maxwell on behalf of Robyn Rodgers; 4) Claim for Damages filed by Leon Field; 5) Claim for Damages filed by Shawn Hartley; 6) Claim for Damages filed by Mary Jane Sortor; 7) Claim for Damages filed by Shane Robert Jackman; and 8) Claim for Damages filed by Fotina Taylor.

2) **DEPARTMENT OF PUBLIC WORKS:**

- \* A. **Resolution** transferring tax-title lands identified as a part of Liberty Road NW to the Department of Public Works as designated county right of way located in North Kitsap Commissioner District #1. **Total Fiscal Impact:** Minimal Staff time. **Source of Funds:** N/A. **Staff Contact:** Molly Foster, 337-3686.
- \* B. Contract amendment with **WA State Dept of Transportation (KC-477-04C)** obligating additional funds for the Newberry Hill Road West safety/traffic operations project in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$215,669. **Source of Funds:** Federal Funds. **Staff Contact:** Jon Brand, 337-4893.
- \* C. Contract amendment with **Phillip Services Corporation (KC-532-02D)** for the moderate risk waste transportation and management services agreement extending the contract end date to December 31,2006 in order to coincide with the county budget term. **Total Fiscal Impact:** \$240,000. **Source of Funds:** Solid Waste-Moderate Risk Waste Funds. **Staff Contact:** Gretchen Olsen, 337-4626.
- \* D. Contract amendment with **WA State Dept of Transportation & Puget Sound/Pacific Railroad (KC-030-04A)** obligating funds for the Seabeck Highway railroad crossing improvements in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$128,094. **Source of Funds:** Federal Funds. **Staff Contact:** Jon Brand, 337-4893.
- \* E. Waterline easement agreement with **Sandra Newell Inc** their heirs and, successors granting, conveying and assigning a non-exclusive water line easement under and across the described lands for the purpose of installing and maintaining a water pipeline across JM Dickenson Road in South Kitsap Commissioner District #2. **Total Fiscal Impact:** \$0. **Source of Funds:** Requestor. **Staff Contact:** Suzie Pride, 337-3638.

- \* F. Contract with **WA State Dept of Transportation (KC-537-05)** for widening, resurfacing and safety improvements on Southworth Drive in South Kitsap Commissioner District #2. **Total Fiscal Impact:** \$261,343-Kitsap County and \$295,000-Federal Funds . **Source of Funds:** Federal and Local Funds. **Staff Contact:** Dick Dadisman, 337-3556.

3) **DEPARTMENT OF PERSONNEL AND HUMAN SERVICES:**

- \* A. Contract with **Pathways to Employment (KC-529-05)** to provide services to 8 adults with developmental disabilities for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$116,487 is 100% Grand Funded. **Source of Funds:** DSHS. **Staff Contact:** Doug Washburn, 337-4872.
- \* B. Contract with **Peninsula Services (KC-524-05)** providing services to 56 adults with developmental disabilities for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$805,242 is 100% offset by grant. **Source of Funds:** DSHS. **Staff Contact:** Doug Washburn, 337-4872.
- \* C. Contract amendment with **Olympic Consortium & WA State Employment Security Dept (KC-348-05A)** to provide revenue for administrative activities related to employment and training operations in Kitsap, Clallam and Jefferson Counties for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$66,142 is 100% offset by grant. **Source of Funds:** Workforce Investment Act. **Staff Contact:** Bob Potter, 337-4873.
- \* D. Contract with **Easter Seals (KC-522-05)** providing services to 49 individuals with developmental disabilities for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$658,999 is 100% Grant funded. **Source of Funds:** DSHS. **Staff Contact:** Doug Washburn, 337-4872.
- \* E. Contract with **Holly Ridge Center (KC-507-05)** to increase outreach and linkages to Medicaid covered services for Medicaid eligible and enrolled children and youth to improve access to health care for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$350,000 is 100% grant funded. **Source of Funds:** DSHS. **Staff Contact:** Doug Washburn, 337-4872.
- \* F. Contract with **Olympic Consortium and WA State Employment Security Dept (KC-349-05A)** to provide revenue for employment and training operations to 225 eligible youth ages 14-21 in Kitsap, Clallam and Jefferson counties for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$586,640 is 100% grant funded. **Source of Funds:** Workforce Investment Act. **Staff Contact:** Bob Potter, 337-4873.
- \* G. Contract with **Helpline (KC-525-05)** to provide services for 14 individuals with developmental disabilities for the period of July 1, 2005 through June

30, 2007. **Total Fiscal Impact:** \$180,514 is 100% grant funded. **Source of Funds:** DSHS, **Staff Contact:** Doug Washburn, 337-4872.

- \* H. Contract with **Kitsap County Parent Coalition (KC-535-05)** to provide educational and advocacy support to parents and family members of people with developmental disabilities in Kitsap County for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$66,000 is 100% grant funded. **Source of Funds:** DSHS, **Staff Contact:** Doug Washburn, 337-4872.
- \* I. Contract with **WA State Employment Security (KC-527-05)** to provide services to 12 adults with developmental disabilities for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$107,657 is 100% grant funded. **Source of Funds:** DSHS. **Staff Contact:** Doug Washburn, 337-4872.
- \* J. Contract with **Kitsap Physicians Service (KC-498-05)** for coverage for Group Numbers 22210-Option 1 Deputy Sheriff's Guild providing health care benefits to the Guild for the period of January 1, 2005 through July 31, 2005. **Total Fiscal Impact:** Approximately \$108,958. **Source of Funds:** General Fund. **Staff Contact:** Penny Starkey, 337-3517.
- K. Contract with **Kitsap Physicians Service (KC-497-05)** for coverage for Group Numbers 22220-Option 1 and 22230-Option 2 and LEOFF Retirees 22280-Option 1 providing health care benefits to Kitsap County employees for the period of January 1, 2005 through December 31, 2005. **Total Fiscal Impact:** Approximately \$3,967,122. **Source of Funds:** General Fund-2005 Budget. **Staff Contact:** Penny Starkey, 337-3517.
- \* L. **Resolution** authorizing adoption of the Medical Benefits Committee recommendation for health insurance benefits in 2006. **Total Fiscal Impact:** \$957,000. **Source of Funds:** General Funds. **Staff Contact:** Rob Gudmundson, 337-4484.
- \* M. **Resolution** creating a new position in the Department of Personnel and Human Services to perform advanced level professional human services mental health planning and evaluation work on behalf of the Peninsula Regional Support Network. **Total Fiscal Impact:** In 2005 approximately \$13,173 including salary and associated benefits and in 2006 approximately \$80,619 including salary and associated benefits. **Source of Funds:** WA State Mental Health Grant. **Staff Contact:** Rob Gudmundson, 337-4484.
- N. ITEM PULLED: Contract with **CommCare (KC-573-05)** obligating funding for authorization and utilization management functions for the Peninsula Regional Support Network for the period of November 1, 2005 through August 31, 2006. **Total Fiscal Impact:** \$169,296. **Source of Funds:** , **Staff Contact:** Anders Edgerton, 337-3526.

- \* O. Contract amendment with **WA State Department of Social & Health Services (KC-014-05A)** increasing the contract amount by \$257,067 providing additional funding for the Older Americans Act agreement services for the period of January 1, 2005 through December 31, 2005. **Total Fiscal Impact:** \$257,067 is 100% offset by grant. **Source of Funds:** DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- \* P. Contract amendment with **WA State Department of Social & Health Services (KC-549-05)** providing agency workers health insurance for the period of July 1, 2005 through June 30, 2006. **Total Fiscal Impact:** \$500,000 is 100% offset by grant. **Source of Funds:** DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- \* Q. Contract amendment with **Multi-Service Center (KC-465-05)** continuing the regional long-term care ombudsman services for the period of July 1, 2005 through June 30, 2006. **Total Fiscal Impact:** \$34,604 is 100% offset by grant. **Source of Funds:** WA State Dept of Community, Trade & Economic Development. **Staff Contact:** Linda Hanna, 337-7068.
- \* R. Contract amendment with **WA State Department of Social & Health Services (KC-288-05)** funding sponsorship of the 14<sup>th</sup> *Older Americans Month Conference*. **Total Fiscal Impact:** \$1,000 is 100% grant funded. **Source of Funds:** DSHS. **Staff Contact:** Linda Hanna, 337-7068.

4) **DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- \* A. Notice of Lien for Abatement of Cottage Grove Apartments located at 4840 State Hwy #3 in South Kitsap Commissioner District #2. **Total Fiscal Impact:** N/A. **Source of Funds:** N/A. **Staff Contact:** Steve Mount, 337-4605.

5) **JUVENILE SERVICES OFFICE:**

- \* A. Contract amendment with **Wellspring Therapy Services (KC-312-05A)** to provide functional family therapy to twenty-two (22) moderate to high-risk youth on community supervision. **Total Fiscal Impact:** \$52,800, which will be fully offset by state grant funding. **Source of Funds:** DSHS. **Staff Contact:** Patricia Bronson, 337-5470.

6) **SHERIFF'S OFFICE:**

- \* A. Contract amendment with the **City of Poulsbo (KC-301-03A)** for the detention and incarceration of adult persons arrested and or committed to confinement by the City. **Total Fiscal Impact:** County will receive \$56 per person confined for each 24-hour period or a portion thereof. **Source of Funds:** City of Poulsbo. **Staff Contact:** Ned Newlin, 337-7107.

- \* B. Memorandum of Understanding amendment with the **Governing Board of the Interlocal Drug Task Force – WestNET (KC-205-03B)** for reimbursement from WestNET of overtime wages up to \$10,000 per agency. **Total Fiscal Impact:** \$80,000. **Source of Funds:** WestNET. **Staff Contact:** Dennis Bonneville, 337-3211.

7) **DEPARTMENT OF ADMINISTRATIVE SERVICES:**

- \* A. **Resolution** transferring computers between an Internal Service Fund and the General Fund. **Total Fiscal Impact:** \$0. **Source of Funds:** N/A. **Staff Contact:** R'Lene Orr, 337-4410.
- \* B. **Resolution** establishing policy for the distribution or lodging tax revenue. **Total Fiscal Impact:** \$0. **Source of Funds:** N/A. **Staff Contact:** Ben Holland, 337-4505.

8) **DEPARTMENT OF FAIR/PARKS/RECREATION:**

- A. Contract with **Interagency Committee on Outdoor Recreation (KC-546-05)** to receive grant funding for the acquisition of the North Kitsap Heritage Park in North Kitsap Commissioner District #1. **Total Fiscal Impact:** \$.5M (is returning to the County). **Source of Funds:** Parks Capital Improvement Fund. **Staff Contact:** Joseph Coppo, 337-5355.
- B. Contract amendment with **Interagency Committee on Outdoor Recreation (KC-036-05A)** to provide additional funding for the Lost Continent of Illahee project in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$207,379. **Source of Funds:** Parks Capital Improvement Fund. **Staff Contact:** Joseph Coppo, 337-5355.
- C. Purchase and Sale agreement with **Darrell & Roberta Sisley (KC-547-05)** for acquisition of property along Barker Creek in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$120,000. **Source of Funds:** Parks Capital Improvement Fund (to be reimbursed by grant proceeds). **Staff Contact:** Joseph Coppo, 337-5355.
- D. Contract with **Northern Con-Agg Inc (KC-530-05)** for improvement and expansion of Gordon Field parking lot. **Total Fiscal Impact:** \$474,428. **Source of Funds:** Kitsap Special Event Center Project Fund. **Staff Contact:** Karen Ross, 337-4695.

9) **CLERK'S OFFICE:**

- \* A. Contract with **Kerry Stevens Law Firm (KC-530-05)** regarding legal representation of indigent persons charged with eligible crimes in the Kitsap County Family Dependency Juvenile Court for the period of April 1, 2005

through December 31, 2005. **Total Fiscal Impact:** \$45 per hour. **Source of Funds:** General Fund. **Staff Contact:** Joanne Cruz, 337-7015.

- \* B. Contract with **Wecker, Hunko & Bougher Law Firm (KC-531-05)** regarding legal representation of indigent persons charged with eligible crimes in the Kitsap County Family Dependency Juvenile Court for the period of April 1, 2005 through December 31, 2005. **Total Fiscal Impact:** \$45 per hour. **Source of Funds:** General Fund. **Staff Contact:** Joanne Cruz, 337-7015.
- \* C. Contract with **Ryan Sells Law Firm (KC-532-05)** regarding legal representation of indigent persons charged with eligible crimes in the Kitsap County Family Dependency Juvenile Court for the period of April 1, 2005 through December 31, 2005. **Total Fiscal Impact:** \$45 per hour. **Source of Funds:** General Fund. **Staff Contact:** Joanne Cruz, 337-7015.
- \* D. Contract with **Stephen Greer Law Firm (KC-533-05)** regarding legal representation of indigent persons charged with eligible crimes in the Kitsap County Family Dependency Juvenile Court for the period of April 1, 2005 through December 31, 2005. **Total Fiscal Impact:** \$45 per hour. **Source of Funds:** General Fund. **Staff Contact:** Joanne Cruz, 337-7015.

10) **AUDITOR'S OFFICE:**

- \* A. Low Income Housing Grant agreement with **Kitsap County Consolidated Housing Authority (KC-559-05)** to provide funds to capitalize an operating reserve account for the Poplars Project. **Total Fiscal Impact:** \$100,000. **Source of Funds:** Housing Affordability Fund. **Staff Contact:** Anna Wilderbuer, 337-5688.

11) **COMMISSIONERS/COUNTY ADMINISTRATOR'S OFFICE:**

- \* A. Employment contract with **Mark Mauren (KC-574-05)** to serve as Director of Facilities, Park and Recreation Department for the period of October 24, 2005 through October 23, 2008. **Total Fiscal Impact:** Approx \$140,804 for 2005/2006. **Source of Funds:** General Fund. **Staff Contact:** Cris Gears, 337-4403.
- \* B. Employment contract with **P J Ramos (KC--05)** to serve as the Public Information Officer. **Total Fiscal Impact:** Approx \$103,770 (fund amt covers 2005 and 2006). **Source of Funds:** General Funds. **Staff Contact:** Cris Gears, 337-4403.

12) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

*(Please limit comments to 3 - 5 minutes. Written comments may also be submitted to the Board if this timeframe is insufficient.)*

**13) BOARD OF COMMISSIONER'S COMMENTS:**  
**OTHER MEETINGS ATTENDED BY THE BOARD:**

10/24/05	12:30 PM	Executive Session – (Collective Bargaining Matters)
	12:45 PM	Admin Briefing - Board's Conference Room
10/26/05	8:30 AM	Work Study Session-Public Works Conf Room 3 <sup>rd</sup> Floor
10/27/05	2:00 PM	Transportation Policy Meeting- Brem Gov Center
10/31/05	7:00 AM	Central Kitsap Road Shed site visit
	10:00 AM	Admin Briefing - Board's Conference Room
	12:00 PM	Lunch with Elected Officials
	1:15 PM	Executive Session – (To discuss with legal counsel matters relating to litigation)
	2:00 PM	Monday PM Brief – Board's Conference Room
11/01/05	8:00 AM	Kitsap Executive Council
	1:00 PM	Meeting with Admiral French
11/02/05	8:30 AM	Work Study Session-Public Works Conf Room 3 <sup>rd</sup> Floor

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Monday nights at 5 PM, Tuesdays at 8 PM and Wednesday at 1 AM).

*NEXT BOARD OF COMMISSIONERS MEETING WILL BE HELD  
November 7, 2005.*

Visit the County's website at [www.kitsapgov.com](http://www.kitsapgov.com)

NOTE: KITSAP COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY. INDIVIDUALS WHO REQUIRE ACCOMMODATIONS SHOULD CONTACT THE COMMISSIONER'S OFFICE AT (360) 337-7146 OR TDD (360) 337-7275 OR 1-800-816-2782. (PLEASE PROVIDE ONE-WEEK NOTICE FOR INTERPRETER SERVICES).

**UPCOMING TIMED AGENDA ITEMS:**

(PLEASE NOTE: These dates and times are tentative and subject to change)

**November 7, 2005:**

**10:10)** Public hearing to consider a **Petition to Vacate** a portion of **Lakeview Avenue NW** filed by **Tommy Shutt**. The proposed vacation is located in

North Kitsap, Commissioner District #1. Staff Contact: Molly Foster, 337-3686.

10:20)

***Closed Record Appeal*** hearing to consider an **Appeal** filed by **Ron and Peter Ross** of the Hearing Examiner's decision to approve subject to conditions the project know as **Riddell North Preliminary Plat**. The applicant proposes to develop the subject property, totaling 3.64 acres into 42 lots for single-family residences including construction of associated infrastructure to serve the lots in the plat. The proposed project is located off Riddell Road in Central Kitsap, Commissioner District #3. **Staff Contact:** Eric Baker, 337-4495.